Student Government Association Handbook

John B. Davis, Co-editor

Diane M. McLane, Co-editor

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"The diffusion of knowledge is the only guardian of true liberty."

James Madison
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PRESIDENT RONALD E. CARRIER’S
MESSAGE TO NEW STUDENTS

These years are a time for many choices on your part, and it is this process of choosing which forms the basis for the dualism between freedom and responsibility. At Madison you will have the freedom and the responsibility to find the person you want to be—the values you want to live by—and the life style you want to adopt.

In the midst of your diverse choices, there should be a common denominator—an openness to new ideas. Hopefully, you will take advantage of your freedom and open your mind to new concepts and feelings around which to build your life.

In all of these choices, the resources of Madison College will be of assistance to you, but although the College is engaged in an educational partnership with you, the responsibility for what you become is yours. Go about it with intelligence, care, creativity and purpose.
Dr. Ronald E. Carrier, fourth president of Madison College, assumed the duties of chief administrative officer of the College on January 1, 1971.

Originally from Bluff City, Tennessee, President Carrier received his bachelor's degree from East Tennessee State University and was awarded both his Master of Science and Doctor of Philosophy degrees from the University of Illinois.

Dr. Carrier was associate professor of economics and assistant to the provost at the University of Mississippi and in 1964, joined the Memphis State University staff in Memphis, Tennessee, as director of the Bureau of Business and Economics, which he founded. He became the university's first provost in 1966 and was selected as the university's first academic vice president in 1969.

A respected authority on the economics of the Mid-South region, the President's scholarly writings include a book, Plant Locations: Theory and Explanation, and six monographs dealing with such topics as economic analyses and plant location. His publications also include more than a dozen articles for such periodicals as Mississippi Business, the Southwest Social Science Quarterly, the Memphis State Business Review and Land Economics.

Dr. Carrier married the former Miss Edith Johnson of Kingsport, Tennessee. They have three children, Michael 16; Linda 13; and Jennine 6.

Professionally, Dr. Carrier is a member of the American and Southern Economic Association, the Southern Finance Association, the National Association of Business Economics and the Regional Science Association. He is listed in Who's Who in American Education, Who's Who in the South and Southeast, Who's Who in America and is a member of Omicron Delta Kappa leadership fraternity and Beta Gamma Sigma business fraternity.

The president's civic responsibilities are many and varied, including a recent appointment to the Board of the Rockingham National Bank, Harrisonburg. He is also a member of the Board of Directors of Leader Federal Savings and Loan Association of Memphis and Harlan Bartholomew Associates International, Inc. He has been a frequent speaker before business, service and community organizations.

The Carriers are members of the Methodist Church.
KEVIN HOSCHAR'S
MESSAGE TO THE STUDENTS

Before you throw this book away, let me have your attention for a short time.

Welcome to Madison College and the world of the college student. Now that you are here, what are you going to do? Let me take this opportunity to make a suggestion.

Man has always had trouble finding the line that defines where his rights end and someone else's begin. This handbook is designed to help you avoid hassles and let you know your rights and your responsibilities for the protection of those rights. Nobody likes to make regulations or enforce those regulations, but to help ourselves maintain a complete educational environment, both academic and extracurricular, we've come up with the guidelines found in this book.

Perhaps this book will answer some questions you have and hopefully it will produce some questions about yourself and about this community that you will want answered. Unless you ask those questions they won't be answered and that's where S. G. A. comes in. In this book the people that have the answers (or should have) are listed. We in the S. G. A. are here to work for and with you but it's a two-way relationship—both of us—together.

This book is provided for you. During this academic year remember to use it. You might be surprised!

Yours in service,

KEVIN HOSCHAR
STATEMENT ON RIGHTS AND RESPONSIBILITIES

(Adapted from recommendations of Carnegie Commission on Higher Education by the Student Government Association, with the assistance of faculty and administrative staff)

Madison College considers that the preparation of the student for a productive role in society and the assistance to the student in fulfillment of himself as an individual in a social setting are among the major objectives of the college. Furthermore, it is realized that these processes are mutually effective; that is, students, staff and administration, all, through their interaction and various interrelationships grow socially and individually. It is with these understandings that it becomes important to establish a statement of rights and responsibilities for students, realizing that comparable statements for the other members of the campus community are in existence in the Faculty Handbook and the Handbook for Classified Service personnel.

The following statements of rights and responsibilities are not viewed as a final accomplishment of a completed institution, but rather themes of a direction for a growing and changing educational environment:

I. As citizens, members of the campus enjoy the same basic rights and are bound by the same responsibilities to respect the rights of others as are all citizens.

A. It is assumed that the student as a citizen has the basic rights of freedom of speech, freedom of the press, freedom of peaceful assembly and association, freedom of political beliefs, and freedom from personal force and violence, threats of violence and personal abuse.

B. The student as a citizen has a right to be considered equally for admission to, employment by, and promotion within the campus in accord with the provisions against discrimination in the general law.

C. It is held that at Madison College the campus is no sanctuary from the general law and, furthermore, that the campus is a community of growth and fulfillment for all, rather than a setting described in the concept of in loco parentis.

II. All members of the campus have other responsibilities and rights based upon the nature of the educational process and the requirements of the search for truth and its free presentation. These rights and responsibilities include:

A. Each member of the campus has the freedom, dependent upon level of competence, to teach; to learn; and to conduct research and publish findings in the spirit of free inquiry.
B. Members of the campus community have the right to pursue normal academic and administrative activities, including freedom of movement.

C. It is held by Madison College that students have the right to expect that records maintained on them contain only information which is reasonably related to the educational purposes or health and safety of the individual or others. Furthermore, it is assumed that the student has the right to protection from unauthorized disclosure of confidential material contained in college records.

D. Members of the campus community have the right to reasonable and impartially applied rules, designed to reflect the educational purposes of the institution and to protect the safety of the campus.

E. Members of the college community have the right to recourse if another member of the campus is negligent or irresponsible in the performance of his or her responsibilities or if another member of the campus represents the work of others as his or her own.

F. Members of the college community have the right to have their opinions about basic policy matters of direct concern to them heard and considered at appropriate levels of the decision making process. It should be noted that members of the campus who have a continuing association with the institution and who have substantial authority and security have an especially strong obligation to maintain an environment conducive to the respects and rights of others and fulfillment of academic responsibilities.

III. The institution and any division or agency which exercises direct or delegated authority for the institution has rights and responsibilities of its own. The rights and responsibilities of the institution include:

A. The institution has a right and an obligation to provide an open forum for members of the campus to present and debate public issues.

B. The institution has a right to prohibit individuals and groups who are not members of the campus from using its name, its finances, and its physical operating facilities for commercial or political activities.

C. The institution has the right to prohibit members of the campus from using its name, its finances, or its physical and operating facilities for commercial activities.

D. The institution has the right and obligation to provide, for members of the campus, the use of meeting rooms under the rules of the campus, including the use of space for political purposes such as political clubs; to prohibit the use of its rooms by individual members or groups of members on a regular or a prolonged basis as free headquarters for political campaigns; and to prohibit the
use of its name, its finances, and its office equipment and supplies for any political purpose at any time.

E. The institution has neither the right nor the obligation to take a position as an institution in party politics and public issues, except on those issues which directly affect its autonomy, its academic functions, the freedom of its members, and its financial support.

F. The institution has a right and the obligation to protect the members of the campus and the visitors to it from physical harm, threats of harm, or abuse; its property from damage and unauthorized use; and its academic and administrative processes from interruption.

G. The institution has a right to require persons on the campus to be willing to identify themselves by name and address and to state what connection, if any, they have with the college.

H. The institution has the right to set reasonable standards of conduct in order to safeguard the educational process and to provide for the safety of members of the campus and the institution’s property.

IV. All members of the campus have a right to fair and equitable procedures which shall determine the validity of charges of violation of campus regulations.

A. The members of the campus have a right to expect that the procedures shall be structured so as to facilitate a reliable determination of the truth or falseness of the charges, to provide a fundamental fairness to the parties, and to be effective as an instrument for the maintenance of order.

B. All members of the campus have the right to know in advance the range of penalties for violations of campus regulations. The definition of adequate cause for separation from the campus should be clearly formulated and made public.

C. Charges of minor infractions of the regulations, penalized by small fines or reprimands (which do not become part of a permanent record), may be handled expeditiously by an appropriate individual or committee, but persons so penalized have the right to an appeal.

D. In the case of charges of infractions of regulations which may lead to a notation on a permanent record, or to more serious penalties such as suspension or expulsion, members of the campus have the right to formal procedures with adequate due process, including the right of appeal.

E. Members of the campus charged or convicted of violations of a general law may be subject to campus sanctions for the same conduct, in accord with campus policies and procedures, when the conduct is in violation of a campus rule.
IMPLEMENTATION OF THE STATEMENT
ON RIGHTS AND RESPONSIBILITIES

(Quotations of the Statement in italics)

I. As citizens, members of the campus enjoy the same basic rights and are bound by the same responsibilities to respect the rights of others as are all citizens.

A. It is assumed that the student as a citizen has the basic rights of freedom of speech, freedom of the press, freedom of peaceful assembly and association, freedom of political beliefs, and freedom from personal force and violence, threats of violence and personal abuse.

A college campus cannot long tolerate abuses to these basic freedoms before it becomes less than a training ground for democratic citizenship. Abuse, however, may come in many guises. Therefore, the College holds that:

1) It is incumbent upon every member of the campus community to provide an opportunity for varying points of view to be explored, in speech, in writing, or symbolically. This is not a license for obscenity but a vital right in a democratic society.

2) No individual has the right to violate another’s person, nor to violate any of his basic freedoms, either physically, by intimidation, by threat, or by any form of physical or verbal belligerence.

3) No individual has the right to use the basic freedom he has to in any way malign another or to limit another’s freedom.

4) It is the responsibility of the Student Government Association through the judicial processes established, and with the assistance of faculty and the administration, to protect these rights for students. However, a member of the campus community can not avoid his responsibility personally to ensure the protection of these rights.

General Bulletin Board Policy:

1. It is the policy of Madison College to provide adequate bulletin board space in convenient locations, so that members of the college community will be informed.

2. It is not the intent of this policy to censor or otherwise control the content of notices or other materials to be posted on bulletin boards, however, it is expected that such materials be in good taste.
3. Each General Purpose Bulletin Board will have affixed to it the name and campus address of the person delegated responsibility to stamp materials to be posted and to remove outdated and unauthorized materials from that board.

B. The student as a citizen has a right to be considered equally for admission to, employment by, and promotion within the campus in accord with the provisions against discrimination in the general law.

Standards of quality are implicit in the academic process and must be applied in admission, employment and promotion. However, these standards are to be applied equally to all without discriminations prohibited by general law or good conscience. It is the responsibility of those assigned to these specific areas of administration and their immediate supervisors to provide full implementation of these rights. However, no member of the campus can avoid his responsibility to ensure these rights.

C. It is held that at Madison College the campus is no sanctuary from the general law and, furthermore, that the campus is a community of growth and fulfillment for all, rather than a setting described in the concept of in loco parentis.

1) Traffic: The student should familiarize himself with local and state traffic laws as well as campus traffic regulations. An example of an important local law is the requirement that a resident student must have a local city tag on his car.

2) Illegal Drugs: The student should familiarize himself with all legal aspects of the use of drugs. Illegal drugs are defined in the Drug Control Act of the Commonwealth which further states the distribution or possession with intent to distribute is illegal. Distribution is defined as delivering a drug, with or without charge. Those acts defined as illegal by the Commonwealth are also prohibited on the campus by the College.

3) Alcoholic Beverages: Consumption of alcoholic beverages in public areas and public intoxication are prohibited by state law. The student should familiarize himself with the appropriate laws in this area as well as the college regulation.

4) Trespass: The student should familiarize himself with the state and local laws regarding trespass. It should be repeated that these laws, as do the others mentioned, apply on campus as well as off campus. When an individual is directed to leave an area by an authorized agent (e.g., a student renting the area, a member of the residence hall staff, a member of the Student Government Association, or a faculty member or administrator responsible for that area); if the individual refuses to leave when so directed, he is guilty of trespass.

5) Interdormitory Visitation: Procedures for Open House programs are set forth elsewhere in this Handbook. Students
are held responsible for full compliance with the College
Open House Policy.

6) **College Jurisdiction:** While the College provides no sanctu-
yary from the laws or ordinances of various levels of gov-
ernment, **neither does the College extend its jurisdiction**
**beyond the geographical boundaries of the campus, except**
for activities specifically authorized by the College through
the office of the Vice President for Academic Affairs, the
Director of Student Activities, or the Director of Athletics.

7) **Search & Seizure:** The general law of our society protects
against unreasonable search by government authorities. This
is protected by the requirement of a search warrant in cases
of suspected violation of general law. On occasion the Col-
lege may exercise its rights to conduct a search, when ap-
proved by authorized officials, in an effort to maintain and
enforce its own policies and regulations. Rarely, with prob-
able cause, an Officer (Student Government Officer or Resi-
dent Advisor for campus regulations) may be in “hot pur-
suit” of a person who has committed a violation and a
search is necessary in the continuance of immediate pursuit;
this is consistent with similar authority given a pursuing
officer on a civil violation.

8) It is the responsibility of all who participate in the gov-
ernance of the College (including Student Government of-
ficers) to see that the laws of our society are enforced on
the campus; however we all share this responsibility as
citizens.

9) **Debts:** Students eighteen years of age or older are legally
responsible for all debts and contractual obligations incurred.
The college is not authorized to extend credit to students.
While the college does not assume any responsibility for
bills incurred by students prompt payment of obligations
is encouraged.

II. All members of the campus have other responsibilities and rights based
upon the nature of the educational process and the requirements of the
search for truth and its free presentation. These rights and responsibilities
include:

A. Each member of the campus has the freedom, dependent upon level
of competence, to teach; to learn; and to conduct research and publish
findings in the spirit of free inquiry.

1) An integral part of the existence of this freedom is the
responsibility each of us has to recognize each other’s right
to teach, to learn, and to conduct research. Disruption of
the environment wherein these processes can take place cannot
be tolerated, whether it be in the dormitory, the class-
room, a special lecture, the library, or any other educational setting of the College.

2) An additional responsibility implicit in this freedom is the responsibility for the quality of the effort; each member of the academic community is answerable to each other member for the quality of his effort, whether it is teaching, learning, or research.

3) It is the responsibility of each segment of the campus, the faculty, the student body, and the administration, to protect this freedom in their areas; however, each member of the campus community shares an overall responsibility for the "tone" of freedom of inquiry.

B. Members of the campus community have the right to pursue normal academic and administrative activities, including freedom of movement. It is the responsibility of the administration of the College (including Student Government officers) to protect the right of movement of each member of the campus community.

C. It is held by Madison College that students have the right to expect that records maintained on them contain only information which is reasonably related to the educational purposes or health and safety of the individual or others. Furthermore, it is assumed that the student has the right to protection from unauthorized disclosure of confidential material contained in college records.

The responsibility for the confidentiality of the records rests with those charged with the maintenance of the records and their supervisors.

D. Members of the campus community have the right to reasonable and impartially applied rules, designed to reflect the educational purposes of the institution and to protect the safety of the campus.

The following policies have been developed through a process of constant evolution to maintain the environment of Madison College:

1) Parking and Traffic Regulations:

   GENERAL

   The demand for parking vehicles at Madison College will continue to increase more rapidly than parking areas can be provided. Therefore, insofar as practical, the College will provide parking: FIRST, for faculty and employees; SECOND, for students with registered vehicles; and THIRD, for official visitors.

   All faculty, employees, and students will be expected to understand and to comply fully with the provisions of these regulations. It will be the responsibility of each person operating a vehicle on campus to be familiar with the park-
ing instructions posted at each parking area and to comply with them. Ignorance of these regulations will not be a defense for violations.

It is requested that any student or other college personnel expecting visitors who will need to park on campus between 8 A.M. - 6 P.M., Monday through Friday, should contact the Security Office, in advance if possible, to obtain a Visitor's Parking Permit for these guests.

VEHICLE REGISTRATION

All faculty, staff, and student vehicles to be operated on campus shall be registered with the College Security Office within five (5) days after classes start, or on the first regular work day after bringing a vehicle to campus.

The registration decal, designating the specific parking or parking classification lot to be used, will be furnished by College Security Office. The vehicle will be parked in the lot designated between the hours of 8 A.M. and 6 P.M., Monday through Friday, except "G" lot, (the "G" lot, behind the Dining Hall, will be for faculty and staff only, at all times). The decal will be placed on the left side of the rear bumper. Automobiles must be parked so that the rear bumper is visible from the center of the parking lot, or the driveway through the lot.

Vehicle Registration and Procedures:

1. Students who may register vehicles to operate on campus:
   - Seniors
   - Juniors with a cumulative average of 2.50 or above
   - Sophomores with a cumulative average of 3.0 or above
   - Any day student or graduate student
   - Students who secure special permission in advance from the Director of Security, to be assigned on the basis of availability.

2. Faculty and staff will be issued a decal designating the area or lot assigned them. Students will receive decals designating them as "resident" or "day" students. The "F" (Frederikson) lot will be reserved for staff and day students only. All other designated student lots may be utilized by day or resident students, on a first come first served basis.
   - In those lots where it is necessary to have both faculty/staff and students, spaces will be marked "Faculty - Staff," as required. Those spaces undesignated may be used by registered "student" vehicles.
Student parking on campus lots west of the railroad tracks will be prohibited (excepting handicapped student areas) from 8:00 A.M. to 6:00 P.M. weekdays. At any other time students may utilize any available and authorized staff or visitor parking space on the front campus.

A student may not register a vehicle belonging to another student or register his own vehicle in another student’s name.

A vehicle to be registered for the campus use must be legally registered and licensed according to the appropriate state laws.

Vehicle Registration Fees:
- The registration fee for the session September through June will be $7.50 per semester for automobiles. For motorcycles the fee will be $5.00 per semester.
- Those students who desire to bring their vehicles to campus under the following conditions will be required to register them with the Security Office and receive a temporary decal. The fee for this will be $4.00 per session or $2.00 per semester or less.
  (a) On the weekend immediately prior to and at the end of all scheduled holidays including the return after the first semester, provided the automobiles are taken home on the weekend following the holiday period.
  (b) The last weekend before the examination period, provided the automobiles are taken home the weekend that examinations end.
  (c) The last weekend before off-campus student teaching and at the end of off-campus student teaching, provided the cars are taken home the following weekend.

Students bringing cars to campus under the above conditions must park their cars at all times (except when loading or unloading possessions) in the area designated by the Security Office at the time of registration, and are discouraged from using their vehicles except for travel to and from home.

- For voluntary withdrawal before the beginning of the second semester, a rebate of 50% will be allowed on the annual fee only. Charges for summer school students will be adjusted on a pro rata basis.
- When a registered vehicle is disposed of, evidence of removal of decal shall be submitted to the Security Office so a replacement decal may be given for the new vehicle at no charge.
— In cases of employees being separated or students or faculty not returning to Madison College, evidence of removal of the parking decal must be submitted to the Security Office.

REGULATIONS

The College Chief of Security has been assigned the authority and the responsibility for enforcing the following regulations:

— The motor vehicle laws of the State of Virginia, (as well as regulations set up by Madison College), shall apply on campus.

Campus Regulations:

— All traffic and parking signs and markings will be obeyed.

— Parking so as to obstruct traffic, to prevent other cars from being driven out of a parking area, or to block doorways, driveways, etc., is prohibited.

— With the exception of service vehicles, all vehicles (including motorcycles) operating or parking on campus, shall use only the roads and streets or parking areas open for use by the general public for vehicular traffic. Violators will be subject to a $5.00 fine. (This includes the area east of Interstate 81.)

SANCTIONS

Fines are to be paid at the College Cashier’s window within five days after receipt of a citation. Citations not cleared through the Cashier’s Office within this five day period will be returned to the Security Office so that violators may be identified and appropriate action taken.

— A $3.00 fine will be assessed for each violation of parking regulations.

— Any person who operates an unregistered vehicle on the Madison College campus and receives a citation for this violation will be subject to having the vehicle towed away, ($5.00 for first offense, $10.00 for second offense, $15.00 for third offense, and further disciplinary action for any additional offenses).
— Any student found in violation of the above regulations under Sanctions, shall have the right to appeal to the Traffic Appeals Committee. This appeal can be made by notifying the committee within 48 hours of its regularly scheduled meeting, in writing. Should the five day period for paying fines occur before the next scheduled meeting, the student must pay the fine and will receive a refund if the appeal is upheld. **Appeals will not be accepted after five days from the date of the citation.**

— Any student who has an unpaid fine will have a “hold” placed on his or her record in the Registrar’s Office and will not be allowed to receive a diploma or register for a subsequent semester until fines are paid.

Traffic violations, other than those mentioned above in this section, will be referred to the Rockingham County Court.

NOTE: All students should make themselves familiar with **Virginia Motor Vehicle Laws.**

**Bicycle Policy**

No bicycle may be kept anywhere inside academic buildings, administrative buildings and residence halls unless a designated area is provided.

1) Residence halls where adequate spaces are available have been provided with custom-made bicycle railings.

2) In those halls where inadequate space is available, residents may recommend to the head resident a designated inside area currently used for another activity or have an outside area.

Violations will be handled by the Hall Council of each residence hall. All bicycles are to be registered with the office of Security and each bicycle will be numbered. This system of registration is voluntary, but strongly encouraged in order to discourage vandalism or theft.

2) **OPEN HOUSES**

Though generally men are limited to public reception areas of the women’s dormitories and women are limited to the public areas of the men’s dormitories, students are accorded the opportunity to conduct open houses for their dormitory unit or floor, under guidelines established by the College.
A request for an open house is initiated by House Council on behalf of a majority of students in the residence hall. Dates and times of the open house shall be submitted to the Director of Student Affairs by the House Council.

Petitions for open houses may be submitted for a single occasion or for an eight week period; however, an official representative of the residence hall must notify the Head Resident prior to each requested date of an open house. If there were any violations of the policy at a previous open house, appropriate judicial action should be accounted for and steps taken to eliminate any further recurrence of the violation. If the House Council fails to enforce the rules outlined, the Director of Student Affairs may deny the right of a particular dormitory to participate in future Open Houses.

a) The residents, residence hall House Council, and the residence hall staff must establish and publish specific rules to insure the security of the residence hall and the privacy of the residents.

b) Dates and times for open houses will be recommended to the Director of Student Affairs by the House Council.

c) Times for open houses will be announced no later than 24 hours in advance by the President of the dormitory.

d) All visitors must vacate the dormitory living units by the specified time. The dormitory house council shall be responsible for seeing that all guests have left. Both guests and hosts will be held accountable for violation of the set curfew.

e) No one may receive a guest over the objections of a roommate of the host. No visitor shall enter a room of a nonparticipant.

f) During open house, lounges, halls, recreation rooms and study centers shall be considered public areas and all Madison College rules and regulations will apply as well as the regulations of the Alcoholic Beverage Commission.

g) If a simple majority of the students in a residence hall, residence hall floor or section unit sign a statement saying they do not wish their dorm or section open, it will be closed. No visitor shall enter the restricted areas of a dormitory.
3) **Illegal Drugs:** Distribution or possession of an illegal drug as defined by the Drug Control Act of the Commonwealth is prohibited on campus.

After appropriate investigation, if there is evidence of violation of this regulation the student will be subject to disciplinary action which may result in expulsion or required withdrawal from the College. The responsibility for the enforcement of this policy is shared by all members of the campus community; however, judicial hearings of violations are conducted by the College Judicial Council.

4) **Demonstrations and Peaceful Assembly:** Madison College seeks to preserve and to encourage the exercise of the rights of expression, conscience, affiliation, and peaceful assemblage. The College is equally mindful that a reasonable and lawful scheduling and assignment of College facilities, resources, and personnel, consistent with the civil liberties expressed in the first amendment of the United States Constitution, are necessary in order to assure the pursuit of educational programs, to accommodate the needs of all persons, and to respect the rights of all members of the College community.

The orderly conduct of classes is basic to the primary purpose of the College. Demonstration procedures are established to guarantee the continuation of this function and the continued health and safety of the members of the campus community. The College neither permits nor forbids demonstrations off campus by students or student organizations. The students or student organizations demonstrating off campus are reminded that they are expected to act in a manner that will conform to all national, state, and municipal laws and ordinances. The College is particularly concerned that this responsibility be fulfilled when students or student organizations demonstrating off-campus identify themselves as students of Madison College.

A demonstration is considered to be a public manifestation of welcome, approval, protest or condemnation through a mass meeting, procession, picketing, or occupation of a building, as by a “sit-in,” “lie-in,” or other unauthorized gathering. (Exhibitions commonly associated with social or athletic activities are not within the purview of this definition and the supporting regulations.)

In order to achieve all purposes above, to provide regulations in the event of demonstrations on campus by students or student organizations, and to assure the administration of this policy consistent with all the purposes expressed above, the following procedures are established:
a) The demonstration is to be registered with the Office of Student Activities in advance. It is expected that the demonstration will be registered 48 hours in advance. Registration is in no way to be used as a means of restricting freedom of speech, but is a means of providing for appropriate utilization of space.

b) At the time of the registration, the registrant is advised regarding reasonable demonstration activities, including location of areas, and length of time for completion of demonstration activity.

c) Demonstrations are not to block traffic.

d) Demonstrations are forbidden in the areas of the Health Center (College Infirmary), congregating in location of fire hydrants, and inside any buildings. (The restriction forbidding demonstrations "inside any building" does not apply to meetings or gatherings inside buildings for which requisitions are granted in advance, or those authorized in residence hall lounges or recreation rooms, or other spaces therein authorized by the dormitory regulations and/or policies; or in lounges or other spaces of the Student Center, as authorized by regulations or policies governing use of that facility.)

e) The number of pickets may be limited by reasonable consideration of space in the proposed demonstration areas. Students are to be informed at the time of registration.

f) The right of expression is not to be confused with license to incite violence or to use indecent language, which is prohibited, because these are beyond legal and reasonable espousal of any cause for which demonstrations are conducted.

g) Students participating in an unauthorized demonstration, such as an assembly of students by a "sit-in" or "lie-in" in a restricted building, or any unauthorized gathering, shall disband within the time stipulated when directed to do so by the Dean of Student Services, the Director of Student Affairs, or any other administrative official of the College.

h) If disturbance from observers begins to develop, the demonstrators are expected to refrain from altercations with observers.

i) Observers are expected to maintain a reasonable distance between themselves and the demonstrators at all times.

j) Observers may not obstruct legitimate demonstrations by physically blocking the path, by blocking other observers, throwing objects, or in any way acting to limit the right of free expression.
k) Both demonstrators and observers are expected to follow the directions of the campus police.

The Director of Student Activities shall submit to the Dean of Student Services a summary of the advice given the applicants for demonstrations, and inform the Chief of the Campus Security Force of the proposed demonstration.

The Dean of Student Services assigns one or more of the members of his staff to observe the demonstration. A complete report is made by the observing representative on the following day. This report is kept on file.

In the event that an assembly appears to be a demonstration related to grievances, those present should be advised that orderly procedures for the hearing of grievances are available and must be adhered to.

Penalties:
Any student found guilty of conduct contrary to the foregoing policy may be subject to suspension.

Appeals:
Any student or student organization convinced in good faith that arbitrary, unlawful, or unreasonable limitations have been imposed upon any demonstration or proposed demonstration may appeal to the College Judicial Council whose recommendation is submitted to the President of the College.

Any student or student organization subjected to disciplinary action under the provisions of the policies and requirements governing demonstrations may request a hearing before the College Judicial Council Hearing Committee. Appeals of the Decision of the Hearing Committee are submitted within 48 hours to the Chairman of the Appeals Committee. The recommendation of the College Judicial Council is submitted to the President of the College.

5) ALCOHOLIC BEVERAGE POLICY

Possession and consumption of alcohol by students is expected to conform to the laws of the Commonwealth of Virginia. These, in summary, prohibit:

A. Possession or use of liquor, wine and beer by persons under 21 years of age (3.2 beer is permitted for those over 18);
B. Consumption of alcoholic beverages in unlicensed public places;

C. Public drunkenness.

Students should be cognizant of the fact violations of the Alcohol Beverage regulations are also violations of the laws of the Commonwealth of Virginia. Therefore, individuals may be subject to prosecution by state authorities.

College Regulations permit possession and consumption of alcoholic beverages under the following conditions:

A. 3.2 beer is sold to students over 18 in the Percy Warren Campus Center restaurant facility. It should be noted that the A.B.C. license applies only to this facility and for only 3.2 beer. Any violations will jeopardize the continuation of the license and, therefore, the service. The staff of the Campus Center reserves the right to require adequate proof of age of the person requesting service.

B. Individual residence hall rooms are the ONLY areas other than the Campus Center restaurant where alcoholic beverages may be consumed. Hallways, reception rooms, recreation rooms, unit lounges, chapter rooms, meeting rooms and kitchens are not included in the definition of residence hall rooms.

C. Storage of unopened beverages is permitted in dormitory refrigerators. However, containers to be transported through public areas must be unopened.

D. Depending on the severity of the violations, infractions of the Alcoholic Beverage Policy may be referred to House Council, SGA Judicial Council or College Judicial Council. This includes intoxication, excessive noise or other activity which infringes on the rights of others as a result of consumption or possession of alcoholic beverages. Intoxication is defined as behavior which is offensive, disruptive, destructive or renders a student unable to reach his or her room unassisted.

6) General Dormitory Policies: High standards of care and management in dormitory rooms protect health, make efficient study possible, and encourage good friendships. These policies and procedures have been established to aid
in promoting high standards of dormitory living, and will be enforced by the S.G.A., the House Council, and Residence Hall Staff.

a) Fire escapes are to be kept clear at all times for emergency use. All fire doors are to be kept closed except when in use.

b) College property may not be removed from the dormitory. Students will be held responsible for the general conditions, including damages and defacement of the premises assigned to them. Charges for damages to or defacement of any area in common use, such as bathrooms, lounges, recreation rooms or corridors, may be assessed equally against residents using the area if they are responsible for the damage.

c) Rooms may be inspected by the Student Personnel Staff or Housing Personnel only after prior written announcement, except in emergencies. Substandard housekeeping may result in disciplinary action.

d) All dormitories are closed during Thanksgiving, Spring vacation and semester break. Closing hour for dormitories will be announced by the Director of Housing. In rare situations the Director of Student Affairs may make special accommodations available through the Director of Housing; however, all students must leave the dormitory by the closing hour.

e) Although furniture, except built-in units, may be arranged within the room, students are not permitted to move furniture from one room to another without first securing permission from the Director of Housing. Students may not paint or redecorate walls or furniture without specific permission from the Director of the Physical Plant.

f) The following are prohibited in student rooms and suites: appliances with open heating elements, air conditioners, exterior radio or television antennae, space heaters, refrigerators over 2 cubic feet capacity, and firearms, fire crackers or similar explosives.

g) Students are not to put soft drink bottles, luggage, boxes, trash, or other debris in the halls; bottles are to be placed in the racks provided for them.

h) Students are requested not to leave wet clothing in community baths or hanging from dormitory windows.
Due to safety hazards, any wastebasket used must be non-inflammable, preferably metal.

Package deliveries made to the dormitory will be accepted by the addressee or his/her designate only. Hall staff members will not assume any responsibility for such deliveries. The College will not accept any responsibility for the loss of such deliveries.

Dormitory Social Policy:

a) Standard Housing: residence halls where regular college social regulations would apply.

b) Modified Housing: residence halls in which alcohol is not permitted and Open House will be infrequent according to arrangements developed between the House Council and the Student Affairs Office.

c) The College has no mandatory sign-out procedure. However, as a convenience, students wishing to leave information when leaving campus may take advantage of sheets posted for this purpose in the residence halls.

d) Dating center hours in all dormitories are from 6:00 A.M. until 1:00 A.M. on weekdays and Sundays and 6:00 A.M. until 2:00 A.M. on Fridays and Saturdays.

e) No pets are allowed in the dormitory at any time.

f) Students are expected to know the rules of conduct and the closing hours of the dormitory.

g) Quiet hours for study and personal work are observed in the dormitory each evening from 7:00-10:00 p.m. Sunday through Thursday. The use of musical instruments or the loud playing of radios, record players, etc., which might disturb others is prohibited. The Student Personnel Staff in the residence hall has the authority to determine what is to be considered excessive noise. After 11:00 p.m. each night quiet hours are again observed.

h) Women are not allowed in the bedrooms or study lounges of men's residence halls, nor are men allowed in the bedrooms or study lounges of women's residence halls, except for those times specifically approved by the Dean of Student Services and announced through the office of the Director of Student Affairs.
i) There is to be no loitering around the women’s dormitories after the closing hours.

j) Guests are welcome to visit the College for limited overnight periods pursuant to space available in the residence hall. The Madison student is responsible for registering the guest with a residence staff member and informing the guest of all social regulations of the College. Guests are obliged to abide by College regulations.

k) Study Centers: With approval of a majority of residents, a hall may establish a “24 hour study center” in a public area of the residence hall such as a recreation or reception room where guests of the opposite sex are regularly received. Residents who use the center assume responsibility for accompanying their guests and for securing the door after entries and exits.

Housing Policy:

a) The college reserves the right: 1) to change or cancel room assignments in the interests of order, health, discipline or other urgent reasons and, 2) to change room rates and occupancy after due and reasonable notice to the assignee.

b) There is no damage deposit. Any damage to school property by students is reported to the Housing Office. This office notifies the Physical Plant Office in order to have the damage repaired and the cost of repairs registered. The cost is then sent to the Business Office and the student is billed. The student may not register for next term, receive an official transcript, nor will a diploma be granted until financial arrangements have been made with the Business Office.

c) In May of each year returning students are given the opportunity of choosing a room and roommate for the following year. Seniors and rising Seniors are given first priority through a system of computer assigned random numbers. New students are assigned the remaining rooms as they are accepted to the college.

d) There are no room changes made until the second week of first semester at which time emergency requests are taken. After this time room changes are taken prior to the conclusion of each eight week session. Room Change Request Forms are secured in the housing office.
e) Students leaving campus for student teaching must clear the room of all personal belongings whether or not the student expects to return to that room.

f) Students must occupy their rooms in person and may not sublet to another person. Changes in assignment of rooms can only be made after written request is approved by the Director of Housing. If a student changes rooms or roommates without permission, he will automatically be fined $10.00 per day from the date of move until notification is received by the Director of Housing.

7) Dormitory Security: Students may return to their residence halls after closing hours by use of keys provided in the Residence Hall. A student without a key may be admitted to the Residence Hall in an emergency by contacting the College Operator—433-6211 and asking assistance of a Security Officer. A student who enters or leaves the Residence Hall after the closing hour is responsible for securing the door. Duplication of a residence hall key is prohibited.

8) Status Changes: Students who change status as by marriage, change of name or change of day, boarding or residence status, are expected to inform the Director of Student Affairs who assists the student and informs appropriate college offices.

9) Smoking Limitations: Smoking is not permitted in the following places: Classrooms, laboratories, music practice rooms, Latimer-Shaeffer Theatre, and auditoriums.

10) Dress Standard Expectations: Sufficient attire must be worn at all times in public areas of the campus. For health and safety reasons, shoes should be worn in classrooms, faculty and administrative offices, the Dining Hall, and the Library.

11) Violence to Person or Property: Violence in any form (i.e., intimidation, threat, or actual assault) cannot be tolerated. This violence, whether it is against person or property, collective or individual, is treated very seriously on the Madison campus, both in terms of violation of law and also in terms of this specific prohibition in college policy. It is the responsibility of the Student Government Association to consider violations of this policy. However, all members of the campus community share the responsibility to protect against violations.

E. Members of the college community have the right to recourse if another member of the campus represents the work of others as his or her own.
The Honor Code of Madison College (see page —) outlines the recourse provided the members of the College community.

F. Members of the college community have the right to have their opinions about basic policy matters of direct concern to them heard and considered at appropriate levels of the decision making process. It should be noted that members of the campus who have a continuing association with the institution and who have substantial authority and security have an especially strong obligation to maintain an environment conducive to the respects and rights of others and fulfillment of academic responsibilities.

Students may wish to express their opinions or concerns in the following areas through the levels indicated:

1) Administrative: If the area of concern deals with administrative matters, the first step is to appeal to the administrative office initiating the action. If the result is not satisfactory, the next step is to appeal to the immediate superior of that administrator. If the student is unsure or needs further assistance he should see the Director of Student Affairs.

2) Academic: If the area of concern deals with academic matters, the first step is to appeal to the instructor (or advisor) involved. If the result is not satisfactory the next steps are to consult the following academic administrators, in this order, since the administrator closest to the problem is usually best able to respond to concerns:

   a) the Department Head
   b) the Dean of the School
   c) the Vice President for Academic Affairs

Consultation with these academic administrators frequently resolves problems before they become acute.

3) Student Life: If the area of concern deals with student life generally the first step is to appeal to the Student Government representative in your dormitory. If the result is not satisfactory the student should consult:

   a) A member of SGA Senate
   b) SGA/Judicial Vice-President or Legislative Vice-President
   c) SGA/President.

If the student is unsure or needs further assistance he should consult the Director of Student Affairs.
III. The College and any division or agency which exercises direct or delegated authority for the institution has rights and responsibilities of its own. The rights and responsibilities of the institution include:

A. The College has a right and an obligation to provide an open forum for members of the campus to present and debate public issues.

1) Right to Speak: The environment of higher education should be one of open communication of ideas, orally and in written form. It is important to the purpose of Madison College that we encourage the consideration of various viewpoints in an open, rational process. To assist in this process, distribution booths for the distribution of literature have been placed in the Warren Campus Center, the Administration Building, Alumnae Hall, Gibbons Hall, and Eagle Hall (selected because of the high density of student traffic), and a speaker’s platform (soapbox or rap box) has been placed on the Mall. They are to be used by students who have something to say, either orally or in written form.

Student organizations or students wishing to use the distribution booths will be requested to register with Mr. James Logan, Director of Student Activities, who is located in the Warren Campus Center. The purpose of registration for the use of the distribution booths is to insure that all student literature is given equal opportunity for distribution. This requires that distribution be arranged for prior to the publication of the particular issue.

The use of booths is limited to 48 hours for an issue in order to provide the maximum opportunity for their use. The distribution time period is to be established at the time of the registration. The registration of literature is not to be construed as approval of ideas or expressions in the publication, but to facilitate the efficient use of the distribution booth. Distribution of literature, of course, is not limited to the booths, but if you wish to use them they are available.

The use of the speaker’s platform at this time is determined by one’s particular urge to say something. If conflicts arise in the use of the platform, arrangements will have to be made for scheduling it. Use of amplification equipment must be approved by the Dean of Student Services.

2) Right to Hear: An institution of higher education is at the very least a forum for the scrutiny and exchange of ideas. The quality of the institution is tested by the ability and willingness of its members to analyze and synthesize ideas on the full range of the field of knowledge. For these reasons, Madison College extends to its faculty and to its recognized student organizations the privilege of inviting
speakers to the campus with the admonition that ideas presented in such a forum receive the scrutiny characteristic of a true academic community. This freedom, basic to any democratic system, carries with it the responsibility upon each member of the academic community to treat each guest coming to our campus with the utmost dignity and respect, as we do one another regardless of differences in points of view.

It is consistent with the objectives set forth by the College that established procedures be enforced to ensure orderly calendaring, the availability of space, appropriate notice of the event, and consideration of the guest speaker. The individual or group extending the invitation is required to ensure that appropriate remuneration for the speaker is available and that appropriate arrangements have been made for lodging, food service, transportation, and other considerations necessary to ensure that the speaker receives the full courtesies characteristic of an institution of higher education.

For Speakers whose appearance is open to the entire campus and/or community: Faculty members or recognized student organizations wishing to invite a speaker to the campus should obtain both a Speaker Registration Form and a Space Requisition Form from the Office of Student Activities, located in the Percy H. Warren Campus Center. (Off-campus organizations must go through the same process, though priority in the use of space is given to campus groups in as much as is administratively feasible.)

The individual responsible for the event should take the completed form, signed by the Assistant Director of Student Activities for Programming to the Office of the Director of Student Activities. Appropriate space will then be arranged and the Director will be expected to review the arrangements for lodging, food service, transportation, financial remuneration, etc., for the guest.

Appropriate distribution of the speaker registration form and the space requisition form will be made by the Director of Student Activities and will include the Dean of Student Services as well as the Director of Public Relations for the College.

Commitments:
When general funds of the College are involved in the payment of a speaker no commitment may be entered into without the express written approval of the Dean of Student Services or the President of the College.

To ensure that the preceding arrangements have been completed prior to the contractual commitment involving either
a student or faculty representative of the College, no member of the College community is authorized to complete contractual agreements inviting speakers without a specific written statement from the Director of Student Activities that all appropriate arrangements have been made.

Rates:
Rates to be charged the group or individual faculty member (as well as off-campus organizations) for the use of space will be determined according to the policy established by the Office of Student Activities, with the guidance of the Policy Board of the Campus Center. Whenever charges are made for admission it will be expected that the use of the College facility will be at the rate established in the policy. (It should be noted that no fund raising activities are permitted without the express written consent of the Dean of Student Services and that fund raising is strictly limited to recognized student organizations or specific philanthropic enterprises.)

For Speakers invited to address a scheduled class:
The individual faculty member may extend an invitation to an outside speaker to speak to a class as part of the regular instructional program at the time and in the facilities regularly scheduled for the class. It is appropriate, but not required, to notify the Head of the department involved and the Dean of the School when such invitations are considered, to enable multiple utilization of available talent. The same consideration outlined above, regarding remuneration, lodging, etc., should be carefully agreed upon prior to the appearance of the speaker to insure that the guest speaker is properly accommodated.

Speakers invited under the auspices of the Visiting Scholar or Lyceum Programs or other similar programs:
Outstanding lecturers have traditionally been invited to speak on the Madison Campus. In these cases the procedure of speaker registration and requesting of space is the same as outlined above. The Director of the Program will be expected to complete the Speaker Registration Form and the Space Requisition Form obtained from the Assistant Director of Student Activities for Programming and to submit the completed forms to the Director of Student Activities. Space will then be reserved and the speaker's program will be registered.

Appeal:
Should the student or other member of the campus community feel that inappropriate use of administrative responsibilities have led to unnecessary inconvenience or limitation on speakers, he may submit his request for an appeal of the
decision to the Student-Faculty Relations Committee. It will be the responsibility of this committee to review the matter and submit a recommendation to the President of the College for a final decision in the matter.

B. The College has a right to prohibit individuals and groups who are not members of the campus from using its name, its finances, and its physical operating facilities for commercial or political activities.

The College specifically prohibits the use of the Madison College name, finances or facilities for commercial or political activities.

Solicitation on campus for any purpose is prohibited. The Business Manager of the College is responsible for the implementation of this policy as it pertains to persons who are not Madison College students.

C. The College has the right to prohibit members of the campus from using its name, its finances, or its physical and operating facilities for commercial activities.

Solicitation on campus by students of the College is prohibited without a specific written statement from the Dean of Student Services. Permission is not granted for solicitation for personal gain; however, recognized student organizations may conduct approved solicitation programs for their activities or to raise money for philanthropic purposes.

D. The College has the right and obligation to provide, for members of the campus the use of meeting rooms under the rules of the campus, including the use of space for political purposes such as political clubs, to prohibit the use of its rooms by individual members or groups of members on a regular or a prolonged basis as free headquarters for political campaigns; and to prohibit the use of its name, its finances and its office equipment and supplies for any political purpose at any time.

Use of space by students is coordinated through the registration process in the office of the Director of Student Activities (Warren Campus Center). Priority is given to campus organizations. At no time, however, will the College permit the use of space for political campaign offices or for formal religious programs.

E. The College has neither the right nor the obligation to take a position as an institution in party politics and public issues, except on those issues which directly affect its autonomy, its academic functions, the freedom of its members and its financial support.

Madison College adheres explicitly to this principle.

F. The College has a right and the obligation to protect the members of the campus and the visitors to it from physical harm, threats of harm, or abuse; its property from damage and unauthorized use; and its academic and administrative processes from interruption.

Madison College fully intends to meet this obligation.
G. **The College has a right to require persons on the campus to be willing to identify themselves by name and address and to state what connection, if any, they have with the College.**

On occasion it is necessary for the College to exercise this prerogative to identify persons. Identification is required in the restaurant facility of the Campus Center, the Dining Hall of Gibbons, the Library, and at various student activities. All students are required to carry their identification cards at all times. Any official of the College may require that the individual identify himself by showing his ID card.

H. **The College has the right to set reasonable standards of conduct in order to safeguard the educational process and to provide for the safety of members of the campus and the institution's property.**

The policy on Demonstration and Peaceful Assembly, as well as other regulations contained herein, outlines the requirements set forth by the College to meet this obligation.

IV. **All members of the campus have a right to fair and equitable procedures which shall determine the validity of charges of violation of campus regulations.**

A. **The members of the campus have a right to expect that the procedures shall be structured so as to facilitate a reliable determination of truth or falseness of the charges, to provide a fundamental fairness to the parties, and to be effective as an instrument for the maintenance of order.**

These procedures are set forth in the sections of this Handbook under Student Government Association (page —) and Honor Council (page —).

B. **All members of the campus have the right to know in advance the range of penalties for violations of campus regulations. The definition of adequate cause for separation from the campus should be clearly formulated and made public.**

In addition to financial or contract requirements and insufficient academic performance, a student may be in jeopardy of separation from the College for violation of the following:

1) Drug Regulations  
2) Open House Policies  
3) Regulations for Demonstrations  
4) Honor Code  
5) Prohibitions Against Violence  
6) Repeated violations of any college regulation.

Other regulations such as residence hall policies, dining hall policies and policies of the Campus Center may result in one or more of the sanctions outlined on page — of this Handbook, not to
include suspension or expulsion. These penalties do not become part of the student’s permanent record.

C. Charges of minor infractions of the regulations, penalized by small fines or reprimands (which do not become part of a permanent record), may be handled expeditiously by an appropriate individual or committee, but persons so penalized have the right to an appeal.

Such penalties may be imposed by the Judicial Branch of Student Government. Appeals of penalties are directed to the next judicial level, the College Judicial Council.

D. In the case of charges of infractions of regulations which may lead to a notation on a permanent record, or to more serious penalties such as suspension or expulsion, members of the campus have the right to formal procedures with adequate due process, including the right of appeal.

Records Maintenance: At Madison College, only notations of suspension, expulsion or academic dismissal are placed upon the student’s permanent record, which is retained in the office of the Registrar. When the penalty is for a definite period (e.g., suspension for one semester) the entry on the permanent record is purged upon completion of the term of penalty. No other record of disciplinary action is maintained when a student graduates or withdraws from the College; however, the temporary records of students maintained in the Student Services offices reflect the student’s overall activity on campus. These records are considered confidential and are destroyed when the student leaves Madison College.

Due Process: The section of this Handbook on Student Government and Honor Council outline their procedures in disciplinary cases. The procedures are followed explicitly.

The process followed by the College Judicial Council is similar in most respects to those of Honor Council. The College Judicial Council hears appeals from student judiciaries and reviews and decides upon cases involving suspension which evolve from Student Government or other sources. When the College Judicial Council is the body of initial hearing, the Council divides into a Hearing Committee, to hear the case, and a separate Appeals Committee to provide the opportunity for appeal, if desired.

In all cases involving suspension or expulsion, due process requirements of 1) advanced written notice, 2) impartial hearing, 3) right to face the accuser, 4) right to present the defense, and 5) right to appeal, are followed.

E. Members of the campus charged or convicted of violations of a general law may be subject to campus sanctions for the same conduct, in accord with campus policies and procedures, when the conduct is in violation of a campus rule.
The function of the Student-Faculty Relations Committee is to consider the responsibilities and privileges of students and to present its findings and recommendations to the President of the College. There are two student representatives per class elected to serve on this committee as voting members, as well as the President and Judicial Vice President of S. G. A. and the editor of the Student Handbook. Faculty members serve by appointment and are listed in the College catalog.

Peggy Adderton, Box 705...................................................... Senior Representative
Betsy Yager, Box 2973...................................................... Senior Representative
Sherry Williams, Box 2922................................................ Junior Representative
David Bottenfield, Box 1006.............................................. Sophomore Representative
June Woods, Box 2951...................................................... Sophomore Representative
STUDENT GOVERNMENT ASSOCIATION

EXECUTIVE COUNCIL

KEVIN HOSCHAR
President

ELENA XYNISTERI
Legislative Vice-President

CAROLYN SANGER
Legislative Secretary
FRED NAEHER
Judicial Vice-President

BETSY VANDEWATER
Judicial Secretary

JOHN JACKNIK
Parliamentarian
STUDENT SENATE

Merlyn Adkins, Box 723
Adair Archibald, Box 762
Joanne Cummins, Box 944
Ed Subkis, Box 2567
Bob Walton, Box 2807
Elizabeth Burton, Box 936
Jeff Hamlin, Box 997
Steve Holstrom, Box 1127
Joyce Mack, Box 1703
Steven Ryan, Box 2292
Adrian Vaughn, Box 2784
Jerry Davis, Box 478
Patricia Dunaway, Box 527
Richard Early, Box 548
Darlene Goode, Box 905
A. Tyler St. Claire, Box 2591
Marin Stevens, Box 2598
John Davis, Box 983

JUDICIAL COUNCIL

Fred Naeher, Box 1898
Betsy Vandewater, Box 2697
Larry Dolly, Box 504
Frank Gordon, Box 915
Larry Hixson, Box 1169
Scott King, Box 1562
Roger Orrock, Box 2053
Linda Perrotta, Box 2087
Morgan Sincock, Box 2415
Jim Schermerhorn, Box 2409
Peggy Felton, Box 1133
Pat Bannister, Box 154

Freshmen representatives and all vacant offices in the Student Government and Student-Faculty Relations Committee will be elected in the early fall.

SENATE COMMITTEES

Darlene Goode .......................................................... Chairman, Constitutional Revisions
Steve Ryan .............................................................. Chairman, Rules Review
Pat Dunaway ......................................................... Chairman, Communications and Public Relations
Bob Walton & Frank Serene .................................. Chairmen, Fire-Safety (Buildings & Ground)
Elena Xynisteri .................................................. Chairman, Dining Hall & Campus Center
Liz Burton ............................................................ Chairman, Student Clubs & Organizations
Jo Anne Cummins ................................................ Chairman, Orientation
Kevin Hoschar & Bob Walton ................................. Chairmen, Campus Fees
Steve Holstrom .................................................... Chairman, Curriculum and Instruction
STUDENT GOVERNMENT ASSOCIATION

HOUSE COUNCIL

MADISON COLLEGE, 1971-72
CONSTITUTION AND BY-LAWS
OF THE
STUDENT GOVERNMENT ASSOCIATION
(Adopted 1969)

PREAMBLE

We, the students of Madison College, recognize that every community has laws which, in the interest of the whole, the individual must respect; believing that through self-government, the members of such a community may grow in character and power and desiring to assume responsibility individually and collectively, we hereby organize ourselves into an association. We acknowledge the importance of maintaining a student government to co-ordinate activities relevant to students and the campus community.

Article I. Name

This organization shall be called THE STUDENT GOVERNMENT ASSOCIATION OF MADISON COLLEGE, HARRISONBURG, VIRGINIA.

Article II. General Association

Section 1. All undergraduate students of Madison College shall be members of the Student Government Association.

Section 2. The Student Government Association shall be financed by an appropriation from the Student Activity fee.

Article III. Organization

The governing body of the Student Government Association shall be composed of the Executive Council, the Student Senate, and the Judicial Council.

Section 1. Executive Council

A. Membership

The Executive Council shall be composed of a President, a Legislative Vice-President, a Judicial Vice-President, a Legislative Secretary, a Judicial Secretary, a Treasurer, and a Parliamentarian.

B. Duties

1. The President shall be the chief executive officer of the association and shall exercise the general duties of such an office. He shall preside as Chairman of the Executive Council, the Student Senate, and the Judicial Council. The president shall also appoint the Parliamentarian with the approval of the Exe-
cutive Council. He shall also preside as Chairman of the Campus Fees Committee and act as a member of the Student Faculty Relations Committee.

2. The Legislative Vice-President shall assume the presidential duties of the Executive Council and Student Senate in the absence of the President. He shall be chairman of the Inter-Dormitory Council. In addition to these duties, he shall assist the President in the general duties of his office.

3. The Judicial Vice-President shall assume the presidential duties of the Judicial Council in the absence of the President, and of the Executive Council in the absence of the Legislative Vice-President. In addition to these duties, he shall assist the President in the general duties of his office.

4. The Legislative Secretary shall preserve written records of meetings of the Student Government Association and the Student Senate, and report in writing to the Dean of Student Services the names of all officers and committees of the Student Government Association and shall report in writing to the faculty all proposed amendments to the Constitution and By-laws adopted by the Student Government Association.

5. The Judicial Secretary shall preserve written records of meetings of the Executive Council and the Judicial Council, attend to correspondence and report in writing to the President of the College, the Provost of the College, the Dean of Student Services, the Dean of Men, and the Dean of Women, all penalties of discipline administered by the Judicial Council.

6. The Treasurer shall receive and keep separate account of funds for the Student Government Association, draft a proposed annual budget for presentation to the Executive Council and to the Campus Fees Committee and make all authorized disbursements. He shall also make a financial statement at the end of each semester to be published for the whole student body. He must establish a joint checking account for SGA funds (in his name and the name of the SGA president). He must submit his records to a professional auditing (auditor to be chosen by Executive Council) at the end of his term of office. The Executive Council has the right to review all disbursements at any time.

7. The Parliamentarian shall be responsible for seeing that all meetings of the Student Government Association are conducted in accordance with Robert's Rules of Order; and that all business is performed in accordance with the Constitution of the Student Government Association. The Parliamentarian shall be chairman of the Campus Elections Committee.
C. Duties and Powers of the Executive Council

The Executive Council shall be the coordinating body of the Student Government Association and shall have authority over all issues arising in the Student Senate.

D. Meetings

The Executive Council shall meet at the discretion of the President, or as otherwise provided in the By-laws.

Section 2. Student Senate

A. Membership

1. The Student Senate shall be composed of the President, the Legislative Vice-President, the Legislative Secretary, the Treasurer and six representatives from each class; also to be included on the Student Senate are the Handbook Editor, Chairman of the Recreation Council, and Chairman of the Student Activities Committee.

2. The Parliamentarian of the Student Government Association shall be a non-voting EX-OFFICIO member of the Student Senate.

B. Duties and Powers of the Student Senate

1. The Student Senate shall have the legislative power of the Student Government Association.

Issues initiated and passed by a majority vote of the Student Senate are subject to veto by two-thirds of the membership of the Executive Council. A majority will be defined as one more than half of the members present. Any veto issue shall be returned to the Student Senate, and in order for this issue to then become effective, it must be passed by three-fourths of the membership of the Student Senate.

2. With the approval of the Executive Council, the Student Senate shall plan and carry out all specified activities of the Student Government Association.

3. The Senate must approve all non-budgeted disbursements of the Treasurer by a majority vote.

C. Meetings

1. The Student Senate shall meet not less than twice a month and at other times by request of the President.

2. Three-fourths of the membership shall constitute a quorum.
Section 3. Judicial Council

A. Membership

The Judicial Council shall be composed of:

1. The President, Judicial Vice-President, and the Judicial Secretary of the Student Government Association;

2. Four representatives elected from each class, who shall be elected in accordance to the ratio of men and women in each class as outlined in the By-laws;

3. The Parliamentarian of the Student Government Association shall be a non-voting EX-OFFICIO member.

B. Duties and Powers of the Judicial Council

1. The Judicial Council possesses the Judicial power with authority to have investigations made of all charges of violations of regulations and to impose all necessary penalties that may come within the jurisdiction of the Student Government Association.

2. The Judicial Council shall keep the records open to the Judicial Council and the President of the College.

3. The Judicial Council shall be responsible for the interpretation of the Constitution.

4. The Judicial Council shall hear appeals from the Dormitory Councils.

5. Approval by three-fourths of the members present is necessary to pass any motion.

C. Meetings

1. The Judicial Council shall meet not less than twice a month and at other times by request of the President.

2. Three-fourths of the membership shall constitute a quorum.

Article IV. Advisors

Section 1. Executive Council

There shall be three advisors for the Executive Council: The Dean of Student Services, the Dean of Men and the Dean of Women.
D. Procedure

1. Campus Elections Committee

   (a) All Student Government Association, Honor Council, Women's Recreation Association, Men's Athletic Association and Class elections shall be handled by the Campus Elections Committee.

   (b) The chairman of the Campus Elections Committee shall be the Parliamentarian of the Student Government Association.

   (c) The Campus Elections Committee shall be composed of the Parliamentarian from each class who will appoint five (5) representatives from his class, subject to the approval of the chairman.

2. Balloting and Tallying of Votes distributed and collected

   (a) Ballots shall be prepared by the Elections Committee.

   (b) Ballots will be placed in a locked ballot box under the supervision of the Elections Committee.

   (c) Upon completion of voting, the ballots shall be tallied by computer or counted by hand by the Campus Elections Committee. The total number of ballots must equal the number of people voting or a new election shall be held.

   (d) Ballots must be preserved for at least eight (8) academic weeks after the election.

   (e) Primary Elections

      (1) Printed Ballots shall be used for the primary elections.

      (2) Each student shall vote for the number of candidates elected to each office.

      (3) In the primary elections, the two candidates with the most votes will run in the final election. In case of a tie between the second and third candidates, there shall be another primary election between these two candidates to determine which shall run in the final election.

      (4) The Elections Committee shall post for the Student Body the names of candidates in the final election.
Section 2. Student Senate

The Student Senate shall have two advisors who shall be elected annually at the discretion of this body from a slate of names of faculty and/or administrative staff submitted by the President of the Student Government Association, approved by the President of the College.

Section 3. Judicial Council

The Judicial Council shall have two advisors who shall be elected annually at the discretion of this body from a slate of names of faculty and/or administrative staff submitted by the President of the Student Government Association, approved by the President of the College.

Article V. Amendments

The proposed changes must be presented to the Faculty Council at a meeting after submission to each member of the Faculty Council in a mimeographed communication at least one week or one meeting prior to the meeting of this body, at which time changes are to be considered. On approval by the Faculty Council and the President of the College, such amendment shall become a part of the Constitution.

BY-LAWS

ARTICLE I. GENERAL ELECTION RULES

Section 1. Major, Minor, and Class Elections

A. The student membership shall elect during a major election the executive heads of the four major organizations: Student Government Association, Honor Council, Women's Recreation Association, and Men's Athletic Association.

B. The student membership shall elect during the minor elections the minor officers of the Student Government Association: Legislative Vice-President, Judicial Vice-President, Legislative Secretary, Judicial Secretary, Treasurer; Vice President of Honor Council, Women's Recreation Association, and Men's Athletic Association.

C. The major elections shall be held on the Tuesday of the fourth week of the second semester. The minor officers shall be elected two weeks after the election of all major officers. Class representatives to the Student Government Association shall be elected two weeks following the minor elections.
3. Class Elections

(a) The Parliamentarian of each class shall be the Chairman of a Class Elections Committee.

(b) This committee shall consist of five (5) members of the class on the Campus Elections Committee.

(c) The Class Elections Committee shall follow the election procedure of the Student Government Elections Committee.

(d) The Class Elections Committee shall be in charge of Class Elections not requiring a Declaration of Intentions.

4. Honor Council Elections — The Elections Committee shall handle aspects of Honor Council elections as stated under Article 1, Section 1.

5. Vacancies

(a) When a vacancy occurs in the Elections Committee, the Parliamentarian shall appoint a replacement at the earliest possible date.

(b) Should a vacancy occur in the presidency of the Student Government Association, the Legislative Vice-President of said Organization shall automatically fill the office of President.

(c) If any other officer of the Student Government Association does not return to school, resigns, or for any other reason is unable to continue his duties as an officer, a temporary officer shall be appointed by Council after which there will be an election of a permanent officer by the student body, within three weeks.

(d) If for any reason a vacancy occurs in a class office, the respective class officers shall recommend a replacement to the class for approval at the next class meeting.

(e) All vacancies (to include those caused by student teachers) in Council not previously explained shall be filled by students chosen by Executive Council, with recommendations of the absentee where possible.

Section 2

A. Each class shall elect six (6) representatives to the Student Senate and four (4) representatives to the Judicial Council. The representatives from the Sophomore, Junior, and Senior classes shall serve
during the fourth eight weeks following their election and the first through the third eight weeks of the next academic year. The representatives from the freshman class shall be elected in the fourth week of the fall semester and serve through the end of the third eight weeks.

B. The representatives for Judicial Council shall be elected according to the ratio of men and women in each class.

(1) Each Class shall elect representatives in accordance with that class’ ratio of men and women.

(2) Each class' number of men and women students shall be obtained from the most current statistics available at the Registrar's office at the time of the election.

(3) The following percentages shall be used to determine number of representatives that each percentage receive:

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Number of Representatives</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 — 12.4%</td>
<td>0</td>
</tr>
<tr>
<td>12.5 — 37.4%</td>
<td>1</td>
</tr>
<tr>
<td>37.5 — 62.4%</td>
<td>2</td>
</tr>
<tr>
<td>62.5 — 77.4%</td>
<td>3</td>
</tr>
<tr>
<td>77.5 — 100%</td>
<td>4</td>
</tr>
</tbody>
</table>

C. The Elections shall follow the procedure defined in Article I, Section 1 of the Bylaws.

**Article II. Qualification of Officers**

Section 1. It is recommended that the officers of this association be elected from the incoming senior class.

Section 2. The scholastic requirements for the major and minor officers, representatives of the Student Senate and Judicial Council, class officers, and members of the Dormitory Council shall be placed at a minimum rating of 2.00 for the preceding semester, as well as a cumulative rating of 2.00 or higher; or the scholastic requirement might also be treated solely on a cumulative rating of 2.25 or higher. All such officers shall be full-time, undergraduate students. These standards shall be maintained throughout the tenure of office, with the exception of class officers under special circumstances.

**Article III. Committees**

Section 1. There shall be a Fire-Safety Committee to promote the safety of students in all phases of campus life.

A. The Fire-Safety Committee shall consist of a Campus Fire Chief, who shall act as chairman, and a dormitory Fire Chief from each of the buildings housing students.
B. The Campus Fire Chief shall be nominated by the outgoing Campus Fire Chief and approved by the Student Senate, and shall serve for two years.

C. The Dormitory Chief shall be nominated and elected by members of each dormitory.

D. The Fire-Safety Committee shall appoint as many assistants in each dormitory as are necessary to carry out the program therein.

E. The advisor shall be the Director of Buildings and Grounds and a member of the College Health and Safety Council selected by the Fire-Safety Committee.

Section 2. There shall be a Recreation Council to serve as a steering committee to promote recreational activities and provide facilities for all students.

A. The Recreation Council shall consist of one member elected in the early part of the semester from each of the following organizations: Men Day Students, Women Day Students, and each dormitory. Members of the Recreation Council may be recommended on the basis of merit and shall be eligible for re-election.

B. The Dean of Men and The Dean of Women shall serve as advisors to the Recreation Council.

C. There shall be a regular meeting of the Recreation Council twice a month with the President authorized to call other meetings whenever necessary.

C. The Recreation Council shall be financed by approved student projects and other funds made available by the President of the College.

E. The Chairman of the Recreation Council shall be elected by the Council.

Section 3. Student Organizations and Clubs Committee

A. Membership — This committee shall consist of the Vice-President of each class, the Chairman of Panhellenic, the President of Inter-Fraternity Council, and the Director of Student Activities. The chairman shall be appointed by the President of SGA from Senate.

B. Duties

1. The chairman shall call the first meeting during the first eight weeks.

2. Before any campus organization can be established on campus it must be approved by the Student Organizations and Clubs.
Committee, Student Senate, the Faculty Council, and the President of the College.

3. The Student Organizations and Clubs Committee (or the Faculty Council) is authorized to place an organization on probation if advisable and appropriate.

4. This committee may investigate and dissolve an organization which has become non-functional on campus.

5. An organization may dissolve by giving written notice to the Student Organization and Clubs Committee and arranging for disposal of its funds through the College Business Manager.

Section 4. Editor of the Handbook. The editor of the Handbook shall be appointed by the President of SGA from Student Senate. He shall be responsible for editing and publishing the Student Handbook. He shall be a voting member of the Student-Faculty Relations Committee. He shall have the powers to appoint his staff subject to the approval of the Executive Council. The advisor to the Editor shall be appointed by the President of the College from a list of names submitted by the Editor. The final layout of the Handbook must be approved by the Executive Council.

Section 5. The Inter-Dormitory Council shall consist of the House Presidents, who will meet with the Chairman to study problems common to the dormitory groups and to make recommendations to the house councils, the Executive Council, the Dean of Men and the Dean of Women.

Section 6. There shall be a Campus Fees Committee whose function shall be to consider proposed budgets of campus organizations which serve the student body and to allot appropriate funds from the Student Activities Fees.

   A. The Student representatives shall consist of the President of each class, or an appointed representative and the President of SGA. Other organizations which submit a proposed budget may send a representative who will serve as a non-voting ex-officio member.

   B. The Treasurer of the College shall serve as a non-voting ex-officio member.

   C. The President of SGA shall serve as Chairman, and shall appoint an acting secretary.

   D. The Campus Fees Committee shall allocate fees on a percentage basis for each semester.

Section 7. There shall be a Dining Hall Advisory Committee whose members shall consist of students. The function of this committee shall be to meet regularly with the dietary staff, to make suggestions of mutual benefit which might include social standards, menu ideas, food quality and similar topics.
A. The membership of this committee shall include two representatives from each class, and four representatives from SGA.

B. The committee will elect its own chairman and meetings shall be held monthly. An organizational meeting shall be called by the President of SGA in September.

Section 8. Student Activities Committee

A. This committee shall plan and coordinate all campus activities. All organizations and groups shall confer with this committee when scheduling dates for concerts, dances, and any other activity which would affect the whole college or a substantial majority thereof.

B. The Director of Student Activities shall be advisor to the committee.

C. Membership: The outgoing Student Activities Committee shall recommend the new chairman, who shall be approved by the Student Government. Other members of the committee shall be recommended on the basis of merit by outgoing committees' members and approved by the Student Government Association.

Section 9. Rules Review Committee

A. Duties — Rules Review Committee shall review all rules, and report to Senate and Student-Faculty Relations Committee all proposed changes.

B. Membership — The President of SGA shall appoint the chairman of this committee and at least two other members from Senate, and one member from Judicial Council.

Section 10. Constitutional Revisions Committee

A. Duties — The Constitutional Revisions Committee shall review all of the SGA Constitution and By-Laws and report to Senate, Faculty Council, and the President of the College all proposed changes.

B. Membership — The President of SGA shall appoint the chairman from SGA with the parliamentarian automatically a member.

Section 11. Qualifications of Committee Members

A. The scholastic average for the student members of the foregoing committees shall be placed at a minimum rating of 2.00 for the preceding semester plus a cumulative rating of 2.00. These standards shall be maintained throughout the tenure of office.

B. The foregoing committees shall serve for a year.
C. The Executive Council is vested with authority to make changes that it may deem advisable in the membership of any committee within its jurisdiction.

**Article IV. Judicial Procedure**

Judicial Council has original jurisdiction over all cases involving violation of social regulations but they reserve the right to either postpone the trial to the following regular semester or try by special committee all cases occurring during examinations.

**Jury System**

**Section 1. Appointment of Jurors**

A. At the beginning of each school year the Judicial Council shall appoint two of its members from each class to the Impaneling Board, and shall designate one of the senior members to act as chairman.

B. The Impaneling Board shall draw up a list of eligible jurors, undergraduates from the student body at large, representing each class. From this list the chairman shall choose three members of each class to form a jury.

C. To be eligible to serve on a jury a student must possess the following qualifications:

1. Not on probation
2. Unbiased opinions about the case at hand
3. Cumulative 2.00 average or above

D. It shall be the duty of the Impaneling Board to see that these three qualifications are met.

E. A jury shall not be discharged until a definite decision is reached on the cases that are assigned to it, the jury to change as the Judicial Council deems necessary.

**Section 2. Duties of the Jurors**

A. The jury shall sit with the Judicial Council and shall meet in private sessions for the purpose of discussing and drawing up recommendations concerning the action to be taken on each case.

B. A three-fourths majority is necessary for a recommendation of the jury. If a decision cannot be reached then this jury shall be dismissed and a new jury shall be called.
C. The recommendation of the jury shall be presented to the Judicial Council by the foreman of the jury, who has previously been elected by that body. This recommendation shall be given due consideration but final action shall be taken on the case by a simple majority vote of Council.

Trial Rights

Section 1. The accused shall have the privilege of choosing a hearing before the Judicial Council or a trial by jury.

Section 2. Any student has the right to appeal within a two-week period from the Dormitory Council to the Judicial Council or from the Judicial Council to the College Judicial Council, by filing notice either in person or by letter to the respective council which shall submit to the higher council a written statement of the case.

Section 3.

A. On a vote for guilt or innocence of a charge and on motions concerning penalties a three-fourths majority shall be required.

B. A recommendation from the Judicial Council to the College Judicial Council for the suspension or expulsion of a student shall require a three-fourths majority to the Judicial Council. If such recommendation fails to meet with the approval of the College Judicial Council, it shall be referred back to the Judicial Council with a recommendation for reconsideration of the penalty proposed. If the two Councils should not reach agreement on the penalty to be given, then the case with the recommendations from both Councils shall be submitted to the President, who is vested with the authority to make the final decision.

Section 4. The following procedure is to be followed when infractions may warrant suspension, expulsion, or social probation:

A. Judicial Statement: This statement is presented to the accused prior to any investigation. It is:

1. To be as specific as possible throughout.

2. To list suspected offenses, including time and place of occurrences.

3. To list the particular rules involved as they are stated in the Student Handbook, with respective page numbers.

4. To state the rights of the Accused as they are stated in the Student Handbook.

5. To specify the time period within which the accused will choose his advisor (see II); not to be less than 24 hours.
6. To state the time and place of the preliminary investigation (see IV).
   a. Time: not to be less than 24 hours from the issuance of the statement.
   b. Place: to be a neutral location; i.e. Alumnae Hall or assigned lounge in Student Center.

7. To refrain from the revelation of the accusor(s)' name. (To be revealed at the preliminary investigation.)

8. To be issued by the following Council members:
   a. President
   b. Judicial Vice President
   c. Judicial Secretary

B. Student Statements:

1. Evidence warranting investigation is to be presented to the President of SGA by a signed statement giving witness to the alleged violation of social regulation(s) on which the judiciary statement will be based.

2. The accused may prepare a signed statement if he chooses. This must be in the hands of the Judicial Council before the investigation.

The Student Advisor

The student advisor is

A. To act as the communicative link between Council and the accused. Generally, he is to represent the latter’s interests and rights throughout all procedure and should be worthy of the accused’s confidence and cooperation.

B. To be either

1. One of the 12 elected advisors (See II-C)
2. A member of Madison’s student body at large who meets the qualifications (See II-C-1)

C. To meet the following qualifications:

1. All advisors are
   a. To possess a 2.00 cumulative average or above.
b. Not to be members of Judicial Council.

2. Elected advisors, in addition, are
   a. To be elected in the spring for the entire following year
   b. To undergo a training period during the spring of their election, immediately following that election. (Training process to be defined)
   c. To pass a Handbook test of high standard before installation. (Test contest will include questions pertaining to SGA rules and judicial process.)

3. Freshmen advisors are to be elected by their class during class elections in the fall.

D. To fulfill the following responsibilities:
   1. To notify the Judicial Council immediately upon their being selected to serve.
   2. To serve as a consultant for the accused and be involved in no other way in the case at hand.
   3. To aid the accused in preparing his defense.
   4. To obtain all pertinent evidence in favor of the accused.
   5. To be present at the preliminary investigation.
   6. To be present at the trial during the appearance(s) of the accused and all witnesses.
   7. To cross-examine witnesses and accused.

Investigators

A. Shall be Judicial Council members appointed by the Judicial Vice-President following the preparation of the Judiciary statement (See I-A-8)

B. Shall fulfill the following responsibilities:
   1. To be present at the preliminary investigation.
   2. To obtain all evidence for the prosecution.

Preliminary Investigation: The procedures shall be in accordance with the following guidelines:

A. There shall be an informal meeting between Judicial representatives (See III) and the accused and his advisor, held at a time and
place given in the Judicial Statement (I-A-6) and only during hours prior to 11:00 p.m. This meeting is to provide the opportunity for Council members to evaluate the facts and recommend to Council the merits of having a trial.

B. The votes of those Council members serving as investigators shall be forfeited.

C. A tape recorder shall not be used during the investigation; however, such a device may be used during the trial. Its purpose is to take the place of a stenographer.

D. The accused and advisor will be instructed on judicial procedure at the preliminary investigation.

Oaths of affirmations: These are

A. To be required of the accused and all witnesses without exception. Refusal will be considered contempt of Council. Penalties for contempt of Council are as follows:

1. Accused: referral of entire case to Faculty Judiciary Committee.

2. Witnesses: referral of witnesses to Faculty-Judiciary Committee for appropriate penalty.

B. To achieve the end that testimonies are wholly truthful.

Accused/Accusors/Witnesses: All are

A. To be present during trial.

B. To direct their testimonies to Council.

C. To comply with the following regulations: In the event of more than one of either accusers or witnesses neither will testify in the presence of the other.

D. To cooperate with cross-examination by the advisor and the investigators.

E. There shall be no communication between accused and witnesses during a trial.

Self Incrimination:

A. Neither the witness nor the accused will be required to testify against himself.

B. Refusal to answer questions of a non-incriminatory nature will be considered contempt of Council.
C. However, the accused will not be required to give testimony of any kind if he so chooses.

D. It is requested that any student guilty of a rule infraction report himself to a Student Government representative.

Student Government has retracted its policy of secrecy. Therefore, for the protection of involved persons, a libelous or slanderous statement circulated by one student about another will be considered a violation of the Honor Code.

Article V. Relation to Faculty and Administration

The Student Government Association recognizes the responsibility of the faculty in matters and questions pertaining to student government and its administration, and that final authority is vested in the President of the College.

Article VI. Parliamentary Procedure

The rules contained in Robert’s Rules of Order shall govern the Association in all cases in which they are not inconsistent with the Constitution and the Bylaws of the Association.

Article VII. Amendments

The By-laws may be amended (or revised) by a vote of two-thirds of the members of the Association present at the meeting held for that purpose. Amendments (or revisions) may be proposed by an officer or representative of the Student Senate and the Judicial Council. Each year the President of the Student Government Association shall appoint a Constitutional Committee from the members of the Student Senate and the Judicial Council to review the Constitution and the Bylaws and to recommend whatever revisions or amendments are found advisable. Proposed amendments shall have been posted at least one week before being voted upon by the Association. On approval by the Faculty Council and the President of the College, such amendments shall become part of the Constitution.

Article VIII. Summer Session

Section 1. Judicial Council. The executive, legislative, and judicial powers of the Student Government Association for the summer sessions shall be vested in the Judicial Council.

Section 2. Membership. The Judicial Council shall consist of the President, Vice-President, the Secretary, and the Treasurer, together with 15 to 20 elected representatives.
Section 3. Elections

A. Officers

1. The Senate nominating committee of the SGA shall submit names for each office for the summer session Council by the third week in April. These names must be voted on and approved by the SGA. The newly-elected summer session officers will attend the Judicial Council meetings for the remainder of the year and immediately take membership on the Summer Session Steering Committee.

2. In the event that any elected officer does not return the following summer, a nomination committee shall be chosen by the returning officer(s). In the event no elected officers return, the Director of Summer Session shall submit the names of at least two eligible candidates for each office to be voted on by the student body at its first regular meeting. A plurality vote is required for election.

B. Representatives

1. Representatives shall be elected according to the percentage of students in each dormitory and the percentage of day students. This shall be determined by the latest figures from the Registrar's office on the second day of classes during the session.

2. The procedure for electing representatives shall be informal, as follows:

   (a) By the first day of classes notices shall be posted in each dormitory and the Campus Center lounges when and where elections shall be held in these respective places.

   (b) Nominations will be received by the president of SGA for the summer session up until the day of elections.

   (c) The elections shall be on printed ballots in each dormitory and lounge at the meeting for that purpose.

   (d) Ballots shall be tallied by the officers in the presence of an SGA advisor. The candidates with the most votes shall be announced within 24 hours.

Section 4. Campus Fees Committee. The Summer Session Student Activity Fees shall be distributed by the following members of the Campus Fees Committee:

A. The SGA president shall serve as chairman.

B. The SGA secretary shall serve as secretary.
C. The Treasurer of the College shall serve as EX-OFFICIO, non-voting member.

D. The rest of the committee shall consist of the presidents of each undergraduate dormitory and the treasurer of SGA.

Section 5. Fire-Safety Committee. The duties of this committee shall be delegated to the summer session House Councils.

Section 6. Student Clubs and Organizations Committee. This committee shall be non-operative during the summer session, however, a club seeking to begin organizing activities may be advised by the Director of Student Activities.

Section 7. Dining-Hall Advisory Committee. The duties of this committee shall be invested in the Summer Session Steering Committee.

Section 8. Jurisdiction

A. All rules and regulations enforced by the regular session SGA and all other provisions of its Constitution and By-Laws shall be applicable to the summer session unless otherwise published.

B. The representatives shall serve from the time of election until the dormitories close, but they reserve the right to postpone any or all cases occurring after the end of classes to be handled by the regular session Judicial Council.

Article IX. Removal from Office

Section 1. Investigations and Preliminaries to the Trial.

A. To begin impeachment proceeding against any elected officer or representative a motion to begin an investigation must originate in either Senate or Judicial Council and be carried by a vote with a three-fourths majority. If said motion is directed at the presiding officer he must vacate the chair in favor of the next officer in the order of succession.

B. An investigating committee shall be named by the presiding officer which shall decide whether there is evidence to impeach and formulate the charge(s) and specifications if it is decided to proceed with the trial.

C. If the house in which the investigation motion originated agrees to continue the proceedings, the presiding officer shall set a time and place for the trial.

D. The accused officer shall receive written notice that informs him of the time and place of the trial and all the charge(s) and specifications against him.
E. The accused officer shall be given no less than one (1) week and no more than two (2) weeks to prepare his defense.

Section 2. Trial

A. A joint session of Judicial Council and Senate shall try the accused officer.

B. The proceedings of the trial shall be held in the utmost secrecy and the decision of Council is final.

C. The order of the trial shall be that set forth in Robert's Rules of Order, Revised.

HOUSE COUNCIL

The House Council in each dormitory is the branch of S.G.A. closest to the dormitory student. It serves as the primary channel of representation for students within a specific dormitory. House Council's primary function is maintaining a living environment in which each student can meet the demands of college life with a minimum of friction or discomfort that group living can cause. To serve this purpose it is necessary that House Council enforce certain regulations. These rules have been established and are enforced in order to protect the individual student's rights while preserving favorable conditions for the entire dormitory community. Many of the rules are simply matters of courtesy and respect for others with a means of enforcement. With regard to rule enforcement House Council is a part of the S.G.A. Judicial Branch. This is important but should not overshadow the role of Council in representing the dormitory student in S.G.A. and its function in promotion of recreational activities for those it represents.

Structure and Elections

It is necessary for the House Council structure to be flexible enough to meet the specific needs of each dormitory while rigid enough to fulfill its obligations to the dormitory residents.

House Council is composed of:

1 President
1 Vice-President per floor or section
1 Secretary-Treasurer
1 Representative per floor or section

The Council will be elected during the first two weeks of the fall semester by the students of each dormitory. S.G.A. representatives will conduct
meetings in all residence halls for this purpose. The description of responsibilities and duties for each House Council position is included in "Principles and Procedures of House Council," published by the S.G.A.

**House Council Jurisdiction — Rights and Duties of Accused**

Each House Council shall have primary jurisdiction in cases involving all dormitory regulation infractions with the exception of the regulation regarding the presence of men or women in the bedrooms or study lounges of dormitories designated for the opposite sex. **Judicial Council of the S.G.A. will assume jurisdiction in this area and in any case involving two or more violations any of which is within Judicial Council jurisdiction.** Any case tried by House Council may be appealed by the defendant to Judicial Council within two weeks. The outcome of all House Council cases will be reported to the Judicial Vice-President within one week by the secretary.

Any student accused of a dormitory regulation infraction has all the basic rights guaranteed any citizen in a trial situation. Included are:

1. The right to have defense counsel present at all questioning.
2. The right to know all charges against him or her.
3. The right to reasonable advance notice of trial.
4. The right to call witnesses in his or her behalf.
5. The right to question all witnesses.
6. The right to be present at all proceedings except recess and deliberation.
7. The right to know all evidence used in the proceedings.
8. The right to elect to be tried separately when the accused is one of two or more involved in a joint violation.

The accused also has the following duties:

1. Duty to co-operate with the Council in the conduct of the trial.
2. Duty to answer all relevant questions fully and honestly unless such questions may tend to be incriminating.
SGA ENFORCEMENT AND PENALTIES

ENFORCEMENT OF REGULATIONS

All rights and responsibilities listed under STUDENT'S RIGHTS AND RESPONSIBILITIES shall be enforced by the STUDENT GOVERNMENT ASSOCIATION.

The members of the student body individually observe the following regulations and report to the Student Government any violation by any member that would be harmful to the individual or to the college.

The presence of a faculty member at any function on or off campus does not give immunity to students for violation of college regulations.

PENALTIES

A student found guilty by the Judicial Council for breaking any Madison College regulation will be given either a fine, disciplinary probation, a notice of restitution, suspension or expulsion from the dormitory, a notice of recommended suspension, a notice of recommended expulsion from the College, or any other penalty deemed appropriate by Judicial Council.

Fines

Fines shall be assessed only if the student is brought to trial before Council and found guilty.

The fine shall not be less than $7 or greater than $50, depending on the degree of the infraction. All payments are in cash only and are to be made to the Treasurer of Student Government within two weeks of sentencing. Disciplinary probation will automatically be in effect after two weeks and a letter to the student's parents informing them of the debt will be sent.

A recommendation for appropriate action will be immediately submitted to the College Judicial Council if the fine is not paid in the four week period.

The money collected from fines will be used for emergency loans for students in need. The use of this money will be authorized by the President of the Student Government Association and the Dean of Student Services. No other use of these monies will be authorized.

Judicial Social Probation

A student placed on social probation is not prohibited from participating in any social function or activities whatsoever. This penalty is executed
in a manner making repetition of the initial offense or violation of another S. G. A. regulation reasons for Judicial Council to consider suspension within range of penalties.

**Disciplinary Probation**

Disciplinary Probation is the exclusion from participation in privileges or extracurricular college activities for a specified period of time. Privileges of extracurricular college activities are defined in part as the right to automobile privileges, participation in any student organization, and participation in any college sponsored social event.

**Suspension from the Dormitory**

1. Indefinite suspension means that a student is suspended from the dormitory indefinitely, but is allowed to apply for readmission to the dormitory, in which case the decision for readmission will be made by the Dean of Student Services.

2. Definite suspension means that a student is suspended from the dormitory for a specified length of time after which he is allowed to return to the dormitory.

**Expulsion from the Dormitory**

The Student is expelled from the dormitory never to return again as a student.

**Restitution**

Reimbursement for damage to or misappropriation of property.

**Suspension**

1. Indefinite suspension means that a student is suspended indefinitely, but is allowed to apply for readmission to Madison College, in which case the decision for readmission will be made by the President of the College.

2. Definite suspension means that a student is suspended from Madison College for a specified length of time after which he is allowed to return to the college.

**Expulsion**

The student is expelled from Madison College never to return again as a student.

In order to achieve a certain level of fairness and uniformity, the Judicial Council of the SGA has set up minimum and maximum limits for penalties on certain offenses if found guilty before said Council.
Any person found guilty before Judicial Council for any infraction of the Male and Female OPEN HOUSE REGULATIONS will be fined not less than $15 and not more than $35.

Any person found guilty before Judicial Council for any infraction of the ALCOHOLIC BEVERAGE REGULATIONS will be fined not less than $10 and not more than $25.

Judicial Council reserves the right to increase the maximum penalty by unanimous vote if a student is guilty of serious misconduct. Also, Council reserves the right to give any combination of penalties as it sees fit.

The Judicial Council realizes the seriousness of suspension and expulsion, and does not want to hinder anyone's right to an education if at all possible. Council will try to understand each student's problems before rendering such an important decision, but a second conviction before Judicial Council for a SGA rule infraction will be considered a serious matter and may result in a recommendation for dismissal from the College.

The student is reminded that any decision handed down by Judicial Council can be appealed as stated in the SGA BY-LAWS (Article IV).

### HOUSE COUNCIL PENALTIES

The House Council is allowed to impose fines from $.50 to $15.00. They may also give the following penalties:

#### HOUSE SOCIAL PROBATION

A student placed on social probation is not prohibited from participating in any social function or activities whatsoever. This penalty is executed in a manner making repetition of the initial offense or violation of another House Council regulation reasons for House Council to consider turning over that person to Judicial Council for a trial.

### RECOMMENDATIONS TO JUDICIAL COUNCIL

(A) Suspension or Expulsion from the DORMITORY.

(B) Restitution

(C) Fines

If a student is found guilty by House Council and is given one of the above penalties, the student has an automatic appeal to Judicial Council. The President of the House Council will send a written recommendation to the Judicial Vice-President within 24 hours of the sentencing.

No penalties given by House Council will be in effect until the student's right of appeal has been exhausted.
JUDICIAL COUNCIL reserves the right to bring to trial any student who habitually breaks a House Council rule, and if found guilty may be dealt any penalty listed under the penalties for the Judicial Council.

The foregoing penalties shall be entered on the student's record in the Office of the Dean of Student Services. Only “indefinite suspension” and “expulsion” from the College penalties are entered permanently on the student's transcript.

In all cases involving suspension from the College and expulsion from the College, the recommendation of the Judicial Council shall be submitted to the College Judicial Council for review and recommendation to the President, who may suspend or dismiss students for each violation.

The STUDENT GOVERNMENT ASSOCIATION is the final authority on all matters and questions pertaining to Student Government Penalties except suspension and expulsion from the College for both men and women students.
The Honor System was established by students for students. Without student cooperation and without their mature acceptance of responsibility, the Honor System would fade and become virtually non-existent. The Honor Council at Madison does not want to frighten students, but it wants to appeal to their reason and sense of honor in hopes of gaining their support.

As soon as a student is accepted at Madison and completes orientation, he becomes a vital part of Madison's Honor System. An Honor System offers certain academic and social freedoms—such as unproctored tests, an open stack library, take-home tests, and an atmosphere of trust which is necessary for cooperation between the student and the college community. These freedoms can be enjoyed only so long as they're protected by... the student’s acceptance of the responsibility toward the system and toward himself, by upholding both his personal honor and the code of honorable conduct for the college. Responsibility to report infractions is also a vital segment of the Honor System.

The primary reason for coming to college is to learn. An Honor System's primary function is to aid in individual learning and to create an environment conducive to the continued development of honorable traits.

The Honor Council's Constitution which follows does not adequately define the various Honor Council Violations, so more complete definitions are given below:

1. **Cheating**: giving or receiving academic material without the consent of the professor. **Plagiarism** is also an act of cheating.

2. **Stealing**: appropriation of property and ideas without the right to do so. Honor Council would like to stress that the students take measures to protect their possessions just as they would do in a non-college community.

3. **Lying**: an intentional statement of untruth deliberately misleading about other than trivial matters. Forgery and falsely testifying before Honor Council are also considered lying.

It is the obligation of the professor to explain his academic and honor requirements for work assigned to the student, and it is the student's obligation to understand and accept these conditions.

**PRINCIPLES OF THE HONOR SYSTEM**

The Honor System was created by Madison College Students to foster high ideals of integrity and straightforwardness in conduct, thought, and speech. Since it is the work of students, they believe that every person who
enrolls at Madison will be proud to belong to an organization which will not tolerate lying, cheating, or stealing. Each new student comes into possession of a coveted heritage—something that grows stronger with the years. In order to strengthen it and to leave to those that follow a mighty tradition of honest dealing with one another, each student must give his full cooperation to those elected representatives of the student body who have the responsibility of enforcing the Honor Code. To do otherwise would be to violate one’s personal integrity.

**MEMBERSHIP OF HONOR COUNCIL**

<table>
<thead>
<tr>
<th>Name</th>
<th>Box No.</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fran Premaza</td>
<td>2212</td>
<td>President</td>
</tr>
<tr>
<td>Chris Purtell</td>
<td>2154</td>
<td>Vice-President</td>
</tr>
<tr>
<td>Lynn Bauer</td>
<td>264</td>
<td>Senior Representative</td>
</tr>
<tr>
<td>John Garnette</td>
<td>845</td>
<td>Senior Representative</td>
</tr>
<tr>
<td>Joe Swodby</td>
<td>2577</td>
<td>Senior Representative</td>
</tr>
<tr>
<td>Beth Clardy, Sec.</td>
<td>854</td>
<td>Junior Representative</td>
</tr>
<tr>
<td>Lucky Groom</td>
<td>1185</td>
<td>Junior Representative</td>
</tr>
<tr>
<td>Mike Mandeen</td>
<td>1722</td>
<td>Junior Representative</td>
</tr>
<tr>
<td>Pam Martin</td>
<td>1753</td>
<td>Junior Representative</td>
</tr>
<tr>
<td>Lois Montgomery</td>
<td>1935</td>
<td>Junior Representative</td>
</tr>
<tr>
<td>Bob Mc Ardle</td>
<td>1693</td>
<td>Sophomore Representative</td>
</tr>
<tr>
<td>Ken Mc Ilvaine</td>
<td>1791</td>
<td>Sophomore Representative</td>
</tr>
<tr>
<td>Mike Northey</td>
<td>1948</td>
<td>Sophomore Representative</td>
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<tr>
<td>Jim Prentice</td>
<td>2197</td>
<td>Sophomore Representative</td>
</tr>
<tr>
<td>Robert Sciarone</td>
<td>2418</td>
<td>Sophomore Representative</td>
</tr>
</tbody>
</table>

The freshman representatives to the Honor Council shall be elected early in the fall.

DR. RAYMOND C. DINGLEDINE, DR. DAVID E. FOX, DR. ELIZABETH SHAFER Advisors
CONSTITUTION OF THE
HONOR COUNCIL OF MADISON COLLEGE

Preamble

We, the students of Madison College, recognize that every community has privileges and ideals. In the interest of the student body, the individual must respect these ideals, believing that through personal actions and attitudes the members of such a community will strive to uphold the high standards of honor.

Desiring to assume the responsibility of guiding individual integrity we have organized this honor system.

Article I. Name

This honor system shall be headed by THE HONOR COUNCIL OF MADISON COLLEGE, AT HARRISONBURG, VIRGINIA.

Article II. Organization

Section 1. There shall be an Honor Council composed of a President, Vice-President, and five representatives for each class.

Section 2. The members of the Honor Council shall be elected during the Spring semester of the incoming sophomore, junior and senior classes, to take office during the 4th eight weeks and to serve for one year. Freshmen representatives shall be elected in the fall and take office immediately after the election.

Section 3. Members of the Honor Council shall be eligible for re-election.

Section 4. Duties of the Officers

A. The President shall be the Chief executive officer of the Council and shall exercise the general duties of such an office.

B. The Vice-President shall serve in the absence of the President and assist the President in any way necessary and proper.

C. The Secretary, elected by council, shall keep a complete record of the proceedings of the Council and inform the proper authorities of all decisions. He shall also keep the Honor Council files up to date and in order.

D. Advisor to the Investigating Committee, elected by council, shall advise the chairman of the Investigating Committee in
proper procedure when needed and serve as a voting member of Council when not active as an advisor.

Section 5. It shall be the duty of the Honor Council:

A. To investigate all suspected violations of the Honor Code and to impose any penalties for violation thereof.

B. To see that the Honor System is explained to all students, particularly to the incoming freshmen.

C. Any case occurring before completion of orientation will be considered by council but with the incompleted orientation taken into consideration.

Section 6. The Investigating Committee is composed of four members of the Honor Council, one member from each class, the senior representative acting as chairman, and an advisor elected from council to insure the use of proper procedures. The function of the Investigating Committee is to investigate all suspected violations of the Honor Code and to decide if there is enough evidence for a trial. The Committee will not be involved in any further proceedings not pertaining to the investigation.

Section 7. There shall be a faculty advisory committee of three (3) members for the Honor Council. Its members shall be chosen by the Honor Council, and the terms shall be staggered so that not more than two members will be chosen at a time. This committee shall be purely advisory and shall not have power to veto decisions of the Honor Council.

Section 8. The Honor Council shall be financed by the Campus Fees Committee.

Section 9. There shall be an Honor Council Executive Committee composed of the President, Vice-President, and Secretary.

Section 10. Temporary replacements for council members student teaching shall be appointed from the Senior Class by the Executive Committee. When a council member resigns or a vacancy exists, the Executive Committee shall appoint a temporary replacement, report the vacancy to the appropriate class and the new representative shall be elected by that class.

Article III. Meetings

Section 1. The Honor Council shall meet at any time deemed necessary by the President, or in his absence, by the Vice-President.

Section 2. The President, or in his absence, the Vice-President, shall also call a meeting upon the request of a majority of the members of the Council.
Article IV. Scope of the Honor System

Section 1. The jurisdiction of the Honor Council shall extend to all cases involving cheating, lying, or stealing. The jurisdiction of the Honor Council shall not extend to violations of administrative and student government rules and regulations, unless they involve cheating, lying, or stealing.

Section 2. All scholastic work, whether in the classroom or out, shall be the student's own, and shall be done in accordance with the requirements of the professor. Students may work together if the professor permits it. Otherwise, all papers, parallel reading, experiments, and tests shall be each individual student's work. Deliberate plagiarism is a violation of the Honor System. Each professor shall explain his requirements to each class, and a copy of these requirements shall be filed with the Honor Council. If there is any doubt, the students should consult the professor.

Section 3. All tests and examinations are administered under the Madison Honor System. The student who gives illegal aid is as responsible as the student who receives it. A student's signature on a paper shall be his pledge that he has not violated the Honor Code.

Section 4. Deliberately failing to tell the truth when questioned by campus authorities, members of the faculty, members of the Student or Honor Councils during an investigation, hearing, or trial is an honor violation.

Section 5. Withholding or Falsification of Records:

A. The withholding of admissions data on a student's application which would adversely affect acceptance as a student at Madison College shall be reviewed by the Administrative Council. Should it be determined by the Administrative Council that the registration of the student should not be cancelled and, if falsification of the records has occurred, the case shall then be referred to the Honor Council for violation of the Honor Code, if such falsification has not been corrected within thirty days after registration.

B. Falsification of records such as deliberately signing out improperly and signing class rolls for absentees is a violation of the Honor System. Falsification of information submitted for records such as applications for scholarships is a violation of the Honor System.

Section 6. A statement of a libelous nature circulated by one student about another shall be regarded as a violation of the Honor System.

Section 7. Lying during an investigation, hearing or trial, in connection with a violation of a social rule or college regulation, shall come under the jurisdiction of the Honor Council, but the breaking of a rule or regulation shall not come under its jurisdiction.
Section 8. Illegal use of a College Identification Card for appropriation of dining hall meals is an Honor violation. "Illegal" is defined here as the use of an Identification Card without payment of board. One who yields his Identification Card for illegal use is equally guilty of an Honor violation.

Section 9. Deliberate appropriation of another's property, including food and money, constitutes a violation of the Honor System.

Section 10. It is each student's obligation and responsibility both to himself, as part of his individual honor, and to Madison College to report any violation of lying, cheating or stealing. Proper procedure for reporting an offense is defined in Article V.

Section 11. Faculty members, administrators, and college personnel may be present at an Honor Council trial, only if requested by the members of Council to clarify information during the Investigating Committee Report.

Section 12. Honor Council violations shall not be limited to any of the above specific examples, but shall extend to all cases involving lying, cheating and stealing, as set forth in Section 1 of this Article.

**Article V. Procedure**

Section 1. Any student, conscious that he has violated the Honor System, shall report himself to a member of the Honor Council.

Section 2. Any student who observes a violation of the Honor System shall, if possible, solicit the aid of a witness to the act and the two must promptly investigate the violation. If they feel they have sufficient evidence, they shall ask the accused for an explanation. If it is unsatisfactory, they shall request the accused to report himself to the Honor Council within forty-eight hours. When he reports himself he shall also give the names of his accusers, who shall be notified by the Honor Council that he has reported himself. If the accused does not report himself within forty-eight hours, the accusers shall report the violation to any member of the Honor Council.

Section 3. If a theft occurs the incident can be reported to the Honor Council by filling out a Personal Property Violation Form, available from any Honor Council member.

Section 4. If a person is suspected of stealing to the extent that it warrants a search, the correct procedure includes contacting the Security Officer on campus who will then obtain a search warrant and proceed with the investigation in the form of a search. It will be left to the discretion of the accusers whether the suspected offense warrants an Honor Council investigation. Any member of the campus community suspecting a violation of the Honor System will recommend that the accused report himself to a member of the Honor Council.

Section 5. A faculty member observing a violation of the Honor System will speak to the student recommending that he report himself to a member
of the Honor Council. If he fails to do so within the forty-eight hour period, the faculty member shall then report the offense to the Honor Council.

Section 6. If any student observes a violation of the Honor System, it is his responsibility to report it. Reporting an offense is preserving the integrity of the group.

Section 7. Any student who reports himself or is reported to the Honor Council shall have the right of a full and impartial hearing by a quorum composed of two-thirds of the full membership of the Honor Council, and any conviction shall be based on a two-thirds vote of the voting members present. If the charges are not upheld, the details of the hearing shall be deleted from the minutes.

Section 8. The Investigating Committee is composed of four members of the Honor Council, one member from each class, the senior representative acting as chairman. The function of the Investigating Committee is to investigate all suspected violations of the Honor Code and to decide if there is enough evidence for a trial. The Committee will conduct a preliminary investigation which the accused and his advisor are requested to attend. If necessary, subsequent investigations will be held, and the advisor to the accused has the right to be present.

A. A decision to drop a case must be unanimous. If there is enough evidence for a trial, then the only other function of the Investigating Committee is to present the facts of the case at the trial. The Committee will not be involved in any further proceedings not pertaining to the investigation.

B. If it is decided to move into trial, the Investigating Committee asks the accused and all witnesses in the case to write statements telling in their own words what happened. All involved will be informed of the date, time and place of the trial.

Section 9. STATEMENT OF RIGHTS: Every student has the right: (a) to secure a student advisor; (b) to have his student advisor present at all investigations by the investigating committee; (c) to waive the right of a student advisor; (d) to an open trial when orderly; (e) to ask with a valid reason presented to and at the discretion of the President of the Honor Council that a council member not be present at the trial if the accused feels this council member will be prejudiced; (f) to not testify against himself; (g) to receive a written statement of the violation of which he is accused.

Section 10. If a student desires an open trial he must submit his request to the investigating committee at the beginning of the investigation.

Before the trial begins, the President of the Honor Council talks privately to the accused and his student advisor, to reassure the accused and to answer any questions about the proceedings of the trial.
A. The trial begins, Council is seated, the accused and his advisor enter and are introduced to Council. Members of the Investigating Committee read the statements and present any other relevant information. Council and the advisor question the Committee. The Committee leaves.

B. Council and the advisor have a chance to question the accused and the witnesses involved. Everyone who testifies is sworn to tell the truth and keep secret all matters pertaining to the case.

C. After all the facts have been presented, the student advisor presents his summation. The accused is allowed to say anything he would like at this time. The President asks him if he feels he has had a fair and just trial.

D. The accused and his advisor leave. Council decides first on guilt or innocence. If he is guilty, then Council must further deliberate on an appropriate penalty.

E. The accused is called back into the room. If council feels that the student is innocent or should be placed on probation, he is told this at the trial. However, if his penalty is suspension or expulsion, he is informed that his case will be reviewed by the College Judicial Council before a final decision on a penalty can be made.

Article VI. Penalties

Section 1. In determining penalties the Honor Council shall take into consideration whether a person (a) reported himself without being spoken to, (b) reported himself after being spoken to, or (c) had to be reported by others.

Section 2. Penalties of the Honor Council consist of:

A. Letter of Reprimand—A letter is given by Honor Council, and this letter is entered on the student’s record in the Office of Dean of Student Services. If the student appears before the Honor Council again, his previous penalty of having been given a letter of reprimand is considered and weighs in the final penalty of the second offense.

B. Probation—This is the penalty given by the Honor Council. The student is allowed to remain in college; if the student appears before the Honor Council again, his previous penalty of probation is considered and weighs in the final penalty of the second offense.

C. Suspension—1. Indefinite suspension means that a student is suspended indefinitely, but is allowed to apply for readmission
to Madison College, in which case the decision for readmission will be made by the President of the College. 2. Definite suspension means that a student is suspended from Madison College for a specified length of time after which he is allowed to return to the college.

D. Expulsion—The student is expelled from Madison College never to return again as a student.

Section 3. The foregoing penalties shall be entered on the student’s record in the Office of the Dean of Student Services. Only “suspension” and “expulsion” penalties are entered on the student’s permanent record.

Section 4. In all cases, except those involving suspension and expulsion, the decision of the Honor Council shall be final. In all cases involving suspension or expulsion, the recommendation of the Honor Council shall be submitted to the College Judicial Council of the College for review and recommendation to the President, who may suspend or dismiss students for such violations. The College Judicial Council shall serve as the Appeal System for the Honor Council and the accused.

Section 5. A second conviction for any violation of the Honor System may result in a recommendation for dismissal from the College.

**Article VII. Pledge**

**HONOR PLEDGE**

I understand the privileges and responsibilities of self-government in group living, and I realize that I am pledging my full cooperation in maintaining our Honor System. I promise that, by personal actions and attitudes, I will uphold the principles of the Honor Code of Madison College.

Every student who matriculates at Madison College thereby becomes a member of the Honor System. As such, the student will be responsible for gaining an understanding of the Honor Code and for upholding its principles.

**Article VIII. Amendments**

The Constitution may be amended by a vote of two-thirds of the student body present at dormitory and day students’ meetings held for that purpose. The proposed amendment shall have been posted at least one week before being voted upon. The proposed changes must be presented to the Faculty Council at a regular meeting after submission to each member of the Faculty Council in a mimeographed communication at least one week prior to the regular meeting at which time the changes are to be considered. On approval by the Faculty Council, the student body, the Student Committee
Article IX. Honor System for the Summer Session Organization

Section 1.

A. There shall be a summer Honor Council composed of six student members appointed by the regular Council and, in addition to the six, two students shall be elected from each dormitory in use in the summer session.

B. The Chairman of the Summer Session shall be appointed by the Honor Council in office the eight weeks prior to the summer session.

C. There shall be a Faculty Advisory Committee. These advisors may be the same as those during the regular session or, if necessary, its members shall be chosen by the Summer Honor Council.

The scope, procedures, penalties, and pledge as outlined in Articles IV, V, VI, and VII are the same as in the winter session.
CLASSES
CLASS OFFICERS

SENIOR CLASS (CLASS OF 1973)

President .................................................. John Davis
Vice-President ........................................... Nancy Gorry
Secretary .................................................. To be appointed
Treasurer ................................................... To be appointed
Business Manager ...................................... Jean Evans Cahn
Parliamentarian ........................................ James Terwilliger

JUNIOR CLASS (CLASS OF 1974)

President .................................................. Tim Ansink
Legislative Vice-President ............................... Jim Guthrie
Social Vice-President .................................... Linda Lee Zoulek
Secretary ................................................... Cathy McGrail
Treasurer ................................................... Marcia McOmber
Parliamentarian ......................................... Ben Hancock
Historian-Reporter ...................................... Bill Hamilton

SOPHOMORE CLASS (CLASS OF 1975)

President .................................................. Jan Burke
Vice-President .......................................... Kevin L. Alston
Secretary .................................................. Debbie Bain
Treasurer ................................................... Larry Hixson
Parliamentarian ........................................ Martha Lee
Sports Leader ............................................. Carolyn Sanger
Historian-Reporter ..................................... Joyce McNeely

FRESHMAN CLASS (CLASS OF '76)

After students have had a chance to get acquainted with each other, approximately a month after school opens in the fall, the officers of the Freshman class are elected.

FACULTY ADVISORS

Junior Class ................................................. Dr. and Mrs. Peter T. Nielsen
Dr. and Mrs. Jon A. Staib
Sophomore Class .......................................... Mr. Clive Hallman
CLASS ACTIVITIES

CLASS DUES

Each class member is asked to pay dues which help provide the class with needed money for various activities that they may undertake throughout the year. These dues are decided upon by the officers of each class.
STUDENT AIDS AND SERVICES

ACADEMIC INFORMATION

Introduction

The Vice-President for Academic Affairs serves as executive officer in all matters of academic status. All proposed exceptional programs of study and exceptions to degree requirements must be presented to the Vice-President for Academic Affairs through the faculty advisor and Department Head for his consideration and action. The Vice-President for Academic Affairs also makes the decisions concerning all questions about the evaluation of credits which involve policy.

Academic Advisors

A new student is assigned a faculty advisor at the beginning of his first year of study. The faculty advisor will assist new students with program planning and provide general academic advisement during the first semester and up to and including registration for second semester. After the beginning of the second semester the student will be assigned a permanent advisor in his academic field.

Attendance

A student’s participation in the work of a course is clearly a precondition of his receiving credit in that course. Because of the wide variety of courses and teaching methods at Madison, the College recognizes that the nature of a student’s participation in the work of a course cannot be prescribed on a College-wide basis. For this reason classroom attendance is not a matter subject to regulation by the College. A student’s attendance in class and laboratory is rather a matter between him and the professor in that class or laboratory.

Grading System

The College keeps a complete record of each student’s work and sends a grade report to the parent or guardian at the end of each session.

Mid-semester reports on courses in which a student is doing failing work are sent to each student and to his advisor; and, in the case of freshmen and sophomores, to his parents also. Mid-semester grades in all courses are sent to freshmen and to their parents.

Academic achievement of a student on a specific course is expressed by letters as follows:

A Superior.
B Good.
C Average.
D Passing.
F Failure.
I Incomplete.
P Passable Achievement (pass-fail option).
W Withdrawal.
WP Withdrawal Passing.
WF Withdrawal Failing.

Incomplete Grades. The “I” symbol is used to indicate incomplete work in a given course and is awarded only when a student is unable to complete the course work because of illness or some other equally compelling reason. Courses in which a student receives a grade of “I” must be completed by the end of the next semester or summer session (depending on which comes first), or the grade is recorded permanently as “F.” Consideration may be given to special circumstances upon written request by the student to the Vice-President.

Withdrawal from a Course. The “W” symbol is used to indicate that the student has withdrawn from the course with permission of the Vice-President, and that at the time of withdrawal his grade was “D” or above. If a student drops a course in which his work is below “D” at the time of withdrawal, the grade in that course will be recorded as an “F.” After the end of the sixth week of classes (third week for block courses) no student may withdraw from a course without receiving a grade of “F” unless the withdrawal results from extenuating circumstances beyond the student’s control and is approved by the Vice-President. All withdrawals must be approved by the student’s advisor and the Vice-President and must be submitted to the Director of Records promptly.

Withdrawal Passing. The “WP” symbol indicates that a student has withdrawn from a course within the deadlines established in the College calendar and at the time of withdrawal was maintaining a “D” average or higher in the course.

Withdrawal Failing. The “WF” symbol indicates that a student has withdrawn from a course and at the time of withdrawal was maintaining an average in the course below “D.” A student will also receive a “WF” even though he might be maintaining a “D” or higher average if the withdrawal from the course occurs after the final deadlines listed in the College calendar.

Auditing Courses

Students may be enrolled in classes, other than laboratory classes, as auditors, if they have permission of their advisors and class instructors. Auditors may not take an examination for credit later and may not transfer to regular status in a class after the last day to enter classes. Students will not be allowed to register for credit in any course previously audited.

Students who register as auditors will pay the same General Fee (or tuition if a part-time student) as one who registers for credit.
Pass-Fail Option

Under the option allowed for pass-fail grading the following conditions and policies are to be observed:

1. A student is eligible to take a course on a pass-fail basis if he has completed at least twenty-eight (28) semester hours at Madison and has attained a 2.25 cumulative grade point average. A transfer student may take courses on the pass-fail option if he has completed twenty-eight (28) semester hours with at least fourteen (14) semester hours at Madison.

2. Courses which may be taken on a pass-fail basis are:
   (a) Basic Studies and degree requirement courses outside of the student's major or minor field, and
   (b) electives outside of the student's major or minor field.

3. A total of fifteen (15) semester hours may be taken on a pass-fail basis with a maximum of four (4) semester hours per semester or one course of more than four (4) semester hours.

4. Students must declare at registration the course or courses they plan to take on a pass-fail basis.

5. Changes from pass-fail to letter grades, or letter grades to pass-fail, will not be allowed later than one week after classes begin.

6. Pass-fail grades will apply only to final grades. All course work and quizzes will be graded as for other students in the course.

7. Students taking a course on a pass-fail basis will not be identified to the instructor.

8. Letter grades will be submitted by instructors to the Dean of Admissions and Records, who will change all grades of “A” through “D” to “P” for those enrolled under the pass-fail option.

9. A grade of “P” will not affect the student’s grade point average in any way; however, a grade of “F” in courses taken pass-fail will be treated in the same way when calculating grade averages as an “F” in any other course.

Re-examination for Seniors

Graduating seniors may be permitted one re-examination for an “F” grade only during the semester in which they would graduate, and a charge of $5.00 is made for the re-examination. Permission to take the re-examination must be obtained from the Vice-President for Academic Affairs. The
permission slip along with a receipt from the Treasurer's Office must be presented to the instructor prior to the re-examination.

**Quality Rating System**

Quality points are assigned per semester hour of credit as follows: A grade of "A" is assigned 4 quality points; "B," 3 quality points; "C," 2 quality points; and "D," 1 quality point. Thus a grade of "B" in a course bearing 3 semester hours of credit would be assigned 9 quality points and a grade of "C" in that course, 6 quality points. A grade of "P" carries no quality point designation, and the semester hours of "P" credit earned are not used in determining a student's quality point average. However, an "F" grade earned in a pass-fail course is computed in the average.

The **quality credit average** is computed by dividing the number of quality points by the number of semester hours of credit. Thus, if a student takes sixteen (16) semester hours of work and earns forty (40) quality points, his quality credit average is 2.50. Only courses taken at Madison are used in computing the quality credit average.

A, B, C, D, WF, and F grades earned at Madison are used in computing the quality credit average. An "I" grade, carrying no quality points, computes the same as an "F" until the "I" is replaced with a letter grade. Courses may not be repeated to raise a passing grade except under unusual circumstances, then only by permission of the Vice-President. If a student repeats a course, both grades, the original and the repeated grade, will be used in computing the average.

To enroll in Education 360, 369, and 370, or 470 or other junior courses prerequisite to student teaching, a student must have a quality credit average of 2.00. A quality credit average of 2.00 is required for students who enroll in Education 480, Directed Teaching.

**Program or Schedule Changes**

Students who desire to make changes in courses or schedule are required to do this on the day set aside for that purpose during the registration period. Students who make adjustments at times other than the designated dates, as shown in the catalogue calendar, are subject to a fee of $5.00. This fee may be excused if circumstances requiring changes are beyond the student's control and if the change is approved by the Office of the Dean of Admissions and Records. A student may not add a course for credit after the end of the first week of classes.

A student who wishes to change his major or change to a program of study in a catalogue more recent than that under which he entered may do so by completing the necessary forms available in the office of the Dean of Admissions and Records. A transfer student may elect a program as set forth in the most recent catalogue, or the one being used by the class with which he plans to graduate.
The "Request for Change in Program of Study" requires the signatures of the department head and faculty advisor of the new program.

Withdrawal from a Course:

Up to the end of the fifth week of semester courses (third week for block courses) a student may withdraw from any course with a "W", with the permission of his advisor only, regardless of whether he is passing or failing at the time of withdrawal.

After the end of the fifth week, no student may withdraw from a course without (a) the permission of his advisor, (b) the signature of the instructor and the indication by the instructor that the student is passing at the time of withdrawal, (c) the permission of the Office of the Vice-President for Academic Affairs. If the student does not have a "D" or above grade at the time of withdrawal, the grade will be recorded as "WF."

After the end of the tenth week of classes (sixth week for block courses) no student may withdraw from a course without receiving a grade of "WF" unless the withdrawal stems from extenuating circumstances beyond the student's control and is approved by the student's advisor and the Office of the Vice-President of Academic Affairs.

All withdrawals must be processed on an adjustment form available in the Dean of Admissions and Records' Office and returned to that office promptly. There is a $5.00 fee, payable to the Cashier, for any adjustment after the close of registration.

Academic Appeal

If a student wishes to appeal a decision concerned with academic matters (such as a grade) he should first confer with the course instructor or with his advisor. If the result of such a conference is not satisfactory, he may take his appeal to the following academic administrators, in this order: (a) the Department Head, (b) the Dean of the School, (c) the Office of the Vice-President for Academic Affairs.

At the end of each regular semester and Summer Session, students who are ineligible to return for academic reasons are notified by letter. Students who wish to request a review of this decision should petition the Vice-President of Academic Affairs in writing indicating those reasons why he should not be dismissed. Students will be informed in writing of the final decision by the Secretary of the Review Committee.

Course Load

In all programs the normal load in the winter session is sixteen (16) semester hours of credit. The number of actual class hours will vary according to the number of laboratory courses in the program. Any student, including incoming freshmen, may add to the normal load one of the one-
credit courses in applied music without securing special permission, thus making a load of seventeen (17) credits.

A full-time undergraduate student is one enrolled for a minimum of twelve (12) credit hours per semester. Only full-time students are permitted to live in the residence halls during the regular session.

Students of sophomore, junior, and senior standing (see “Classification”) who have a cumulative rating of “B” (3.00) or better may carry a load of eighteen (18) or nineteen (19) credits without special permission. Seniors who are meeting the minimum quality rating of “C” (2.00) and who need an additional three-credit course for one or more semesters in order to meet graduation requirements may also take a load of eighteen (18) or nineteen (19) credits.

Students who enroll in Education 480c or 480x, Directed Teaching, are not permitted to enroll in additional courses during the eight-week period of full-time student teaching. The recommended semester course load is fifteen (15) semester hours for students who enroll in Education 480a or 480b on the semester plan.

Classification

The classification of a student depends on the number of semester hours of credit he has received.

**Freshmen** are students with fewer than 28 semester hours of credit.

**Sophomores** are students with 28-59 semester hours of credit.

**Juniors** are students with 60-92 semester hours of credit.

**Seniors** are students with more than 92 semester hours of credit.

The *Accelerated Program*

The Degree in Three Plan is a four-year curricula programmed into three years by taking courses during summer sessions and winter sessions. Students should complete the following steps:

1. Inform the Vice-President for Academic Affairs in writing of the desire to participate in this plan.

2. Plan with his faculty advisor a semester by semester by summer program of courses for three years.

3. After approval of the program by the Vice-President for Academic Affairs, a student will be given special consideration when registering for courses as long as a 2.00 quality point average is maintained.
Dean's List

Students who in the previous semester earned a scholarship index of 3.25 and who carried a course load of at least fourteen (14) semester hours in addition to those taken on pass-fail are on the Dean's List.

Scholarship Requirements

The retention policy defines the minimum scholarship requirement for good standing and permission to enroll in a subsequent semester or summer session.

<table>
<thead>
<tr>
<th>Sem. Hrs. Attempted</th>
<th>Academic Warning (Quality Point Deficiency)</th>
<th>Academic Probation (Quality Point Deficiency)</th>
<th>Academic Suspension (Quality Point Deficiency)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-34</td>
<td>1-12</td>
<td>13-23</td>
<td>24 or more</td>
</tr>
<tr>
<td>35-68</td>
<td>1-9</td>
<td>10-17</td>
<td>18 or more</td>
</tr>
<tr>
<td>69-102</td>
<td>1-6</td>
<td>7-11</td>
<td>12 or more</td>
</tr>
<tr>
<td>103</td>
<td>1-5</td>
<td>1-5</td>
<td>6 or more</td>
</tr>
</tbody>
</table>

1. Quality point deficiency is twice the number of semester hours attempted at Madison minus the number of quality points earned at Madison.

2. A student is subject to suspension of fewer than six (6) semester hours are passed in any semester.

3. If a student is on academic probation for two successive semesters, he is not eligible to return the following semester unless probation has been removed prior to the beginning of the semester.

4. A student who is placed on academic suspension may reapply for admission after one calendar year and must have his record reviewed by the reinstatement committee before admission is granted.

5. Retention standards are the same for transfer students as any other student except that semester hours include all semester hours accepted for transfer credit.

Academic Status and Retention

Academic status for a student is denoted as follows:

1. Good Standing
2. Academic Warning
3. Academic Probation
4. Academic Suspension

“Good Standing”

A student is in “Good Standing” if his quality point average is 2.00 or above.
“Academic Warning”

The status of “Academic Warning” indicates that a student has a cumulative grade point average of less than 2.00, but that his grade point deficiency is not sufficient to warrant his being placed on “Academic Probation.”

Academic Probation

1. A student on academic probation may not take more than twelve semester hours of work.

2. A student may not hold a major student government position while on academic probation.

3. A student on academic probation may not represent the College in athletics or performing arts.

4. A student on academic probation is expected to confer regularly with his academic advisor and is encouraged to participate in the Study Skills Laboratory. Reports from the Director of the Study Skills Laboratory and academic advisor will be required at the time retention is requested if the student appeals his academic suspension.

Graduation Requirements

To receive a degree from Madison College, a student must—

1. Have a good citizenship record at Madison College both on and off campus;

2. Have a minimum of 128 credit hours;

3. Have a scholarship index of 2.00 or better;

4. Have a scholarship index of 2.00 or better in his major subject;

5. Meet the course requirements of one of the curricula leading to the degree for which he is a candidate;

6. Pass the Junior English Proficiency Examination;

7. Have spent a minimum of two semesters in residence at Madison College, and have earned a minimum of thirty-two (32) semester hours of credit during this term of residence;

8. Be a student at Madison College during the semester in which the requirements for the degree are completed;

9. Attend the commencement exercises;

10. Meet the requirements set forth in the catalogue of the year of his re-entrance, if he has previously withdrawn from the College.
A student expecting to graduate at the end of any semester must file a written application with the Dean of Admissions and Records at the beginning of that semester.

Responsibility for meeting the requirements for graduation rests with the student.

Withdrawal From College

Voluntary Withdrawals: A student desiring to withdraw from college must have a conference with the Director of Student Affairs or the Associate Director who will then report to the Dean of Student Services. The Dean of Student Services must approve such requests. For a minor, written permission from the parent or guardian must be furnished. When the Dean of Student Services is cognizant of the full situation and reasons for desiring to withdraw, suggestions and recommendations may be made which may enable a student to remain in college.

Withdrawal request blanks are available in the Offices of the Director of Student Affairs. All withdrawal requests should be filled out on the official printed forms and submitted to the Director of Student Affairs or Associate Director on the date of withdrawal. Strict compliance with this requirement is mandatory. A student who voluntarily withdraws without receiving official approval, will receive a grade of “F” for all courses in which he or she is enrolled. A student who voluntarily withdraws due to extenuating circumstances will receive a “W” in all courses upon the recommendation of the Dean of Student Services. A student withdrawing for other reasons will receive a “W” in all courses where at the time of withdrawal the grade is “D” or above. The “F” grade will be recorded in all courses where at the time of withdrawal the work is below a “D” grade.

An adjustment in charges will be figured from the date the completed withdrawal card is received in the Office of the Director of Student Affairs. No adjustment in charges will be made unless the filled-in and signed withdrawal form is furnished to the Dean of Student Services within thirty days after withdrawal from the College. Adjustments will not include non-refundable fees or charges.

Required Withdrawal: Students who are persistently neglectful of duty or whose conduct fails to measure up to the standards of the College may be required to withdraw or not permitted to return to college.
September 3—Residence Halls Open for Returning Students 2:00 P.M.
September 4—Labor Day—Residence Halls Open for New Students 9:00 A.M.
September 5—Registration of Senior, Junior and Evening Session Students.
September 6—Registration of Sophomore, Freshmen and Transfer Students.
September 6—Junior English Proficiency Test 8:00 A.M.
September 7—Beginning of classes: 8:00 A.M.
September 14—Last day on which class changes in schedules of new students may be made without payment of $5.00 fine. Last day to add a new course to first semester program for all students.
September 23—Institute on Education.
September 28—Last day to withdraw from a first block course with a “W” grade.

October 12—Last day to withdraw from a semester course with a “W” grade.
October 13—Last day to withdraw from a first block course with a “WP” grade.
October 27—First block courses end.
October 28—Graduate Record Examination.
October 30—Classes begin second block courses.

November 2—Mid-semester grades for freshmen.
November 16—Last day to withdraw from a semester course with a “WP” grade.
November 17—Last day to withdraw from a second block course with a “W” grade.
November 22—Thanksgiving vacation begins 5:00 P.M. Residence Halls close 8:00 P.M.
November 26—Residence Halls open 2:00 P.M.
November 27—Thanksgiving vacation ends and classes begin 8:00 A.M.

December 4—Last day to withdraw from a second block course with a “WP” grade.
December 9—Graduate Record Examination.
December 15—Day classes end 5:00 P.M.
December 16—Reading Day.
December 18-22—Final examinations.
December 22—End first semester. Mid-year recess begins. Residence Halls close 8:00 P.M.
SECOND SEMESTER

January 14—Residence Halls open 2:00 P.M.
January 15—Registration of Senior, Junior and Evening Session Students.
January 16—Registration of Sophomore, Freshmen and Transfer Students.
January 16—Junior English Proficiency Test 1:00 P.M.
January 17—Second semester classes begin 8:00 A.M.
January 20—Graduate Record Examination.
January 24—Last day to add a new course to second semester program for all students.

February 7—Last day to withdraw from a third block course with a “W” grade.
February 21—Last day to withdraw from a semester course with a “W” grade.
February 21—Last day to withdraw from a third block course with a “WP” grade.

March 9—Third block courses end.
March 9—Mid-semester recess begins 5:00 P.M.
March 18—Residence Halls open 2:00 P.M.
March 19—Classes resume 8:00 A.M. Fourth block courses begin.
March 22—Mid-semester grades for freshmen.
March 23—Celebration of Founders Day. (March 14)
March 23-31—Arts Festival.

April 6—Last day to withdraw from a fourth block course with a “W” grade.
April 7—Last day to withdraw from a semester course with a “WP” grade.
April 20—Last day to withdraw from a fourth block course with a “WP” grade.
April 12—Honors Day.
April 28—Graduate Record Examination.

May 1—Classes end second semester.
May 2—Reading Day.
May 3-8—Final examinations.
May 9-11—Senior activities.
May 12—Commencement, Saturday 10:00 A.M.

Residence Halls close at 2:00 P.M.
SUMMER SESSION

May 27—Residence Halls open 2:00 P.M.
May 28—Summer Session Registration and classes begin 7:15 A.M. for 1st Five and One-Half Week Session.
June 16—Saturday—Classes meet.
June 18—Eight-Week Session registration.
June 19—Classes begin Eight-Week Session 7:15 A.M.

JULY

July 3—First Five and One-half Week Session ends.
July 4—Holiday—Classes do not meet.
July 5—Registration and classes begin 2nd Five and One-half Week Session 7:15 A.M.

AUGUST

August 9—Study Day—Eight-Week courses.
August 10—Summer session ends 5:00 p.m. for 2nd Five and One-half Week Session and Eight-Week Session.
August 11—Evening Commencement. 7:00 P.M.
August 12—Residence Halls close 9:00 A.M.

BUSINESS AND FINANCE

Payment of Fees

All fees and expenses are to be paid prior to the beginning of each semester. A Permit To Register will be included with each student’s registration materials and must be presented in order to enter the registration process. This permit will be issued to those students whose bills are paid in full, or who have College approved financial aid for any unpaid balance.

Advance Payments: An Application Fee of $10.00 is required of all new students (day, boarding, and special) and must accompany the application for admission. A returning fee of $5.00 for each of the three terms must be paid by upper-classmen to the Treasurer, Madison College, before April 15 for Fall term, December 1 for Spring term, and April 1 for Summer term. This fee is not refundable, will not be transferred to another term, and will not be credited to the student’s account.

For all dormitory students (both new and upper-class), an additional advance payment of $100.00 will be required in order to hold the room
reservation, payment of which must be made by upper-class students before April 1 and by new students, transfers, and re-entries by May 1. It will be credited to the student's account when registration is completed in September. This payment is not refundable after May 1 except for personal illness certified by a physician, for unavoidable emergency or other extenuating circumstances approved by the President of the College for upper-class students who do not have the required quality point rating by the end of the summer session.

Delinquent Accounts

Debts Owed to the College: Re-enactment by the Madison College Board of Visitors of a former regulation first established by the State Board of Education requires (1) that no credit for college work may be given to any student for a diploma, or a teacher's certificate, or for transfer purposes, until all debts to the College, other than student loans, have been paid; (2) that students will not be eligible to take examinations unless accounts are paid in full for the current semester or a satisfactory plan to pay the balance has been arranged with the Business Manager; and (3) that upon recommendation of the Business Manager and with the approval of the Vice President for Academic Affairs, students who are deficient in their accounts may be restricted from attending classes until satisfactory arrangements have been made for payment of their past due obligations to the College.

Prior to the end of a semester, students are expected to satisfy all financial obligations to the College. These obligations may include:
- Traffic Fines
- Library Fines and the return of all materials
- Dormitory damage assessments
- Personal checks written with insufficient funds
- Other outstanding financial obligations

Students failing to satisfy outstanding financial obligations may not register for a subsequent semester, will not receive their diplomas and will not have requests for their official transcripts honored.

Refunds and Rebates

The following charges and refunds apply to students withdrawing from the College and to late entrances and absences. Refunds will be figured from the effective date of withdrawal, which is not necessarily the date of leaving campus.

Fees: Students who withdraw from the College within five days after registration will be charged the Minimum Registration Fee of $15.00. For withdrawal after five days, but before the middle of the semester, students will be charged one-half of the general fee and all other fees in full. After the middle of the semester no adjustment in fees will be made for withdrawal from college.

Students who withdraw due to illness certified by a physician, or for unavoidable emergency, or extenuating circumstances approved by the President of the College, will be charged a pro rata share of all fees.
Room Rent, Board and Laundry: Room rent will be charged in full unless fees are adjusted on the basis of the preceding paragraph. Table board and laundry will be pro-rated for the actual time in residence.

Enforced Withdrawal: Any refunds made to students whose connection with the College terminates on account of disciplinary action or enforced withdrawal will receive a refund of a pro rata share of all fees.

Late Entrance and Absence: No adjustment in the charge for room and board will be made for late entrances not in excess of ten days or absence not in excess of fourteen days, except in case of hospital confinement.

Financial Aid

The College endeavors to assist capable students in financing their college education. We feel that funds expended for this purpose do much to improve the quality of living. We need more investments of this nature and it is heartening each year to note the increased number of scholarships becoming available to able students through gifts from individuals and from worthy scholarship projects of local community organizations.

As the sources of financial aid increase, the high school counselors and college financial aid officers will be called upon to help students work out "package financial plans" that may include a scholarship, employment and a loan combined to make it possible for a qualified student with low income to attend college.

A scholastic average of "C" or 2.00 on a four-point scale is a general requirement for upperclassmen at Madison College to be eligible for financial aid. (Exception—Dining Hall Service.)

Since the demand for scholarship, employment and loan assistance at Madison is generally competitive, it is essential that ALL APPLICANTS FILE THEIR APPLICATIONS FOR ANY FINANCIAL AID BEFORE THE MAY FIRST DEADLINE. A student who receives financial aid for one year must reapply for each succeeding year to be considered for aid.

Campus Banking Facility

The Virginia National Bank operates a branch bank on the campus which provides full-banking service. The College urges students to make use of this service rather than to risk the loss of funds, which may be kept on their person or in their room.

I. D. Cards

The I. D. Card is the property of the College and must be returned to the College when a student withdraws. The card must be surrendered upon the request of any official of the College in the performance of his duty. The student may request that the official identify himself. Any student not having a student I.D. in his possession will be treated as a non-student.

The College I. D. Card may be replaced at the cost of $2.00. They may be made in the Food Service Office in Gibbons Hall.
COUNSELING AND STUDENT
ASSISTANCE

DIVISION OF STUDENT SERVICES

The Office of the Dean of Student Services is on the first floor of Alumnae Hall. It is the responsibility of this office to coordinate the various activities of the Division of Student Services on campus. Among the departments are the following:

**Director of Student Affairs** — Located in Alumnae Hall, first floor. This office assists students in the administration of their campus activities. She also advises students in the areas of social development (i.e. locating a student on campus, status changes).

**Associate Director of Student Affairs** — Located in Alumnae Hall, first floor. This office advises the Inter-Fraternity Council and assists men students in the administration of their campus activities. He also serves on committees representing the interest of male students, advises Student Government, and advises students in the area of social development.

**Assistant Directors of Student Affairs** — Located in Alumnae Hall, these staff members plan and direct a comprehensive program of social and recreational activities for dormitory residents, direct the activities of the resident advisors and house directors, develop and implement a student discipline program in the residence halls, assist with the administration of student affairs, direct the orientation program of the College and advise the sorority program.

**Director of Student Activities/Director of the Warren Campus Center** — Located on the first floor of the Campus Center. He is responsible for coordinating student activities for the college and operating the Center in an efficient manner. Under the Director are: (1) An Associate Director for Programming, who, in conjunction with the Campus Program Board, organizes and promotes activities, and (2) An Assistant Director for operations of the Center.

**Director of the Counseling Center** — Located in Alumnae Hall, second floor. Students may receive counseling in areas of personal and social development and in educational and vocational planning from one of the counselors in the center.

**Director of Field Services and Placement** — Located on the second floor of Alumnae Hall. Graduates receive advice in applying for and interviewing for positions following graduation. The “Career Information Center” is available for securing summer job information.

**Social Directors** — Located in the Percy H. Warren Campus Center.
COUNSELING CENTER

The Counseling Center is located on the second floor of Alumnae Hall. Its services are free and available to all undergraduate and graduate students seeking help in the clarification and resolution of personal, vocational, or educational problems which may interfere with a successful college or life experience.

The Center is staffed by three Counseling Psychologists whose primary responsibility is to provide professional assistance in an atmosphere which enables the student to make his own decisions and choices and assures his right to self-determination. Depending upon the nature of the student’s problem, either individual or small group counseling may be provided.

Although psychological tests are not routinely administered, they may be used as part of the assessment of the individual student's needs and goals. Tests of intelligence, aptitude, achievement, personality, interest, study skills and many others are given when appropriate.

Regardless of the type of problem presented by the student, all information with respect to the student’s relationship to the Counseling Center are completely private and confidential. Students are welcome to visit or call the Counseling Center to arrange an appointment between 8:00 a.m. and 5:00 p.m., Monday through Friday.

HEALTH AND SAFETY

THE INFRMARY

Madison College abides by the recommendation of the American College Health Association in the publication, Ethical and Professional Relationship (1969, that “all students subscribe to and support the college health program.” Exception is granted for those students with less than eight credit hours per semester).

Basic Health Care:

The College provides basic health care for students on a limited basis, under the following two categories:

Outpatient services are the initial source of help for the student seeking medical assistance. Limited diagnostic, therapeutic and rehabilitative services are provided. These services are available from 8:00 a.m. to 12:00 noon and 1:00 p.m. to 4:00 p.m. Monday through Friday while College is in session. Appointments with specialists may be made through the Health Services Office. Emergency care for the student is available in the Outpatient Clinic at all times, with a physician on call and a nurse on duty twenty-four hours a day.
Inpatient services are provided on a limited basis for short-term illnesses only. The College maintains a twenty-six bed Infirmary, with a nurse in attendance. Long-term illnesses or illnesses of a serious nature are referred to the local hospital (immediately adjacent to the Infirmary) or to the student's personal physician at home.

Visiting Hours:
Visiting hours at the Infirmary are from 6:00 to 7:00 p.m. Visitors are limited to two at a time. We would appeal for your cooperation in abiding by these limitations, since it is impossible to adequately care for those inpatients with more acute illnesses when there is too much noise and confusion. There is no visiting allowed for some contagious diseases.

We would also point out that this is a year of construction for the Infirmary in that more adequate outpatient space is being built. Thus, there will be inconveniences for both students and staff.

Mental Health, Health Education and Preventive Medicine:
Sound emotional health is recognized by the College as being essential for the student's full use of his personal resources. The College provides psychiatric assistance to the student; however, these services are very limited, and consultation with the College Psychiatrist is on an appointment basis. Long-term therapy is not provided by the psychiatrist.

Informal learning experiences through the Health Services Office and related areas are provided throughout the year as programmed by members of the College community. The personnel of the Health Services Office conduct programs to minimize hazards to health and injury to persons. These include review of academic and nonacademic activities for possible hazards and the inspection of food services, living areas and recreation areas.

Health Insurance:
Students are required to have adequate insurance coverage to protect them in case of serious accident or illness. The College offers a student insurance policy for $19.00 per year to those not protected under another plan. The health services at Reed Infirmary are provided by the College on the basis of a fee charged all students. Hospital services are at the student's expense.

Fireworks and Firearms

The following are prohibited: firearms, ammunition, fire crackers, or similar explosives.

Fire Safety

Only during fire drills are students to use fire escapes as exits. Smoking is not permitted in the following places: Dining Hall (unless posted), classrooms, laboratories, music practice rooms, and auditoriums. All fire doors are to remain closed except when in use. Periodic fire drills may be conducted. In case of fire, call the campus operator.
Campus Grounds

(a) Newman Lake is not available for recreational purposes at this time. Skating, swimming, and boating are prohibited. A fishing permit may be secured from the Director of Recreational Facilities.

(b) Shoes must be worn in classrooms, faculty and administrative offices, the Dining Hall, the Campus Center, and the Library.

(c) Public streets surrounding the campus are heavily trafficked. Crosswalks are clearly designated and should be used to avoid accidents.

(d) Madison College is justly proud of the lovely campus maintained by Buildings and Grounds. Awareness and concern for growing plants, flowers and grass will keep our campus green.

CAMPUS FACILITIES

FOOD SERVICE REGULATIONS

The boarding contract obligates the College to feed the contract holder in the Dining Hall during meal hours while the College is officially in session. The boarding student has the obligation to properly identify himself to gain admission to the dining area. Boarding contracts are not transferable and nonboarding students must pay established meal prices to gain admission to the dining area.

Unlimited seconds are provided on all beverages and food items; however, no food or beverage may be carried out of the dining hall.

Special diets are available at extra cost upon recommendation of the Director of Health Services.

Board contracts are guaranteed to dormitory students only, but may be made available to day students with authorization of the Business Manager.

Coats, books and other bulky items must be left in the coat rooms; but it is not advisable to leave valuable items there.

All special arrangements for food service must be made with the Catering Manager. Included under special arrangements are the following: field trips, college campus excursions and teas. One week advance notice is required.

Tentative arrangements for large banquets must be made two months in advance. All advertising must be submitted for approval to the Food Services Director one week in advance.

Hours for Meals: (Gibbons Hall)

- Breakfast 7:30 - 9:00 a.m.
- Continental Breakfast 9:00 - 10:30 a.m.
- Lunch 11:00 a.m. - 2:00 p.m.
- Dinner 4:00 - 6:30 p.m.

This schedule is in effect every day seven days a week; exceptions will be posted, published and announced.
THE LAUNDRY

The College Laundry will pick up soiled clothing and linen at the residence halls on specified days as posted in each dormitory. Students must go to the laundry building to pick up their clean laundry and sign a receipt upon its return.

THE LIBRARY

The library is provided for the personal use of residence and day students. Open every day of the week, it offers not only a quiet place for studying but also recent and past periodicals, newspapers, encyclopedias and books for every category of education.

Library Hours:
- Monday through Friday 7:50 a.m. - 11:00 p.m.
- Friday 7:50 a.m. - 10:00 p.m.
- Saturday 9:00 a.m. - 6:00 p.m.
- Sunday 2:00 p.m. - 11:00 p.m.
THE ROLE OF THE CAMPUS CENTER (A statement of purpose adopted by ACUI, 1956)

The Center is the community center of the college, for all the members of the college family, students, faculty, administration, alumni and guests. It is not just a building; it is also an organization and a program. Together they represent a well-considered plan for the community life of the college.

As the “living room” or “hearthstone” of the college, the center provides for the services, conveniences, and amenities the members of the college family need in their daily life on the campus and for getting to know and understand one another through informal association outside the classroom.

The Center is a part of the educational program of the College, serving as laboratory of citizenship, training students in social responsibility and leadership. Through its various boards, committees, and staff, the Center provides cultural, social, and recreational programs which will attempt to make leisure time activity a cooperative factor with study in education. In all of its processes it encourages self-realization and growth in individual social competency and group effectiveness. Its goal is the development of persons as well as intellects.

It is hoped the Center will serve as a unifying force in the life of the college, cultivating enduring regard for the highest ideals of the college.

Programming is the heart of the Campus Center. Through the various programs the Center becomes an exciting and interesting place to enjoy leisure time.

CAMPUS CENTER PERSONNEL

Director of Center ................................................................. Jim Logan
Assistant Director of Operations ......................................... Jerrel Weaver
Associate Director for Programming ...................................... Tim McFeely
Secretary ................................................................. Norma Heath
Activities Coordinator ....................................................... Dick Masincup
Social Director ............................................................. Mrs. Esther Yancey
Social Director ............................................................. Mrs. Mary V. Mehegan

CAMPUS CENTER FACILITIES

Included in the Student Center are the following: On Ground floor—Ride Board, bookstore, Virginia National Bank, a billiards room, and the post office. First floor—television room, game room, and Day Student Lockers. Second floor—Ball room, snack bar.

Also included in the Student Center are various meeting rooms for major organization such as the Bluestone, and Breeze, Student Government.
Offices, Honor Council Offices, Inter-Fraternity Council and Panhellenic Conference Offices and Student Activity Offices. There are also meeting rooms that can be requisitioned for use of private organizations.

**MADISON DOLLIES**

The Madison Dollies, in their striking purple and gold dresses, are young ladies who assist the Campus Center staff when there is a special event. These young ladies, on request, are available to faculty and administration to assist with orientation, registration, etc.

**SPACE REQUISITIONS**

Organizations desiring to requisition space for activities such as meetings, mixers, productions, picnics, etc., will submit the request to the Director of Student Activities. The Director will prepare a requisition form for the representative of the organization and give this representative instructions to complete the requisition form. When the form has been completed, the requisition is returned to the Director of Student Activities. The space will then be reserved for the organization for the time requested and copies of the requisition will be distributed to the department and/or individuals involved. Requests should be made at least one week prior to the scheduled event.

The following places are available to be requisitioned through the Director of Student Activities whose office is located on the 1st floor, Warren Campus Center.

- Campus Center conference rooms
- Campus Center ballrooms
- Harrison Classrooms
- Duke Classrooms
- Blackwell Auditorium
- Wilson Auditorium
- Duke Auditorium
- Anthony-Seeger Auditorium
- Keezel Gym
- Dorm Recreation Rooms
- College Farm (closed during Winter months)

College property on the east side of Interstate No. 81 may be used by organized student activities for special events. Groups wishing to use this area must make a request through the Office of Student Activities. Students are never, under any circumstances, to go to this area except when specific permission has been obtained in advance.

**LOST AND FOUND**

Lost and Found is located in the Campus Center Director’s Office, 1st floor.
# Campus Center Hours

<table>
<thead>
<tr>
<th>AREA</th>
<th>TIMES</th>
<th>DAY OF WEEK</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Main Building</td>
<td>7:30 AM-12 Midnight</td>
<td>Monday-Thursday</td>
</tr>
<tr>
<td></td>
<td>7:30 AM-1:00 AM</td>
<td>Friday</td>
</tr>
<tr>
<td></td>
<td>9:00 AM-1:00 AM</td>
<td>Saturday</td>
</tr>
<tr>
<td></td>
<td>11:00 AM-12 Midnight</td>
<td>Sunday</td>
</tr>
<tr>
<td>2. Billiards Room</td>
<td>1:00 PM-10:00 PM</td>
<td>Monday-Thursday</td>
</tr>
<tr>
<td></td>
<td>1:00 PM-11:00 PM</td>
<td>Friday</td>
</tr>
<tr>
<td></td>
<td>12 Noon-11:00 PM</td>
<td>Saturday</td>
</tr>
<tr>
<td></td>
<td>1:00 PM-11:00 PM</td>
<td>Sunday</td>
</tr>
<tr>
<td>3. Game Room</td>
<td>Open Same Hours as Building</td>
<td>Monday-Thursday</td>
</tr>
<tr>
<td>4. Snack Bar</td>
<td>8:00 AM-12:00 Midnight</td>
<td>Monday-Thursday</td>
</tr>
<tr>
<td></td>
<td>8:00 AM-1:00 AM</td>
<td>Friday</td>
</tr>
<tr>
<td></td>
<td>9:00 AM-1:00 AM</td>
<td>Saturday</td>
</tr>
<tr>
<td></td>
<td>2:00 PM-12:00 Midnight</td>
<td>Sunday</td>
</tr>
<tr>
<td>5. Book Store</td>
<td>9:00 AM-12:00 Noon</td>
<td>Monday-Friday</td>
</tr>
<tr>
<td></td>
<td>1:00 PM-4:00 PM</td>
<td>Monday-Friday</td>
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<tr>
<td></td>
<td>*6:00 PM-8:30 PM</td>
<td>Saturdays &amp; Evenings</td>
</tr>
<tr>
<td></td>
<td>*8:00 AM-12:00 Noon</td>
<td>Saturday</td>
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<tr>
<td></td>
<td>*(1st Week of Semester)</td>
<td></td>
</tr>
<tr>
<td>6. Post Office</td>
<td>9:00 AM—12:00 Noon</td>
<td>Monday-Friday</td>
</tr>
<tr>
<td></td>
<td>1:00 PM-4:45 PM</td>
<td>Monday-Friday</td>
</tr>
<tr>
<td></td>
<td>9:00 AM-11:45 AM</td>
<td>Saturday</td>
</tr>
<tr>
<td>7. T. V. Room</td>
<td>Open Same Hours as Building</td>
<td></td>
</tr>
<tr>
<td>8. Faculty Lounge</td>
<td>Open Same Hours as Building</td>
<td></td>
</tr>
<tr>
<td>9. Bank</td>
<td>9:00 AM-2:00 PM</td>
<td>Monday-Thursday</td>
</tr>
<tr>
<td></td>
<td>9:00 AM-3:30 PM</td>
<td>Friday</td>
</tr>
</tbody>
</table>

All hours are subject to change and these changes will be made public at the earliest possible convenience for all concerned.

# Office Hours and Class Hours

## Daily Schedule

<table>
<thead>
<tr>
<th>PerIODS</th>
<th>MWF</th>
<th>TTH</th>
</tr>
</thead>
<tbody>
<tr>
<td>1ST</td>
<td>8:00 — 8:50</td>
<td>8:00 — 9:15</td>
</tr>
<tr>
<td>2ND</td>
<td>9:00 — 9:50</td>
<td>9:25 — 10:40</td>
</tr>
<tr>
<td>3RD</td>
<td>10:00 — 10:50</td>
<td>10:50 — 12:05</td>
</tr>
<tr>
<td>4TH</td>
<td>11:00 — 11:50</td>
<td>12:15 — 1:30</td>
</tr>
<tr>
<td>5TH</td>
<td>12:00 — 12:50</td>
<td>1:40 — 2:55</td>
</tr>
<tr>
<td>6TH</td>
<td>1:00 — 1:50</td>
<td>3:05 — 4:20</td>
</tr>
<tr>
<td>7TH</td>
<td>2:00 — 2:50</td>
<td>4:30 — 5:45</td>
</tr>
<tr>
<td>8TH</td>
<td>3:00 — 3:50</td>
<td>7:00 — 8:15 p.m.</td>
</tr>
<tr>
<td>9TH</td>
<td>4:00 — 4:50</td>
<td>8:25 — 9:40 p.m.</td>
</tr>
</tbody>
</table>
ADMINISTRATIVE OFFICE HOURS

The Administrative offices of the College are regularly open from 8:00 a.m. - 5:00 p.m. Monday through Friday throughout the year. The President's Office and the Office of Admissions are open Saturday morning. Appointments made in advance for a conference are appreciated and will assure you of prompt attention.

CHURCH DIRECTORY

Harrisonburg Baptist Church—South Main St., Rev. Sam P. Jones, Jr.
Harrisonburg Baptist Temple—940 Chicago Ave., Rev. Lloyd T. Sprinkle
Peoples Baptist Church—1496 S. Main St., Dr. Claude B. Hall
Church of the Brethren—70 S. High St., Rev. Howard A. Miller
Church of the Blessed Sacrament—N. Main St., Father James Noto
Church of Christ—822 Country Club Road, Rev. Charles E. Moore
Church of Jesus Christ of Latter Day Saints—13 Graham St.
Emmanuel Episcopal Church—Cantrell Ave., Rev. James Lincoln
Otterbein United Methodist Church—176 W. Market St., Rev. Thomas Murphy
Bethel Congregation—Old Furnace Road, Rabbi Howard Bogart
Muhlenberg Lutheran Church—281 E. Market St., Rev. C. J. Martin
Chicago Ave. Mennonite Church—Chicago Ave., Rev. Sam Janzen
Broad St. Mennonite Church—Broad St., Rev. Richard S. Weaver
Ridgeway Mennonite Church—530 E. Franklin St., Rev. Dan Smucker
Asbury Memorial Methodist Church—205 S. Main St., Rev. John Blakemore
Church of the Nazarene—622 Roosevelt St., Rev. Carl B. Haddix
First Presbyterian Church—17 N. Court Square, Rev. Joseph T. Sefcik
Trinity Presbyterian Church—725 S. High St., Rev. Don R. Allen
Seventh Day Adventist Church—609 W. Market St., Rev. Carl L. Hartman
St. Stephen's United Church of Christ—358 S. Main St., Rev. C. Walter Long

TRADITIONS

ALMA MATER

O Alma Mater to thy name we'll ever faithful be,
Lift learnings torch to brighter flame,
Shed honors light on thee.
Where mountain blue meets sunset glow,
Our college stands serene
With passing years its friendships grow
In memory ever green.
O Madison, may wisdom clear guide us and prosper thee,
We give thee, Alma Mater dear, our love and loyalty.
Our love and loyalty.

—Mary Funk Slaughter

99
COLLEGE SONG

Of our college we still sing
A song of endless praise,
The classmates and the fun
We'll remember all our days,
The things that we have done,
And the knowledge that we've won,
O Madison, O Madison, we'll love and cherish thee.
In the greens of Shenandoah stands our Alma Mater strong
A symbol of fulfillment, and to her we'll sing our song,
A song of lasting friendship and fond memories of you,
O Madison, O Madison, to thee we'll e'er be true.

—Alice Greeley
—Adair McConnell

Freshmen Beanies

The Junior Class sells beanies to the freshman class to help finance the Junior Ring Dance. Beanies are traditionally worn during the Orientation period or the first few days of school in the fall.

Founder's Day

March 23 — Festivities commemorating the founding of Madison College and honoring James Madison. Special awards and honors are presented including tapping for the Percy Warren Senior Women's Honor Society.

Honors Day — Convocation

April 12 — Academic recognition is given to outstanding students. The address is given by the student with the highest cumulative average after seven semesters.

Parent's Day

An opportunity for parents to visit the campus and attend classes as special guests of the college.

Homecoming

A day for alumni to return and renew acquaintances with their Alma Mater.
Greek Week

A week of social and service activities in the spring sponsored by the Panhellenic Conference and Inter-Fraternity Council.

Arts Festival

March 23-31 — A display of fine and performing arts.
ORGANIZATIONS

RECOGNITION OF
STUDENT ORGANIZATIONS

All new student organizations must be approved by the Student Organizations and Clubs Committee, the Commission on Student Services of the College Council, and the President of the College. This process is referred to as "recognition." ("Recognition" does not imply endorsement by the College or SGA of the group itself or of the purposes or activities of the group.)

First, a core of interested students with the active support of at least one Madison College Faculty member should begin meeting as an organizing committee. This committee will be responsible for designing the organization, establishing purposes and functions, and the drawing up of the constitution. The chairman of this organizing committee should obtain from the Director of Student Activities a copy of the "Criteria for Recognition of Student Organizations" as soon as the committee begins working. This material will help to make the organizing committee aware of what will be expected of it and its constitution by the Student Organizations and Clubs Committee, the Commission on Student Services of the College Council, and the President.

An attempt should then be made to gather members. Forming organizations may use campus facilities to meet for the purposes of organizing and attracting new members. These facilities must be requested through the Director of Student Activities. The forming organization may maintain this temporary status for a period of one semester only. If it has not achieved recognition within one semester, use of facilities will be withdrawn.

When the group has completed its constitution and obtained its charter members, the Chairman of Student Organizations and Clubs should be contacted, so that a date may be set for review of the constitution by that committee. The forming organization will be expected to prepare ten (10) copies of its constitution one week prior to the review. They will also be expected to have an advisor and at least one member present at the review.

If the forming organization is approved by the Student Organizations and Clubs Committee, then the chairman will submit the constitution to the SGA Senate for their approval. The SGA will then submit the constitution to the chairman of the Relations with Students Committee who will in turn submit it to Commission on Student Services of the College Council, back to SGA Senate if there are any changes, and then to the President of the College for final approval. It is the responsibility of the forming organization to see that the constitution is carried through the proper channels.
DISBANDMENT OF STUDENT ORGANIZATIONS

There are two ways an existing organization may be disbanded:

1. During the Fourth eight weeks of each school year, the Director of Student Activities will request that each recognized organization submit a list of new officers and an up-to-date version of their constitution with changes marked. If by the second week in May an organization has not provided this information, it will be considered non-functioning and can be disbanded by a vote of Student Organizations and Clubs Committee, with the approval of the SGA Senate, at the last regular meeting of the year.

2. Each year, Student Organizations and Clubs Committee will review a portion of all recognized organizations in an attempt to ensure that existing organizations meet the same criteria by which newly forming organizations are judged. If these criteria cannot be met by an organization, it may be disbanded.

An organization which has been disbanded by either of these procedures, must go through the recognition process (above) if they are to again be considered recognized.

PUBLICATIONS

There are five official student publications at Madison: the Bluestone, Madison's yearbook; the Student Handbook; Breeze, the college newspaper; Chrysalis, the literary magazine; and a new publication sponsored by Student Government which publishes the "gripes" of students.

THE BLUESTONE

The Bluestone, Madison's yearbook, enjoys the distinction of having been the first student publication issued at the college. Now in its sixty-fifth year, it still maintains its original purpose of preserving memories—people, events, and accomplishments—which have made the years at Madison significant.

The Editor-in-Chief and the Business Manager of The Bluestone are appointed by the outgoing Editor-in-Chief and Business Manager, and the nominations are approved by the student body during the annual school elections. The staff is composed of those students desiring to work on the publication. Section Editors of the Editorial Board are appointed by the Editor-in-Chief, and Section Editors of the business staff are appointed by the Business Manager, after formal applications have been made.

Theresa Whims ................................................................. Editor-in-Chief
Paul B. O'Flaherty ............................................................ Associate Editor
THE STUDENT HANDBOOK

The Student Handbook is a combined effort of Student Government, faculty, and administration to provide students with an accurate and complete guide for student life at Madison College. It aims to present college philosophy and policies as they are seen through students' rights and responsibilities.

The Editor of the Handbook is appointed by the President of SGA from the membership of the SGA Senate. The staff of the Handbook is chosen by the Handbook editor.

Diane M. McLane  —  Co-editor
John B. Davis  —  Co-editor
Miss Marion Emslie  —  Advisor

BREEZE

The college newspaper is constantly expanding and plans have been made to increase publication this year. The Breeze, which is non-censored, not only carries news of interest to students about activities in all phases of college life, but it also provides a sounding board for any students desiring to voice their opinions.

The Breeze staff consists of those students interested in working on the publication. No experience is necessary.

Andy Fields  —  Editor-in-Chief
Dr. Swink  —  Advisor

CHRYSALIS

Chrysalis, the college literary magazine, is published by the Criterion Club of Madison College. It features outstanding work in both prose and poetry. Recently the purview of the publication has been expanded to include all areas of creative endeavor. Issues of the Chrysalis will now present examples of fine photography, plates of student paintings, drawings, sculpture, and perhaps a musical composition or two.

All students are urged to submit their creative work for possible publication.

Mr. Todd Zeiss  —  Advisor

HONOR SOCIETIES

ALPHA BETA ALPHA

Alpha Beta Alpha is the national undergraduate library science fraternity. Its purpose is to encourage young men and women to become librarians,
to promote fellowship, and to further the professional knowledge of its members. Membership is limited to undergraduate students pursuing the library science curriculum.

Gail Cavando .......................................................... President
Dr. Mary F. Haban .................................................. Advisor

KAPPA DELTA PI

Kappa Delta Pi is a national honor society which recognizes outstanding contributions in the field of education and encourages high professional, intellectual, and personal standards among students preparing to teach.

Suzanne Gambill ...................................................... President
Mr. Henry Goff, Jr. ................................................. Advisor
Mr. Harold Lehman .................................................. Advisor

PERCY H. WARREN SENIOR WOMEN’S HONOR SOCIETY

The Percy H. Warren Senior Women’s Honor Society was organized at Madison College in 1965 as a local honorary to recognize outstanding senior women. In particular, it is a recognition of those women who by the second semester of their junior year have distinguished themselves in the areas of service, scholarship and leadership. The society is intended to provide a unifying experience of fellowship and service for its members and to make such contributions to the campus as the faculty and students deem advisable.

THE JAMES MADISON HONOR SOCIETY

The Society recognizes male students who display outstanding academic achievement and leadership on campus. It seeks to mold sentiment on local and intercollegiate questions of interest to students and foster a closer relationship of understanding between faculty and students. Male students must have a cumulative average of 3.0 for consideration for membership.

Dr. Dennis Reinhartz .............................................. Faculty Advisor

PHI OMICRON TAU

Phi Omicron Tau is the local home economics fraternity. To be qualified for membership, a student must be a junior or senior home economics major who intends to enter a home economics profession, has attained a scholastic average of 3.00, and has completed twelve or more semester hours in her major. Invitations for membership are extended in the fall and spring of the school year.

Mija Stevens .......................................................... President
Dr. Dorothy Rowe .................................................. Advisor

PI GAMMA MU

Pi Gamma Mu, the National Social Science Honor Society, endeavors to improve scholarship in the social studies. Membership includes persons with at least twenty semester hours of social science courses (including his-
tory, political science, sociology, geography, and economics) with an average grade of not less than "B" therein.
Vernon Mechtensimer ................................................................. Advisor

**PI OMEGA PI**

Pi Omega Pi, National Honorary Society for students in Business Education, requires a high scholastic rating, fifteen or more hours in Business Education, and personal merit in order to be invited to membership in the local chapter, Beta Nu.
Jane Slater ................................................................. President
Mr. William O. Walsh ................................................................. Advisor

**PI MU EPSILON**

Pi Mu Epsilon fraternity is a non-secret organization whose purpose is the promotion of scholarly activity in mathematics. Pi Mu Epsilon is an honorary fraternity whose members have high academic and high leadership qualifications.

**SIGMA ALPHA ETA**

Sigma Alpha Eta is an honorary organization for those interested in speech pathology and audiology. Membership is offered on three levels depending upon grade average and involvement in the curriculum.
Mr. Robert C. Morris ................................................................. Advisor

**SIGMA ALPHA IOTA**

Sigma Alpha Iota is a national honor fraternity for women music majors, minors, and concentrates. Membership requires a 3.0 average in music, and a 2.25 cumulative average.
Charmaine Walker ................................................................. President
Dr. Marion Perkins ................................................................. Advisor
G. Carol Christopher ................................................................. Advisor

**SIGMA PHI LAMBDA**

Sigma Phi Lambda, a local honor society, has as its purpose the promotion and maintenance of scholarship and the providing of social experience. Upperclassmen who have attained a 3.25 average and have maintained a 3.0 cumulative average are eligible for admittance.
Dr. William Callahan ................................................................. Advisor

**PSI CHI**

Psi Chi is the national honor society in psychology. Its purpose is to advance the science of psychology; to encourage, stimulate, and maintain scholarship of the individual members in all fields, particularly in psychology. Candidates for membership include majors, minors, graduate students, and professors in the field of psychology. Members must maintain the high
standards prescribed by the National Council, including a high scholastic rating and completion of at least eight semester hours of psychology. Invitations for membership are extended in the spring and fall of each school year.

Dr. Jerry Haynes — Advisor

PHI MU ALPHA SINFONIA

Phi Mu Alpha is a professional organization for men actively involved in or interested in music. The organization strives to develop five main purposes:

1. The encouragement and active promotion of the highest standards of creativity, performance, education, and research in music in America.
2. The development of loyalty to the Alma Mater.
3. Fostering the mutual welfare and brotherhood of students of music.
4. The development of a true fraternal spirit among its members.
5. To instill in all people an awareness of music's important role in the enrichment of the human spirit.

Men may be admitted to Sinfonia after an eight-week pledge period in which they demonstrate all the musical and personal qualities which are demanded of brothers in Phi Mu Alpha.

KAPPA PI

Chapter: Gamma Kappa Year Founded: 1911
Garney L. Darrin — President
Dr. David Diller — Advisor
Dr. Martha B. Caldwell — Advisor

HOME ECONOMICS STUDENT-FACULTY RELATIONS COUNCIL

The Student-Faculty Relations Council in the Department of Home Economics is composed of fourteen students and the home economics faculty. Each of the three majors are represented by a member from each class, elected by the home economics student body and faculty. There is also a day student and student-at-large representative. The Council meets the first Monday of each month. Its purpose is to further communication between students and faculty and to allow the students the opportunity to participate in planning and executing activities within the department.

Dr. Marjorie Christiansen — Advisor

FRANCES SALE HOME ECONOMICS CLUB

The Frances Sale Home Economics Club of Madison College is named in honor of Miss Frances Sale, the first professor of Home Economics and head of the department at Madison. The purpose of the organization is to provide for professional development of college home economics students. The organization is affiliated with the American Home Economics Association and the Virginia Home Economics Association. Membership is open to all Home Economics students currently enrolled at Madison College.

Carol Miller — President
Dr. Marion Emerson — Advisor
MERCURY CLUB

The Mercury Club is the physical education majors and minors club. Its purposes are to develop professional attitudes, to promote study and discussion of professional problems, to provide an opportunity for cooperation with local, state, and national professional organizations, and to provide an opportunity for professional participation. Meetings are held once a month with new and exciting things happening all the time.

Marian Babylon ................................. President

WAYLAND HISTORICAL SOCIETY

The Wayland Historical Society is open to history majors and other students who are interested in history. Its purpose is to foster historical interest by encouraging student and faculty programs of interest to the campus community.

Dr. Frank Gerome ................................... Advisor

4-H ALUMNI CLUB

The 4-H Alumni Club of Madison College is an organization whose purpose is “To Make the Best Better” for its members and for the members of local 4-H clubs. Leadership roles include judging county demonstrations and public speaking contests, assisting at county 4-H events, and leading 4-H clubs. Membership in this organization is open to former 4-H members who desire to continue their association with the 4-H program, in both social and service capacities.

Mrs. Neola W. Behrens ............................. Advisor

CAMPUS GOLD OF MADISON COLLEGE

New to the Madison College campus, Campus Gold is a coeducational service organization with a dual purpose: Open to all students, it is not only designed to provide service to areas in and around Rockingham County and neighboring counties but also to provide a means by which those students with experience in some form of scouting would still be able to identify with the National Scouting Movement.

Paul O'Flahery ................................. Chairman

PORPOISE CLUB

The Porpoise Club is open for any advanced swimmer who wishes to learn synchronized swimming skills. An annual exhibition is presented demonstrating the various strokes and stunts.

Ann Snader ........................................... President

Mrs. Jane Myers .................................. Advisor

STUDENTS INTERNATIONAL MEDITATION SOCIETY

Composed of all persons who practice the art of Transcendental Meditation, SIMS provides lecturers, movies, and instruction in TM for the campus and community, as well as getting fellow mediators together for discussions.

Dennis G. McAdams ............................... Co-ordinator

Mr. Ken Szmagai .................................. Advisor
MADISON COLLEGE

1972-73 VARSITY MENS BASKETBALL SCHEDULE (Tentative)

Sat., Dec. 2—Bridgewater College ......................................................... Home
Mon., Dec. 4—Eastern Mennonite College ............................................ Home
Thurs., Dec. 7—Tusculum College (Tenn.) ........................................... Home
Sat., Dec. 9—George Mason College ....................................................... Away
Wed., Dec. 13—Old Dominion University .............................................. Away
Sat., Dec. 16—Southeastern University .................................................. Home
Fri., Jan. 5—Virginia Wesleyan College ................................................ Away
Sat., Jan. 6—Christopher Newport College ......................................... Away
Tues., Jan. 9—Southeastern University .............................................. Away
Fri., Jan. 13—St. Andrews College (N.C.) ............................................. Home
Mon., Jan. 15—George Mason College .................................................. Away
Sat., Jan. 20—Eastern Mennonite College ............................................. Away
Tues., Jan. 23—Washington & Lee University ....................................... Away
Sat., Jan. 27—St. Mary's College (Md.) ................................................ Home
Mon., Jan. 29—Shepherd College (W. Va.) ........................................... Home
Fri., Feb. 2—York College (Pa.) ............................................................... Home
Sat., Feb. 3—Bridgewater College .......................................................... Away
Mon., Feb. 5—Millersville State College (Pa.) ....................................... Home
Sat., Feb. 10—Federal City College (D.C.) ............................................ Home
Mon., Feb. 12—Randolph Macon College ............................................... Away
Wed., Feb. 14—Hampden-Sydney College ............................................ Home
Sat., Feb. 17—Christopher Newport College ....................................... Home
Tues., Feb. 20—Shepherd College (W. Va.) ........................................... Away
Fri., Feb. 23—York College (Pa.) ............................................................. Away
Sat., Feb. 24—Millersville State College (Pa.) ....................................... Away
Mon., Feb. 26—Old Dominion University ............................................. Home

MADISON COLLEGE

CROSS COUNTRY SCHEDULE

1972

Sat., Sept. 23—Eastern Mennonite ....................................................... 11:00 AM—there
Sat., Sept. 30—Shepherd ................................................................. 10:00 AM—there
Fri., Oct. 6—Messiah ................................................................. 3:30 PM—there
Mon., Oct. 9—Bridgewater .............................................................. 4:30 PM—there
Sat., Oct. 14—George Mason, York ................................................... there
Fri., Oct. 20—Roanoke, Lynchburg .................................................. 4:00 PM—here
Fri., Oct. 27—Small College Meet .................................................... 4:00 PM—Bridgewater
Fri., Nov. 3—State Meet
Fri., Nov. 10—W & L, Eastern Mennonite ...................................... 4:00 PM—there (W & L)
### MADISON COLLEGE

#### VARSITY SOCCER SCHEDULE 1972

<table>
<thead>
<tr>
<th>Date</th>
<th>Opponent</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fri., Sept. 22</td>
<td>UNC-Wilmington</td>
<td>8:30 PM</td>
<td>Home (Memorial Stad.)</td>
</tr>
<tr>
<td>Sat., Sept. 23</td>
<td>Washington College (Md.)</td>
<td>2:00 PM</td>
<td>Home</td>
</tr>
<tr>
<td>Wed., Sept. 27</td>
<td>Randolph Macon</td>
<td>3:00 PM</td>
<td>Home</td>
</tr>
<tr>
<td>Fri., Sept. 29</td>
<td>V.M.I</td>
<td>3:00 PM</td>
<td>Home</td>
</tr>
<tr>
<td>Wed., Oct. 4</td>
<td>Washington &amp; Lee</td>
<td>3:00 PM</td>
<td>Away</td>
</tr>
<tr>
<td>Sat., Oct. 7</td>
<td>E.M.C</td>
<td>2:00 PM</td>
<td>Home</td>
</tr>
<tr>
<td>Fri., Oct. 13</td>
<td>Lynchburg College</td>
<td>3:00 PM</td>
<td>Home</td>
</tr>
<tr>
<td>Tues., Oct. 17</td>
<td>William &amp; Mary</td>
<td>3:00 PM</td>
<td>Away</td>
</tr>
<tr>
<td>Wed., Oct. 18</td>
<td>Hampden-Sydney</td>
<td>3:00 PM</td>
<td>Away</td>
</tr>
<tr>
<td>Sat., Oct. 21</td>
<td>Elizabethtown (Pa.) College</td>
<td>2:00 PM</td>
<td>Away</td>
</tr>
<tr>
<td>Sun., Oct. 22</td>
<td>Hofstra University</td>
<td>12:00 Noon</td>
<td>Away</td>
</tr>
<tr>
<td>Sun., Oct. 29</td>
<td>V.P.I</td>
<td>1:30 PM</td>
<td>Away</td>
</tr>
<tr>
<td>Fri., Nov. 3</td>
<td>Roanoke College</td>
<td>2:00 PM</td>
<td>Away</td>
</tr>
<tr>
<td>Tues., Nov. 7</td>
<td>Open Date</td>
<td>2:00 PM</td>
<td>Home</td>
</tr>
<tr>
<td>Sat., Nov. 11</td>
<td>V.I.S.A Championship—Eastern Div. Champs</td>
<td></td>
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</tr>
</tbody>
</table>

### MADISON COLLEGE

#### WOMEN'S FIELD HOCKEY SCHEDULE

<table>
<thead>
<tr>
<th>Date</th>
<th>Opponent</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sept. 21</td>
<td>Lynchburg College</td>
<td>3:00</td>
<td>H V.—J.V.</td>
</tr>
<tr>
<td>Sept. 26</td>
<td>Eastern Mennonite College</td>
<td></td>
<td>H F.</td>
</tr>
<tr>
<td>Sept. 30</td>
<td>University of North Carolina at Greensboro</td>
<td>A</td>
<td></td>
</tr>
<tr>
<td>Oct. 4</td>
<td>Virginia Commonwealth University</td>
<td>3:00</td>
<td>A J.V.—F.</td>
</tr>
<tr>
<td>Oct. 6-7</td>
<td>Alumni Hockey—Coaching Clinic — Lynchburg</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct. 11</td>
<td>Stratford College</td>
<td></td>
<td>H F.</td>
</tr>
<tr>
<td>Oct. 13</td>
<td>University of Maryland</td>
<td>3:30</td>
<td>V.—J.V.</td>
</tr>
<tr>
<td>Oct. 14</td>
<td>Towson</td>
<td></td>
<td>A</td>
</tr>
<tr>
<td>Oct. 15</td>
<td>Umpiring Clinic in Washington</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct. 20-21</td>
<td>Round Robin: William and Mary College Bridgewater College</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct. 24</td>
<td>Randolph Macon Women's College</td>
<td></td>
<td>A F.</td>
</tr>
<tr>
<td>Oct. 24</td>
<td>Eastern Mennonite College</td>
<td></td>
<td>H J.V.</td>
</tr>
<tr>
<td>Oct. 27</td>
<td>Westhampton College</td>
<td>3:00</td>
<td>H V.—J.V.</td>
</tr>
<tr>
<td>Oct. 31</td>
<td>Frostburg College</td>
<td></td>
<td>A</td>
</tr>
<tr>
<td>Nov. 3-4</td>
<td>Blue Ridge at Madison Tournament</td>
<td></td>
<td></td>
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<tr>
<td>Nov. 17-19</td>
<td>South Eastern in Tidewater Area Tournament</td>
<td></td>
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<tr>
<td>Nov. 23-25</td>
<td>Philadelphia Invitational</td>
<td></td>
<td>A</td>
</tr>
<tr>
<td>Nov. 26-30</td>
<td>USFHA Tournament: California</td>
<td></td>
<td>A</td>
</tr>
</tbody>
</table>

### ATHLETICS

Madison takes pride in its athletic program—it offers an extensive program of intercollegiate and intramural sports for both male and female students. Three major athletic organizations are responsible for the success of the college athletic program: the Men's Athletic Association, the Women's Recreation Association, and the Madison Varsity Club.
MEN'S ATHLETIC ASSOCIATION

The purpose of the Men's Athletic Association is to support and encourage the participation of all male students in both the intramural and intercollegiate programs.

To this end the Men's Athletic Association sponsors men's intercollegiate teams in soccer, basketball, golf, tennis, baseball, and cross country. The intramural program includes competition in flag football, soccer, basketball, wrestling, swimming, volleyball, softball, tennis, golf, archery, track, table tennis, badminton, and foul shooting.

WOMEN'S RECREATION ASSOCIATION

The purpose of the Women's Recreation Association is "to afford recreational opportunities for all students and to develop a high degree of sportsmanship and an interest for participation in helpful physical activities."

The intramural program endeavors to provide a wide variety of activities to meet student needs and interests. The Association sponsors intramurals in basketball, hockey, softball, volleyball, archery, tennis, bowling, golf, and badminton. In addition, ping-pong, bridge, soccer, and flag football are offered.

Special activities are sponsored throughout the year, such as the Massanutten Hike, skiing, roller skating, and overnight camping.

For further information, consult your WRA bulletin received in September and the WRA Bulletin Board in Godwin Hall.
Leslie Howe  President

MADISON COLLEGE VARSITY CLUB

Although one of the newest clubs on Madison's campus, the Madison College Varsity Club has taken great strides toward becoming one of the more popular organizations on the campus and the community. One of the major projects is the heart fund drive, which raised $800 last year.

The Varsity Club has experienced a short but exciting past. With the addition of more men and more male sports to the college campus, the Varsity Club will continue to grow for many years to come and will take its place among the other excellent, older organizations on the college scene.
Rip Marston  President
Tom Riley  Vice-president
PERFORMING ARTS

DRAMA

STRATFORD PLAYERS

The Stratford Players promote an interest in all phases of dramatic work including acting, directing, staging, properties, make-up and television production. Each year this organization presents three major and three minor productions on the stage of Latimer-Shaeffer Theatre in Duke Fine Arts Building. All students are invited to try-out for these productions and apply for membership.

From its inception in 1914 "Stratford," a society to "cultivate and encourage the study of drama," has produced plays at Madison. Apprenticeship successfully completed leads to initiation and membership in Sigma Delta Chi (Stratford Players). All the dramatic activities are an integral part of the Department of Speech and Drama. Forty hours of academic credit are offered in Drama and Interpretation. Five major productions each playing for six performances are presented annually.

The Experimental Theatre Group meets each week for rehearsal, discussion, and scheduled performance. This activity is made up of students who wish to produce original and creative forms of Theatre and affords experience in acting, directing, play-writing and designing. Their performances are presented at Latimer-Shaeffer Theatre and are open to the public.

Horace Burr ........................................................................................................ Advisor

DANCE

MADISON DANCE THEATRE

The Madison Dance Theatre is a performing Company of men and women who pursue dance as a theatre art. The Company is comprised of a Modern Dance Ensemble and a Folk Dance Ensemble directed by the faculty.

The group is active and performs in concerts on the Madison campus, in Harrisonburg, and throughout the state. Positions on the production staff are open to students desiring to work with backstage aspects of concert presentation.

Edwin Howard .................................................................................................. President
Dr. Earlynn Miller ........................................................................................ Company Director

RADIO

WMRA-FM

WMRA-FM is the campus radio station located in Alumnae Hall. The station operates every day Madison is in session with its broadcasting hours beginning in the early afternoon and concluding after midnight.
The primary existence of the station is to afford practical experience for those students pursuing the broadcast medium, but membership on the staff is opened to all interested students.

WMRA-FM is the public service voice of Harrisonburg with much emphasis on information to the listener. Music, news, weather and sports round out the format of Madison’s own radio voice.

Gerald Haskins ................................................................. Faculty Advisor

**MUSIC**

**BAND**

The Madison College Bands furnish an entertaining creative outlet for students who enjoy instrumental music.

The Marching Band is a new campus organization open to the entire student body. The Marching Band functions primarily during the 1st semester and provides many exciting trips and other activities as well as training for the prospective teacher.

The Concert Band is devoted to performance of the finest in band literature. The band performs a wide variety of musical styles and presents frequent public concerts, as well as an annual tour. The concert band is primarily a 2nd semester activity and is open to the entire student body. Class credit is given for participation in either or both of these organizations.

Larry Marion ................................................................. President
Malcolm B. Harris ......................................................... Director of Bands

**ORCHESTRA**

The Orchestra of Madison endeavors to produce great musical performances and performers. Long hours of practice result in fine concerts at Christmas and in the Spring.

**CONCERT CHOIR**

The Madison College Concert Choir is a selected women’s choir. It functions within the premise that singing is an expression of thought—an interpretation of life ... and helps raise the cultural standards of Madison by bringing the college to public attention with various performances.

Mr. David A. Watkins ..................................................... Director

**CHORALE**

The Madison College Chorale functions to promote and perform the finest in choral music, and to instill the highest artistic standards among its members. The group tours annually and performs for various campus and community events during the academic year. Membership is open to all men and women students through auditions.

Mr. David A. Watkins ..................................................... Director
CHORUS

Membership in the Madison College Chorus is open to the entire student body of the college. The chorus selects its program from all types of music and presents a Christmas and Spring concert for the college and the surrounding community. Class credit is given for membership.

Miss Sally Lance .............................................. Director

THE GREEKS

SORORITIES

PANHELLENIC CONFERENCE

This association, composed of three representatives from each sorority on campus, has as its main purpose to maintain on a high plane sorority life and inter-sorority relationship, to cooperate with college authorities in their effort to maintain high social and scholarship standards throughout the whole College, and to be a forum for the discussion of questions of interest to the College and sorority world.

A policy, which has been followed in the past years, is that a student has to be on campus for one regular semester before she may be rushed by a sorority. In order to be eligible for rushing a student must have a scholastic cumulative 2.00 average as well as a 2.00 for the preceding semester. No girl may be rushed, pledged, or initiated while on suspension resulting from a major offense.
PANHELLENIC CREED

We, the undergraduate members of women's fraternities, stand for good scholarship, for guarding of good health, for maintenance of fine standards, and for serving to the best of our ability our college community. Cooperation for furthering fraternity life in harmony with its best possibilities is the ideal that shall guide our fraternity activity.

We, the fraternity women of America, stand for service, through the developing of character inspired by the close contact and deep friendship of individual fraternity and Panhellenic life. The opportunity for wide and wise human service through mutual respect and helpfulness is the tenet by which we strive to live.

Monica I. Albertolli ................................................................. Chairman
Carol Taber ................................................................. Chairman-Elect
Miss Marion Emslie ............................................................. Advisor

Members:

Alpha Gamma Delta .................................................. Phi Mu
Alpha Sigma Alpha .................................................. Sigma Kappa
Alpha Sigma Tau .......................................................... Sigma Sigma Sigma
Kappa Delta ................................................................. Zeta Tau Alpha

ALPHA GAMMA DELTA

Chapter: Gamma Mu ................................................................. Year Founded: 1904
Pat Kransnicki ................................................................. President
Mrs. Patsy Liskey ................................................................. Advisor

ALPHA SIGMA ALPHA

Chapter: Beta Epsilon ................................................................. Year Founded: 1901
Susan Rodgers ................................................................. President
Miss Betty Jaynes ................................................................. Advisor

ALPHA SIGMA TAU

Chapter: Psi ................................................................. Year Founded: 1899
Laura McGinty ................................................................. President
Mrs. Ann Bolis ................................................................. Advisor

KAPPA DELTA

Chapter: Delta Rho ................................................................. Year Founded: 1897
Martha Moore ................................................................. President
Dr. Elizabeth G. Shafer ........................................................ Faculty Advisor
Mrs. Mary Jane Foley .............................................................. Advisor

PHI MU

Linda Cosby ................................................................. President
Mrs. Becky Harkins ................................................................. Advisor
SIGMA KAPPA
Chapter: Delta Rho Year Founded: 1874
Beth Howell ......................................................... President
Mrs. Sidney Bland .................................................. Advisor

SIGMA SIGMA SIGMA
Chapter: Alpha Upsilon Year Founded: 1898
Mary Howell ......................................................... President
Dr. Carolyn Marshall ............................................... Advisor

ZETA TAU ALPHA
Chapter: Gamma Kappa Year Founded: 1898
Kathy King .......................................................... President
Diane Spresser ....................................................... Advisor

FRATERNITIES
INTERFRATERNITY COUNCIL
This organization is not in itself a separate entity, but is composed of the leaders of the five social fraternities and one service fraternity on campus. This organization conducts social, service, and regulatory functions with the overall aim of promoting fraternity life, scholastic achievement, and interfraternity relationship. Just a few of its many activities last year included the establishment of a Karate Club on campus, employment for fraternity members, two large social gatherings, and the completion of a successful rush period. Any male student is eligible for admittance into a fraternity.

MEMBERS:
Alpha Chi Rho ...................................................... President—Willard Heuser
Sigma Phi Epsilon .................................................. President—John Knupp
Tau Sigma Chi ...................................................... President—Larry Journell
Tau Kappa Epsilon .................................................. President—Ray Denatali
Theta Chi ............................................................ President—Bill Leonard
Alpha Phi Omega .................................................. President—Jamie Taylor

RELIGIOUS ORGANIZATIONS
BAPTIST STUDENT UNION
The Baptist Student Union is a community of concerned students where you can—discover who and why you are in a dorm Bible study—adopt an underprivileged child each Saturday—give practically all the love you have
to restore homes on Saturday Work Camp—travel to churches around the state on a folk/multi-media team—make some lasting friendships at fellowship suppers, retreats, and group activities—take seriously the inward-outward journey of the Christian life style. Ultimately, B.S.U. is a circle of love open to all students at Madison College.

Mr. Archie Turner  Advisor

CHRISTIAN SCIENCE ORGANIZATION

The purpose of this organization is for Christian Scientists to give, grow, and become involved in helping the campus, themselves and the community.

Mrs. George Sinichko  Advisor

LUTHERAN STUDENT ASSOCIATION

It is the purpose of the Lutheran Student Association to promote Christian fellowship among the students through various activities throughout the year.

Mr. Harry E. Ray  Advisor

MADISON CHRISTIAN FELLOWSHIP

This organization is a chapter of the Inter Varsity Christian Fellowship, national evangelical Christian organization. It seeks to promote spiritual growth and awareness among its members. It is an autonomous, self-sustaining group of Christians open to participation by members of all denominations.

Dr. Harold Lehman  Advisor

POLITICAL ORGANIZATIONS

YOUNG DEMOCRATS

The Young Democrats of Madison College are dedicated to the furthering of democratic principles and to the building of the Democratic Party. The organization participates in party activities both social and political. Campaigning involves much of the time and energy of the club. The Young Democratic Club offers every student the chance to get involved and to effect change by participating in the system. There is room for all shades of the political spectrum in the Young Democrats.

MADISON COLLEGE YOUNG REPUBLICANS

The Madison College Republican Club is a very important member in the College Republican Federation of Virginia, maintaining the fifth largest club in the state. As an election year approaches, the MCRC will be busy promoting the ideals and principles of the Republican Party and working for local and national candidates. Through active campaigning and contact with the people of the Rockingham area, the MCRC hopes to help elect more Republican officials to Federal, State and Local offices. Each year
workshops are held and two major conventions are attended, incorporating
fun along with hard work. MCRC is gaining power as interest and activi-
ties increase.
Joan Barnhart ................................................................. President
Dr. Henry Meyers ............................................................. Advisor

HARAMBEE

Now in its third year at Madison, Harambee (Swahili for “Brotherhood
of Man”) is a club devoted to issues of campus and national importance.
Through its publication, The Fixer, it provides a medium of expression for
students and faculty that is not to be found elsewhere on campus. Through
pertinent movies and speakers, Harambee hopes to arouse the students in-
terest in various areas of importance.
Randy Earl ........................................................... Chairman
Dennis G. McAdams
Richard Ryerson
Robin McNallie ............................................................. Advisor

CAMPUS PROGRAM BOARD

The Campus Program Board is composed of students selected with the
purpose of providing social, cultural, recreational, and educational activities
on campus. The Board endeavors to develop the individual, broaden his
interests, stimulate creativity, encourage display of talent, and stress leader-
ship and group interaction.

It is the intent of the Campus Program Board that students, faculty and
staff contribute an input in programming for the campus. Therefore, it is
hoped that all incoming students will see the Campus Program Board as an
organization that can satisfy any student’s interests; for Programming is
the heart of the Campus Program Board. All are welcome to help.

MEMBERS OF THE CAMPUS PROGRAM BOARD

Chairman ................................................................. Susan Rodgers
Vice Chairman .......................................................... Melanie Wood
Secretary ................................................................. Terri Carter
Treasurer ................................................................. Jim Lee
Fine Arts Chairman .................................................... Bill Basset
Publications Chairman .................................................. Sandy Walsh
House and Hospitality Chairman .................................. Rosemary Gilliam
Movies Chairman ....................................................... Jackie Parker
General Chairman ....................................................... Woody Woodard
Recreation Chairman ................................................... Richie Coleman
Major Attractions Chairman ........................................ Bob Stacy
Advisor ................................................................... Mr. Jim Logan
Advisor ................................................................... Mr. Tim McFeely
MADISON AMBASSADORS

The Madison Ambassadors have been created as an extension of public relations, recruitment policies, and overall goodwill programs.

The select group is decided by a distinguished committee and appointed by Dr. Ronald Carrier. Their selection is due to the individual students’ “dedication to the college, desire to work for the betterment of Madison College, personal attitudes, poise, and the ability to communicate with prospective students, to serve in the capacity of a student representative for Madison College.”

Mr. Steve Smith  

Advisor
DR. J. EMMERT IKENBERRY, VICE PRESIDENT FOR ACADEMIC AFFAIRS AND DEAN OF THE GRADUATE SCHOOL: Dr. Ikenberry serves as the chief academic administrator of the college responsible for the coordination of all academic programs. The Academic Vice President is directly responsible to the President for academic administration and serves as the Acting Executive Officer in the absence of the President of the College. Dr. Ikenberry received his Doctor of Philosophy from Cornell University and has been with the College since 1944.

DR. JOHN E. DAVIS, PROVOST: Dr. Davis is directly responsible to the Vice-President for Academic Affairs for the instructional program in the Division of Arts and Sciences. Dr. Davis received his Doctor of Philosophy degree from the University of Virginia, and has been with the College since 1968.

ADOLPH H. PHILLIPS, BUSINESS MANAGER: Col. Adolph H. Phillips, chief business officer of the College supervises all college accounts and controls expenditures in harmony with approved budget appropriations. He is supervisor of the maintenance and operation of the physical plant and auxiliary services. Col. Phillips received a Bachelor of Science degree from the University of Maryland and has been with the College since 1966.
RAY V. SONNER, DIRECTOR OF PUBLIC SERVICES: Mr. Ray V. Sonner has administrative and organizational responsibility for the community support group, Greater Madison; for the Madison College Foundation; the Madison College Alumni Association; and the college's Public Information Office as well as general developmental concerns and contacts for the college. Mr. Sonner received his Masters in Education degree from the University of Virginia and came to the college first in 1964, returning in 1966.

DR. JULIUS B. ROBERSON, DEAN OF ADMISSIONS AND RECORDS: Dr. Julius B. Roberson is responsible for the admission and registration processes, and supervises the college's permanent records program. In addition, he advises the President on matters relating to admissions and records. Dr. Roberson received a Doctorate in Education from the University of Tennessee, Knoxville, and came to Madison in 1972.

DR. ROBERT O. RIGGS, DIRECTOR OF BUDGET AND MANAGEMENT SYSTEMS/EXECUTIVE ASSISTANT TO THE PRESIDENT: Dr. Robert O. Riggs is a presidential advisor on matters related to institutional research, budgetary planning management and systems development and operation. He also assists the President in general administrative duties, and is responsible for the identification of areas of needed research. Dr. Riggs received his Doctorate in Education in 1970 from Memphis State University and came to Madison in 1972.
DR. DAVID F. FOX, DEAN OF CONTINUING STUDIES:
Dr. David E. Fox is responsible for the planning and administration of the summer session, extension session, extension courses, television courses, non-credit courses, and public service courses. He received his Doctorate in Education from Teacher’s College of Columbia University and came to Madison in 1968.

MRS. BETTY JOLLY, PUBLIC INFORMATION DIRECTOR:
MR. HAYWOOD BLAKEMORE, SPORTS REPORTER/INFORMATION OFFICER:

The Office of Public Information is responsible for releases and pictures to all off-campus media. In addition, the office makes appropriate contacts with the press regarding news and features of particular interest to their newspaper and/or radio and television stations. Mrs. Jolly has been with the college since 1968; Mr. Blakemore joined the Public Information staff in January, 1972.
DR. FAY J. REUBUSH, DIRECTOR OF STUDENT AFFAIRS/DEAN OF WOMEN: Dean Reubush is responsible for the development and supervision of activities relating to student life on campus, including the administration of orientation, fraternal programs, residence hall programs and the residence hall staff. Her office maintains student personnel records. Dr. Reubush received her Doctor of Education from the University of Virginia and has been with the College since 1966.

DR. WILLIAM O. HALL, DIRECTOR, COUNSELING CENTER: Dr. William Hall supervises the counseling and testing conducted through the Center. The Director also advises the Dean of Student Services in the area of Counseling programs throughout the campus. In addition, he does personal counseling in the areas of personal-social and academic-vocational problems. Dr. Hall received his Doctor of Education degree from the University of Kentucky and has been with the College since 1968.

JAMES F. LOGAN, DIRECTOR, PERCY H. WARREN CAMPUS CENTER: Mr. James Logan supervises and directs programs and activities within the Student Campus Center. This includes supervision of the facilities of the building as well as programming activities appropriate to the campus' cultural, social and intellectual life. Mr. Logan has his Master of Education degree from Madison College and has been with Madison since 1970.
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