

2-6-2018

# ABCDs of E: Managing Metadata for E-Books and Streaming Media

Rebecca B. French

*James Madison University*, frenchrb@jmu.edu

Allison Lyttle

*James Madison University*, lyttleaj@jmu.edu

Faye Goodman

*James Madison University*, goodmakx@jmu.edu

Follow this and additional works at: <https://commons.lib.jmu.edu/letfspubs>



Part of the [Cataloging and Metadata Commons](#)

---

## Recommended Citation

French, Rebecca B.; Lyttle, Allison; and Goodman, Faye, "ABCDs of E: Managing Metadata for E-Books and Streaming Media" (2018). *Libraries*. 138.

<https://commons.lib.jmu.edu/letfspubs/138>

This Poster is brought to you for free and open access by the Libraries & Educational Technologies at JMU Scholarly Commons. It has been accepted for inclusion in Libraries by an authorized administrator of JMU Scholarly Commons. For more information, please contact [dc\\_admin@jmu.edu](mailto:dc_admin@jmu.edu).

# ABCDs of E

## Managing Metadata for E-Books and Streaming Media

- Records obtained through OCLC WorldShare or individual vendors
- Frequency of updates differs by collection
- Load records when they become available from the provider
- Analyze records to ensure they meet metadata standards and best practices

### Acquire and Analyze

### Check Access

- Use Python and JRuby scripts to automate
- Done as needed to:
  - Identify scope of reported access problems
  - Verify records tagged for deletion

*We manage metadata for approximately 100 e-monograph collections!*

- For users
  - Usage and access notes, local subject headings
  - Increase discoverability and ease of use
- For SRT
  - Location codes, local call numbers, and notes
  - Allow us to easily identify each collection and support collection statistics

### Batch Edit

### Distribute or Delete

- Records are loaded in Sierra and appear immediately in JMU Library Catalog
- Available in Quick Search after periodic updates
- Occasional publisher removals are identified and deleted from catalog



Excel  
MarcEdit  
Notepad++

Sierra  
Connexion

