1959

Madison Student Handbook, 1959

Madison College

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Recommended Citation
IDENTIFICATION

Name: .................................................................

College Dormitory: ..............................................

P. O. Box: ............................................................

Telephone: ...........................................................

Home Address: .....................................................

Classification: ....................................................

Curriculum: .........................................................

Faculty Adviser: ..................................................
STUDENT HANDBOOK
1959-1960

Joan Diane Lambert ('59) ............................................ Editor
Liz Smith ('60) ................................................................. Editor
Sandra Hull ................................................................. Business Manager
Margie West ................................................... Assistant Business Manager

SPONSORED BY STUDENT ORGANIZATIONS

MADISON COLLEGE
Harrisonburg, Virginia
TO THE STUDENTS OF MADISON COLLEGE

We wish to introduce you to this HANDBOOK, hoping that the contents herein will help you appreciate the values and potentialities of college life.

Madison's campus is a laboratory for citizenship. Through all its services and facilities, the college seeks to give each student the tools of knowledge and a sense of values that will provide for effective participation in a democratic society.

We welcome you to our campus and sincerely hope that this HANDBOOK will help you quickly adjust to the ways of living and working at Madison College.

DEDICATION

Because we have enjoyed the experiences that accompany college living . . . Because we have faced the baffling problems which are ahead of you . . . Because we too needed guidance . . . Because we love MADISON and deeply cherish her ideals, we the OLD STUDENTS dedicate this OUR HANDBOOK to all of you . . .

INCOMING STUDENTS of MADISON COLLEGE
It is assumed that a Madison student will, at all times and in all places, uphold high standards of conduct and appearance.
KEY TO BUILDINGS

1. WILSON HALL—ADMINISTRATION BUILDING
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*Under Construction

THE CAMPUS OF MADISON COLLEGE
HARRISONBURG, VIRGINIA

G. TYLER MILLER
PRESIDENT
WALFORD AND WRIGHT
ARCHITECTS 1957
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ACADEMIC CALENDAR

1959

September 20—Dormitory assignment for new students: incoming freshmen and transfer students.
September 21-23—Orientation of new students: incoming freshmen and transfer students.
September 23—Registration of new students.
September 24—Adjustment of programs of spring registrants.
September 25—Beginning of classes: 8:00 A. M.
September 30—First semester convocation.
October 5—Last day on which changes in class schedules may be made.
November 18—Mid-Semester grades for freshmen.
November 25—Thanksgiving vacation begins: 11:50 A. M.
November 30—Thanksgiving vacation ends and class work begins: 8:00 A. M.
December 16—Christmas vacation begins: 11:50 A. M.

1960

January 4—Christmas vacation ends and classes begin: 8:00 A. M.
January 29—1:30 P. M.—February 5, 12:00 Noon—Examination period.
February 5—First semester ends: Noon.
February 8—Second semester begins: 8:00 A. M.
February 10—Second semester convocation.
March 14—Founders' Day.
April 8—Mid-Semester grades for freshmen.
April 14—Easter vacation begins: 11:50 A. M.
April 20—Easter vacation ends: 8:00 A. M.
April 21—May 12—Spring registration.
May 7—May Day and Homecoming.
May 27, 1:30 P. M.—June 3, 12:00 Noon—Examination Period.
June 5—Baccalaureate Service: 11:00 A. M.
June 5—Commencement: 3:00 P. M.
June 13—Intersession begins.
June 20—Summer Session begins.
July 13—Institute on Public Education.
August 12—Summer Session ends.
September 19—First semester, 1960-61 Session, begins.
ADMINISTRATIVE OFFICES
AND SERVICES

Office Hours

The offices of the President, the Dean of the College, the Dean of Students, the Registrar, and the Directors of Admissions and Student Aid, Field Services and Placement, and Public Relations:

Monday through Friday: Saturday:
8:00 A. M.—12:00 Noon 8:00 A. M.—12:00 Noon
1:00 P. M.—4:00 P. M.

The Dean of Women: (Mrs. W. Elliott Wilkins)

Monday through Friday: Sunday:
8:00 A. M.—10:30 P. M. 9:00 A. M—10:30 P. M.
Saturday:
8:00 A. M.—11:00 P. M.

The Dean of Freshman Women: (Mrs. Harry E. Garber)

Monday through Friday: Saturday:
8:30 A. M.—4:30 P. M. 8:30 A. M.—12:30 P. M.

The Office of the Business Manager: (Mr. Howard K. Gibbons)

Monday through Friday: Saturday:
8:30 A. M.—11:30 A. M. 8:30 A. M.—11:00 A. M.
1:30 P. M.—3:00 P. M.

Note: The outer office of the Dean of Women is open all day and all evening. The office hours kept by the Dean of Women will be posted on the door of the Outer office. Students are requested to observe those hours and to make appointments for conferences necessary outside those hours posted.
The College Tea Room

Hours
Monday through Friday:
7:30 A. M.—4:00 P. M.

The College Stationery Store

Hours
Monday through Friday: Saturday:
8:00 A. M.—12:00 Noon
8:00 A. M.—12:00 Noon
1:00 P. M.—4:00 P. M.
1:00 P. M.—4:00 P. M.

Mrs. Janise Way, Manager.

Dining Halls

No one should bring guests to dining halls without first buying tickets in the Dietitian's office during the following hours:

Monday-Saturday...........8:00 A. M.—12:00 Noon
1:00 P. M.—4:00 P. M.
Sunday.......................8:00 A. M.—12:00 Noon

Prices for meal tickets:
Sunday dinner, regular school banquets, and special meals, $1.50; all other dinners, $1.25; breakfast, 50c; and lunches, 75c; supper bag, 25c.

The Headwaitress in each dining hall is a member of the Student Government Standards Committee and is responsible for maintaining good conduct in the dining halls.
Infirmary

Office of College Physician

Hours

On Monday through Saturday:

From 1:00 p.m.-3:00 p.m. the College Physician is on duty in the infirmary. He is on call at other times to treat emergency cases only. A Graduate Nurse is on duty at all times.

Visiting hours: 4:00 p.m. to 5:00 p.m.

The infirmary is open at all times. Any boarding student unable to attend classes on account of illness must report to the infirmary. Medical excuses will not be given for dental work which is not an emergency or which has not been previously approved by the College Physician. Students wishing to receive medical cuts due to illness must check with the Infirmary before leaving campus for home unless accompanied by parents.

Each student is urged to join the group accident insurance offered at a very reasonable cost. This covers costs of X-rays, consultation with specialists and treatments made necessary by accidents incurred during the twelve-month period. A group health and sickness policy covering sickness hospitalization-surgical and miscellaneous hospital charges is also offered. Both types of insurance may be obtained at a very reasonable rate. The combination coverage is recommended.

For some time the service of the mobile X-ray unit has been available for Madison students. It is compulsory for students over 18 years of age to have a chest X-ray annually. Students under 18 years of age are not permitted to have an X-ray made on campus, but are urged to take advantage of X-ray services of the Rockingham Health Center. Those over 18 who do not take advantage of this unit will be required to have an X-ray taken at their own expense. The unit for the 1959-60 session will be on campus September 25 and 26.
Library

Hours

Weekdays:

Morning: 8:00-5:00
Evening: 7:00-10:00

Saturdays:

8:00-5:00

On Wednesdays the library closes at 12:00 noon and opens at 2:00 P. M. It is closed during vacation periods.

Money

Students deposit personal money at the office of the Business Manager for safekeeping and quick accessibility.

The Post Office

The college sub-station of the United States Post Office, located on the first floor of Harrison Hall, is under the supervision of the Postmaster, a Federal employee. Both day students (men and women) and boarding students are required to rent post office boxes. Applications must be made at this office. Charges for the entire regular session will be one dollar ($1.00), payable at the opening of school. The student’s box number should be plainly marked on each article of incoming and outgoing mail.

There are three mails Monday through Friday, one morning and two afternoon; there are two mails on Saturday, one morning and one noon. First-class mail is put in the boxes Sunday between the hours of 4:30 P. M. and 5:00 P. M. Special delivery letters are delivered to the dormitories.

Registration

Students in registering must use their proper legal names, and students who are married while in college must immediately register under their married names.
A change of legal name or home address is to be made known promptly to the Registrar, the Dean of Freshman Women or the Dean of Women, the Business Manager, and the Post Office.

1. Freshmen report to the office of the Dean of Freshman Women.
2. Transfers report to the office of the Dean of Women.
3. Old students report with room assignment slips to their respective housemothers.

Room Key

A room key for each student is secured in the College Stationery Store. A deposit of twenty-five (25c), which will be refunded when the key is returned, is required.

Weekday Bells

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<td>Study hour ends</td>
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<td>Quiet period begins</td>
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</table>

Note: On Wednesday afternoon lunch and classes are thirty minutes later than on other days. On Sunday breakfast is at 8:00 A.M. and dinner at 1:00 P.M.
ADMINISTRATIVE REGULATIONS

Attendances and Absences

Students are expected to be present at their classes and other scheduled appointments. Absence from class is obviously detrimental to the student's progress in academic work.

Absences for professional purposes, field trips, conventions, athletic and music groups, and the like, are handled by the Dean of the College.

The College Physician takes care of excuses for absences due to illness of a student while on campus.

In case of illness in the family, an excuse may be given provided a doctor's statement is presented to the Dean of Students or the Dean of Women.

All women students must secure excuses for other absences from the Dean of Women; all men students, from Dr. E. L. Tolbert, Dean of Students. In order to be valid, excuses must be presented to their offices within one week after the student returns to school.

Students are urged to use their cuts sparingly and to save them for emergencies. The Committee on Attendance reserves the right to deny additional absences to students who have used their class cuts. For every occasion that a student takes a cut beyond the number allowed, cuts may be lost for the following semester. If excessive cuts continue, the student may be recommended for probation or suspension.

Cuts may be taken as follows:

Students whose scholastic indices in the previous semester are 3.25, or better, may take as many class cuts as in their judgment it is wise to take. Any student may, however, fail to receive credit in a course if he or she has excessive absences, regardless of whether the absences are due to personal or professional reasons, or both. This regulation applies to those students on the Dean's list as well as those not on it.
First semester freshmen will have one cut in each class. The number of cuts for all other students for each course shall correspond to the number of class meetings per week; however, in no case will more than three cuts be allowed in any course.

Cuts taken before examinations are counted as single cuts. Instructors are not responsible for giving make-up tests to absentees when the tests have been announced. 

No shifting of students from section to section in order to extend a class cut is allowed.

The cut system is not applicable to the summer term.

Assemblies

All women students except waitresses and student teachers whose teaching conflicts with assemblies are required to attend assemblies, except in cases of emergencies for which excuses must come from the Dean of Women. These assemblies are dismissed with seniors leaving first, after the faculty. Good conduct is expected of all students in assemblies. THERE IS TO BE NO TALKING, WRITING, OR READING DURING ASSEMBLY TIME. The Friday assembly is a chapel service conducted by the Y.W.C.A. or Y.M.C.A. at which attendance is voluntary.

Intoxicants

Students are not permitted to use or have in their possession intoxicating liquors of any kind while under college jurisdiction. A student on a day trip remains under college jurisdiction. Possession or use of intoxicants will subject the offender to severe disciplinary action.

Bottles and cans which have contained intoxicants of whatsoever kind will be considered as prima facie evidence of drinking in the dormitory, and investigation will be made if bottles are found.
Participation in Community Activities

The College is genuinely interested in serving the community in which it is located; therefore, the Administration is in favor of participation by the faculty and students in appropriate community activities. It is felt that such participation is beneficial to all concerned—the faculty, the students, and community organizations. However, experience indicates that, in the absence of a policy governing the participation of students in community activities, many students might give much more time to community projects than they could afford without detriment to their studies. The following statement sets forth the conditions for student participation in such activities:

1. Students may perform individually, in groups, or as members of an organization directed by a member of the college staff at any banquet or meeting of a civic club or organization. Such participation must be cleared through designated channels and must have the approval of the President or of the Dean of the College.

2. Boarding students may not perform in minstrel, variety shows, fashion shows, and the like which are held in order to raise money for any organization, regardless of the worthiness of the cause. This requirement does not apply to men students or to women day students for whom the parents have the responsibility for making decisions concerning such requests; however, such students, student groups, or organizations who participate in performances for which admission is charged shall do so without use of the name of Madison College in publicity, in the programs, or in any other way that would indicate that they are participating as Madison students.

3. College organizations—musical, dance groups, and the like—composed entirely or partially of boarding students may not perform at any event open to the public.
to which admission is charged. If such organizations desire to participate at private functions, they may apply for permission to do so through designated channels and the approval of the President or of the Dean of the College must be secured.

**STUDENT GOVERNMENT**

**Principles of Self-Government**

Every student who matriculates at Madison becomes a member of a community which enjoys a considerable degree of self-government. Truth and honesty are the basis of such community life. Only where there is a deep sense of personal integrity can there be the mutual trust and self-respect upon which any system of self-government must rest.

All members of the Student Government Association and the Men Student Organization share its obligations as well as its privileges. **THEY MUST BE WILLING TO PLACE THE STANDARDS OF THE COMMUNITY ABOVE THEIR OWN.** They must accept responsibility not only for themselves, but for their fellow students as well. It is presumed that every student who enrolls at Madison is a person of honor who will act honorably in all relationships.

The Honor System is established for the purpose of fostering and preserving these cherished ideals. Lying, cheating, stealing, and failure to report one of these breaches of honor are considered violations of the Honor System, whose effective operation is dependent upon each individual student. All students are equally responsible and should conduct themselves so as to be free of reproach or suspicion, and should also be prompt to prosecute dishonorable acts of others. Failure to subscribe to these practices injures the integrity of the group and reflects upon the entire college body.
CONSTITUTION AND BYLAWS OF THE STUDENT GOVERNMENT ASSOCIATION

Preamble

We, the women students of Madison College, recognize that every community has laws which in the interest of the whole the individual must respect; believing that through self-govern­ment the members of such a community may grow in character and power and desiring to assume this responsibility individu­ally and collectively, we have organized ourselves into an association.

Article I. Name

This organization shall be called the WOMEN'S STUDENT GOVERNMENT ASSOCIATION OF MADISON COLLEGE, AT HARRISONBURG, VIRGINIA.

Article II. General Association

Section 1. All women students of Madison College shall be members of the STUDENT GOVERNMENT ASSOCIA­TION.

Section 2. The Women's Student Government Association shall be financed by an appropriation from the campus fee.

Article III. Offices and Organization

Section 1. There shall be six officers of the association: a President, a Vice-President, a Secretary, a Treasurer, a Re­corder of Points, and an Editor of the HANDBOOK.

Section 2. The President of the College shall appoint from the faculty each year a Student Government advisory commit­tee of five. This committee, together with the six officers of the association, shall constitute the Executive Council.
SECTION 3. There shall be a Student Council which shall consist of the President, Vice-President, Secretary, Treasurer, Recorder of Points, the Editor of the HANDBOOK of the association, and Chairman of Standards Committee, together with three representatives of each of the four classes.

SECTION 4. There shall be an Inter-Dormitory Council which shall consist of the presidents from each of the dormitories and houses.

SECTION 5. Each dormitory shall have a president, a vice-president for each floor and from two to four proctors for each floor.

Article IV. Powers and Duties

SECTION 1. The legislative power of this association shall be vested in the Student Government Association.

SECTION 2. Duties of the Officers of the Women’s Student Government Association.

(a) The President shall be the chief executive officer of the association and shall exercise the general duties of such an office. She shall act as chairman of the Student Council and the Executive Council.

(b) The Vice-President of Student Government Association shall serve in the absence of the president, shall keep a record of all attendance at assembly, shall be the chairman of the Inter-Dormitory Council, chairman of the Electoral Board, and shall, with the assistance of the college dietitian work out the seating arrangements for all dining halls.

(c) The Secretary shall preserve written records of meetings of the S.G.A., the Student Council, and the Executive Council, attend to the correspondence, and report in writing to the Dean of Women, Dean of Freshman Women, and to the President of the College all penalties of discipline administered by the Student Council, except call-downs, which shall be reported only to the dean of women or dean of freshman women. She shall report in writing to the dean of women the names of all officers and committees of the women’s S.G.A. and shall
report in writing to the secretary of the faculty all proposed amendments to the constitution and bylaws adopted by the women’s S.G.A.

(d) The Treasurer shall receive and keep account of funds of the S.G.A., draft a proposed annual budget for presentation to the Executive Council, and make all authorized disbursements.

(e) The Recorder of Points shall act as chairman of the Student Organizations and Activities Committee and she, along with four assistants nominated by the chairman and approved by the Student Council, shall keep a permanent record of all honor points held by each student, and explain to all students the Honor Points System each fall. (See p. 106).

(f) The Editor of the Handbook shall be responsible for editing and publishing the Student Handbook. She shall have the power to appoint her staff subject to the approval of the Student Council. She shall be an EX OFFICIO member of the Joint Student-Faculty Relations Committee.

SECTION 3. It shall be the duty of the Executive Council to advise and assist the Student Government Association in its work.

SECTION 4. The Student Council shall have:

(a) Judicial power with authority to have investigations made of all charges of violations of regulations, and to impose all necessary penalties that may come within the jurisdiction of the Student Government Association, and to keep the records open to the members of the Student Government Association, the President and faculty of the College, and to remove for cause any officer or member of the Student Council by a majority vote of the entire Student Council.

(b) Policy-forming power, with the authority to initiate legislation.

SECTION 5. The Inter-Dormitory Council shall study problems common to the dormitory groups and may make recommendations to the house councils, Student Council, Dean of Women, and Dean of Freshman Women.
SECTION 6. Each dormitory council shall have the power to share in governing the students residing in the respective groups. Any violation of good dormitory living shall be investigated and appropriate decision made, subject to appeal as provided for in Article V. B., Section 2, Bylaws.

Article V. Meetings

SECTION 1. Regular meetings of the Women's Student Government Association shall be held the first Wednesday of each month.

(a) The President of the Association, and in her absence the Vice-President and/or the Secretary or the Treasurer, shall have the right to call meetings whenever necessary.

(b) Two-thirds of the membership of the Association shall constitute a quorum.

SECTION 2. The Student Council shall meet not less than once a month at the call of the President.

SECTION 3. The Inter-Dormitory Council shall consist of the House Presidents and the Chairman of Inter-Dormitory Council which meet to work out common problems at the discretion of the Chairman.

SECTION 4. Each dormitory president shall call a meeting of the residents of the building at least once a month.

SECTION 5. The Executive Council shall meet the third Thursday in September, November, January, March, and May, and at other times necessary as called by the President.

Article VI. Amendments

The Constitution may be amended by a vote of two-thirds of the Association present at a meeting held for that purpose. The proposed amendment shall have been posted at least one week before being voted upon. On approval by the faculty, such amendment shall become a part of the constitution. (See Article VIII, for procedure to secure faculty approval.)
BYLAWS

Article I. Honor System

Section 1. Organization

(a) There shall be an Honor Council composed of a President, Vice President, three (3) seniors, three (3) juniors, three (3) sophomores, two (2) freshmen, and two (2) representatives from the men's organization for the first one hundred (100) men students, together with an additional representative for each additional one hundred (100) men or major fraction thereof.

(b) The members of the Honor Council shall be elected during the spring semester by the incoming sophomore, junior, and senior classes and men's organization to take office at the beginning of the fall semester and to serve for one year. During the period following their election they shall serve as ex officio members of the Honor Council. The freshmen shall be elected during the fall semester to take office not later than November 1 to serve the remainder of the year. All class representatives on the Honor Council shall be chosen by their respective classes.

(c) Members of the Honor Council shall be eligible for re-election.

(d) There shall be a Secretary chosen by the Council from its membership, and it shall be her duty to keep a complete record of all the proceedings of the Council.

(e) It shall be the duty of the Honor Council

(1) To investigate all suspected violations of the Honor Code and to impose any penalties for violation thereof.

(2) To see that the Honor System is explained to all students, particularly to the incoming freshmen.

(f) There shall be a faculty advisory committee of three (3) for the Honor Council. Its members shall be chosen by the Honor Council, and the terms shall be staggered so that not more than two members will be chosen at a time. This com-
mittee shall be purely advisory and shall not have power to
veto decisions of the Honor Council.

SECTION 2. Meetings

(a) The Honor Council shall meet at least once a month
and at any other times deemed necessary by the President,
or in her absence by the Vice-President.

(b) The President, or in her absence, the Vice-President,
shall also call a meeting upon the request of a majority of the
members of the Council.

SECTION 3. Scope of the Honor System

(a) The jurisdiction of the Honor Council shall extend to
all cases involving cheating, lying, stealing, or failure to report
one of the above breaches of honor. The jurisdiction of the
Honor Council shall not extend to violations of administra­
tive and student government rules and regulations, unless they
involve cheating, lying, stealing, and failure to report one of
these breaches of honor.

(b) All scholastic work, whether in the classroom or out,
shall be the student’s own, and shall be done in accordance
with the requirements of the professor. Students may work
together if the professor permits it. Otherwise, all papers,
parallel reading, experiments, and tests shall be each individual
student’s work. Each professor shall explain his requirements
to each class, and a copy of this shall be filed with the Honor
Council. If there is any doubt, the student should consult the
professor.

The student who gives illegal aid is as responsible as is the
student who receives it. A student’s signature on a paper shall
be his pledge.

(c) The Honor System has been violated if a student is
referred to the Honor Council by the Student Council as
having intentionally falsified any record, or deliberately fails
to tell the truth when questioned by campus authorities, mem­
ers of the faculty, or members of the Student or Honor Councils
during an investigation, hearing or trial. A statement of a
libelous nature circulated by one student about another shall be regarded as a violation of the Honor System. Lying during an investigation, hearing or trial in connection with the violation of a social rule or college regulation shall come under the jurisdiction of the Honor Council, but the breaking of a rule or regulation shall not come under its jurisdiction.

(d) Deliberate appropriation of another's property or money constitutes a violation of the Honor System.

(e) Failure to report an offense constitutes a violation of the Honor System.

SECTION 4. Procedure

(a) Any student, conscious that he has violated the Honor System, should report himself to a member of the Honor Council.

(b) Any student who observes a violation of the Honor System, shall, if possible, solicit the aid of a witness to the act and the two must promptly investigate the violation. If they feel they have sufficient evidence, they shall ask the accused for an explanation. If it is unsatisfactory, they shall request the accused to report himself to the Honor Council within two days. When he reports himself he shall also give the names of his accusers, who shall be notified by the Honor Council that he has reported himself. If the accused does not report himself within two days, the accusers shall report the violation to any member of the Honor Council.

(c) A faculty member observing a violation of the Honor System will speak to the student recommending that he report himself to a member of the Honor Council. If he fails to do so within the two-day period, the faculty member shall then report the offense to the Honor Council.

(d) If any student observes a violation of the Honor System and fails to report it, he too has violated the principles of honor. Reporting an offense is preserving the integrity of the group.

(e) Any student who reports himself or who is reported
to the Honor Council shall have the right to a full and impartial hearing by that body, and any conviction shall be based on a two-thirds vote of the full membership of the Honor Council. If the charges are not upheld, the details of the hearing shall be deleted from the minutes.

SECTION 5. **Penalties**

(a) In determining penalties the Honor Council shall take into consideration whether a person (1) reported himself without being spoken to, (2) reported himself after being spoken to, or (3) had to be reported by others.

(b) Failure to report a breach of honor shall carry the same range of penalty as other violations of the Honor System.

(c) Penalties may range from probation to expulsion.

(d) In all cases, except those involving suspension and expulsion, the decision of the Honor Council shall be final. In all cases involving suspension and expulsion, the recommendation of the Honor Council shall be submitted to the Faculty Judiciary Committee of the College for review and recommendation to the President, who may suspend or dismiss students for such violations.

(e) A second conviction for any violation of the Honor System may result in recommendation for dismissal from the college.

SECTION 6. **Pledge**

(a) Every student who matriculates at Madison College thereby becomes a member of the Honor System. After the student has gained an understanding of the Honor Code, he must sign this pledge.

“I understand the privileges and responsibilities of self-government in group living, and I realize that I am pledging my full cooperation in maintaining our Honor System. I promise that, by personal actions and attitudes, I will uphold the principles of the Honor Code of Madison College.”
Article II. General Election Rules

SECTION 1. The student membership shall elect the major and minor officers of six major organizations: Student Government, Honor Council, Y.W.C.A. (a separate ballot), the Schoolma'am, the Breeze, and the Athletic Association. The major officers, i.e., the executive heads, shall be elected at the first election which shall be held on Tuesday of the fourth week of second semester. Two weeks later, at the second election, the minor officers shall be elected. The following regulations shall be observed in the election of these officers:

(a) There shall be an Electoral Board which shall consist of the Vice-Presidents of the Student Government Association, Honor Council, Y.W.C.A., and Athletic Association, and the Business Managers of the Breeze and Schoolma'am, together with two members of the faculty appointed by the President of the College.

(1) The Electoral Board shall meet on Friday, following the meeting of the Nominating Convention on Tuesday, to verify the scholastic eligibility of all candidates submitted to them by this convention.

(2) The Electoral Board shall supervise the printing or mimeographing of all ballots for each election and shall also make all arrangements for conducting the election, counting the ballots and announcing results.

(b) There shall be a Nominating Convention held on Tuesday of the second week of second semester, which shall consist of five delegates from each of the four classes. The President of the Student Government Association shall automatically become head of the Nominating Convention.

At the convention for the nomination of minor officers the above delegates plus the old minor officers of the six major organizations shall be present. Newly elected major officers automatically become members of the Nominating Convention.

All members of the Nominating Convention shall have a cumulative rating of 2.00 or higher.
(1) For all officers, the Nominating Convention shall nominate at least two candidates. These shall be presented in writing to the Electoral Board on the Wednesday following their convention meeting. Additional names may be added to the ballot by petition. Such a petition must be signed by 10% of the student membership. The petition must be presented to the Nominating Convention within one week after nominations are announced.

(2) A candidate must receive a majority of the votes cast in order to be elected. In case no candidate receives a majority of the votes there shall be a run-off election to be held on Thursday following the regular election on Tuesday.

(3) Should a vacancy occur in the presidency of the Student Government Association, the Vice-President of said organization shall automatically fill the office of President.

(4) If any other officer of the Women's Student Government Association does not return to school, resigns, or for any other reason is unable to continue her duties as an officer, a temporary officer shall be appointed by immediate action of the members of the Executive Council, after which there will be an election of the permanent officer by the student body.

SECTION 2. The Election of Members to Student Council

(a) The nominating committee of each class, elected at the beginning of each year by the class, shall submit to the class a list of not less than six nominations. Any additional nominations made from the floor shall require a majority vote of the class members present.

(b) From these nominations the class shall elect its three representatives during the month of May for the following year.

(c) The council members elected to represent the Senior, Junior, or Sophomore Class shall serve for two semesters. The Council members elected to represent the Freshman Class shall observe until December first, when they shall take office for the rest of the academic year.
(d) In case of a vacancy, the class shall follow the procedure stated in Article II, Section 2 (a).

SECTION 3. The Election of Members to Dormitory Council

(a) The following procedure shall be followed in electing the officers of the Dormitory Council:

1. A Nominating Committee of five appointed from the Student Council shall nominate two candidates for each office of each dormitory.

2. Nominations may also be made from the floor.

3. Ability, interest, grades, and honor points are to be considered in determining eligibility for dormitory positions.

4. Officers are elected by a majority vote of the prospective residents present at the meeting.

(b) In September the proctors shall be nominated by the dormitory President and Vice-President and approved by the Student Council. Election shall be by a majority of the hall where each shall serve.

(c) The President and Vice-President of the Dormitory Council may serve for the entire year. The other members are subject to re-election each semester. It shall be within the power of the Council to remove for cause any of its members by a majority vote of the entire Council.

(d) Freshman dormitory officers and proctors shall be elected at the end of the first four weeks of the fall term in the manner outlined in (a) and (b) above.

(e) A vacancy in a dormitory position shall be filled in the manner outlined in (a) and (b) above.

Article III. Qualifications of Officers

SECTION 1. The major and minor officers of the Student Government Association and the President and Vice-President of the Honor Council shall be elected from the incoming Senior Class.
SECTION 2. The scholastic requirements for the major and minor officers, the Student Council, members of the Honor Council, and members of the Dormitory Council shall be placed at a minimum rating of 2.00 for the preceding semester, as well as a cumulative rating of 2.00 or higher. These standards shall be maintained throughout the tenure of office. If a student's semester average falls below 2.00, this average may not be raised by attendance at summer school, which is one-half a semester only.

Article IV. Committees

SECTION 1. There shall be a Student-Faculty Relations Committee whose function shall be to consider responsibilities and privileges of the students and to present its findings to the President of the College.

(a) The student representatives shall consist of three students elected by each of the four classes by the procedure stated in Article II, Section 2 (a), and the President of Student Government Association, ex officio. In the second semester, both the retired and active presidents of Student Government Association shall be members.

(b) The faculty representatives shall consist of eleven faculty members appointed by the President of the College and shall be chosen by the last week of October.

(c) The chairman of the joint Student-Faculty Committee shall be appointed by the President of the College and the Secretary shall be chosen by the committee from its membership.

SECTION 2. The Standards Committee shall promote high standards of conduct and appearance at all times.

(a) The Standards Committee shall consist of a Chairman, three (3) seniors, four (4) juniors, four (4) sophomores, and three (3) freshmen. The head waitress in the dining halls shall automatically become members of this committee.
(b) The members of the Standards Committee shall be elected during the spring semester by the incoming sophomore, junior, and senior classes to take office at the beginning of the fall semester and to serve for one year. The freshmen shall be elected not later than February 15 to serve for the remainder of the year.

(c) Members of the Standards Committee shall be eligible and are recommended on basis of merit, for re-election.

(d) The Chairman of the Standards Committee shall be considered a minor officer of the Student Government Association.

(e) A vacancy shall be filled as stated in Article II, Section 2 (a).

(f) The faculty adviser to the Standards Committee shall be the Dean of Women and if desired one or more additional faculty members may be selected by the Committee.

SECTION 3. The Social Committee shall serve as an advisory group to student organizations in the arrangement for all social activities and shall sponsor social functions independent of student organizations.

(a) The Social Committee shall consist of a Chairman, three (3) seniors, four (4) juniors, four (4) sophomores, and three (3) freshmen.

(b) The members of the Social Committee shall be elected during the spring semester by the incoming sophomore, junior, and senior classes to take office at the beginning of the fall semester and to serve for one year. The freshmen shall be elected not later than February 15 to serve for the remainder of the year.

(c) Members of the Social Committee shall be eligible and are recommended on basis of merit for re-election.

(d) The Chairman of Social Committee shall be considered a minor officer of the Student Government Association.

(e) A vacancy on the Social Committee shall be filled as stated in Article II.
(f) The faculty adviser to the Social Committee shall be the Dean of Women, and if desired, one or more additional faculty members may be selected by the Social Committee.

SECTION 4. The Junior Marshals Committee shall be on duty during the assembly hours and commencement to conduct processions under the direction of the secretary of the faculty and the president of the college.

(a) The Junior Marshals Committee shall consist of ten (10) junior girls and six (6) alternate members recommended by the junior class officers and approved by the Student Council.

(b) The Committee shall elect a chairman from its membership.

SECTION 5. There shall be a Fire-Safety Committee to promote the safety of students in all phases of campus life.

(a) The Fire-Safety Committee shall consist of a Fire-Safety Campus Chief, who shall act as chairman, and a dormitory chief from each of the buildings housing students.

(b) The Fire-Safety Chief shall be nominated by the Committee in the spring and approved by the Student Council.

(c) The Dormitory Chief shall be nominated by the Fire-Safety Committee, and elected by the respective dormitory.

(d) The Fire-Safety Committee shall appoint as many assistants in each dormitory as are necessary to carry out the program therein.

(e) The faculty advisers shall be the Dean of Women and a member of the Health Council.

SECTION 6. There shall be a Recreation Committee to serve as a steering committee to promote recreational activities and provide some facilities for all students.

(a) The Recreation Committee shall consist of one member elected in April from each of the following organizations: Men's Organization, Athletic Association, Social Committee, Y.W.C.A., S.G.A., each dormitory.

(b) The Chairman shall be considered a minor officer.
(c) The faculty advisers shall be the Dean of Women and two faculty members elected by the committee.

(d) There shall be a regular meeting of the Recreation Committee twice a month with the president authorized to call other meetings whenever necessary.

(e) The Recreation Committee shall be financed by approved student projects.

SECTION 7. There shall be a Fact Finding Committee which shall investigate reported violations and report its findings to the President of Student Government. "The accused shall have the privilege of choosing a hearing before the Student Council or a trial by jury." (See Bylaws, Article V, B, Section 1.)

SECTION 8. The scholastic average for the student members of the foregoing committees shall be placed at a minimum rating of 2.00 for the preceding semester plus a cumulative rating of 2.00. These standards shall be maintained throughout the tenure of office.

SECTION 9. The foregoing committee shall serve for a year.

SECTION 10. The Student Council is vested with authority to make any changes that it may deem advisable in the membership of any committee within its jurisdiction.

Article V. Judicial Procedure

A. Jury System

SECTION 1. Appointment of Jurors

(a) At the beginning of each school year the Student Council shall appoint two members from each class to the Impaneling Board, and shall designate one of the senior members to act as chairman.

(b) The Impaneling Board shall draw up a list of eligible jurors representing each class. From this list the chairman shall choose three members of each class to form a jury.
(c) To be eligible to serve on a jury, a student must possess the following qualifications:

(1) general good character.
(2) unbiased opinions about the case at hand.
(3) cumulative 2.00 average.

(d) A jury shall not be discharged until a definite decision is reached in the cases that are assigned to it, the jury to change as the Student Council deems necessary.

SECTION 2. Duties of the Jurors

(a) The jury shall sit with the Student Council and shall meet in private sessions for the purpose of discussing and drawing up recommendations concerning the action to be taken on the case.

(b) A three-fourths majority is necessary for a recommendation of the jury.

(c) The recommendation of the jury shall be presented to the Student Council by the foreman of the jury, who has previously been elected by that body. This recommendation shall be considered and action shall be taken on the case by the Student Council.

B. Trial Rights

SECTION 1. The accused shall have the privilege of choosing a hearing before the Student Council or a trial by jury.

SECTION 2. Any student has the right to appeal from the Dormitory Council to the Student Council or from the Student Council to the Faculty Judiciary Committee, by filing notice with the respective council which shall submit to the higher council a written statement of the case.

SECTION 3. A recommendation from the Student Council to the Faculty Judiciary Committee for the suspension of a student shall require a three-fourths majority of the Student Council.
If such recommendation fails to meet with the approval of the Faculty Judiciary Committee, it shall be referred back to the Student Council with a recommendation for reconsideration of the penalty proposed. If the two Councils should not reach agreement on the penalty to be given, then the case with the recommendations from both Councils shall be submitted to the President who is vested with the authority to make the final decision.

**Article VI. Relation to Faculty and Administration**

The Student Government Association recognizes the President and Faculty of the College to be the final authority upon all matters and questions pertaining to student government and its administration.

**Article VII. Parliamentary Procedure**

The rules contained in Robert's *Rules of Order* shall govern the Association in all cases in which they are not inconsistent with the constitution and the by-laws of the Association.

**Article VIII. Amendments**

The bylaws may be amended by a vote of two-thirds of the Association present at the meeting held for that purpose. Proposed amendments shall have been posted at least one week before being voted upon. Such amendments must also be approved by the Faculty. The proposed changes must be presented to the Faculty in writing at a faculty meeting, after submission to each member of the faculty in a mimeographed communication at least one week prior to the meeting in which the changes are to be considered. On approval by the Faculty, such amendments shall become a part of the bylaws.
SUMMER SESSION

The Student Council

The members of the Student Council shall consist of the President, the Vice-President, and the Secretary-Treasurer of the Association, together with a representative from each dormitory rooming less than fifty students, and two representatives from each dormitory rooming fifty or more students.

Election of Officers for the Student Government Association

A nominating committee shall be chosen by the Student Council at least two weeks before the end of the summer session to submit at least two names for each office for the following summer. These names must be approved by the Dean of the Summer School and the Dean of Women and voted upon by ballot one week before the end of the summer session.

In the event that any elected officer does not return the following summer, a nominating committee shall be chosen by the returning officer or officers, or, in the event that no elected officer returns, the Dean of Women, as soon as the summer session begins, shall submit at least two names to the student body for each existing vacancy. The scholastic eligibility of these candidates will be passed upon by the Dean of the Summer School and the Dean of Women. The candidates will be voted upon by the student body at its first regular meeting. A plurality vote is required for election.

The Summer Session is one half a semester: therefore grades earned during summer school may not be used to raise a student's semester average. Such grades do raise a student's cumulative average.
Procedure Under Constitution

The constitution, regulations, and procedures followed in the regular session apply during the summer session.

Dormitory assignments and social centers are designated by the Dean of Women according to the needs of the students and the availability of rooms.

Honor System for the Summer Session

Section 1. Organization
(a) There shall be a summer Honor Council composed of twelve students, six of whom shall be elected by the winter Council with the remaining six, not more than one from each dormitory in use and including two men students, elected by the students within the first two weeks of summer school.
(b) The 1960 chairman shall be recommended by the present Honor Council to be voted upon by the student body of the summer session.
(c) Same as for winter session.
(d) Same as for winter session.
(e) Same as for winter session.
(f) There shall be a faculty advisory committee of three for the summer Honor Council. Its members shall be chosen by the summer Honor Council. This committee shall be purely advisory and shall not have power to veto decisions of the Honor Council.

Section 2. Meetings
(a) The Council shall meet at least three times during the summer session, two of which shall be regular meetings and one called.
(b) The Chairman or, in his absence, the Secretary, shall call a meeting when deemed necessary or when requested by a majority of the members of the Council.
SECTION 3. Scope of the Honor System

(a) Same as for winter session.
(b) Same as for winter session.
(c) The Honor System has been violated if a student is referred to the Honor Council by the Student Council as having intentionally falsified any record, or deliberately fails to tell the truth when questioned by campus authorities, members of the faculty, or members of the Student or Honor Council during an investigation, hearing or trial. A statement of a libelous nature circulated by one student about another shall be regarded as a violation of the Honor System. Lying during an investigation, hearing or trial in connection with the violation of a social rule or college regulation shall come under the jurisdiction of the Honor Council, but the breaking of a rule or regulation shall not come under its jurisdiction.
(d) Same as for winter session.
(e) Same as for winter session.

SECTION 4. Procedure
Same as for winter session.

SECTION 5. Penalties
Same as for winter session.

SECTION 6. Pledge
Same as for winter session.

STUDENT-FACULTY STANDING COMMITTEES

Assembly Programs Committee: This is composed of five (5) members of the faculty and the vice-presidents of the four classes. Its purpose is to arrange programs for the Wednesday assemblies at 12:00 noon.

Campus Fee Committee: This is composed of the President of the Student Government Association, the President of the
Men’s Student Organization, the Presidents of the Classes, the President of the College, or someone designated by him, and the Business Manager. The President of the Student Government Association shall act as the chairman.

Committee on Public Exercises and Entertainments: This consists of eight (8) members of the faculty appointed by the President of the College, a representative from each class and a representative of the men’s organization. It arranges musical and other programs for the entertainment of the College and community.

Student-Faculty Relations Committee: See Bylaws, Article IV, Section 1.

Student Organization and Activities Committee: See General Regulations For Organizations.

SOCIAL REGULATIONS

Student activities are designed to develop the poise, self-confidence, and graciousness that are essential to a young woman’s success in a homemaking, professional, or business career. The Dean of Women, Dean of Freshman Women, chaperones, hostesses, the Social Committee, and the Standards Committee exercise general supervision over all the social activities of the students, and encourage every means for wholesome enjoyment and increase of self-responsibility.

In order that more responsibility may be placed upon the individual student to promote qualities of resourcefulness, self-reliance, and self-discipline, the general social regulations have been liberalized in recent years. The continuance of the present regulations will be determined by the attitude and conduct of students. If the privileges extended under these regulations should be abused, the Administration of the College reserves the right to revise or reinstate any regulation or to apply restrictions at any time during the school session. It is
hoped that students will cooperate in following regulations so that such action will not be necessary.

The members of the student body individually observe the following regulations and report to the Student Council any violation by any members that would be harmful to the individual or to the college.

**General Conduct**

If there is any question as to the appropriateness and good taste of a girl's conduct anywhere, whether or not under college jurisdiction, the Student Council is justified in questioning the student and taking appropriate action.

**DATING AND DAY TRIPS**

**Freshmen**

1. A week begins Monday morning at 9:00 A. M., and runs through to Sunday night. A student may have a total of three nights per week off campus, with or without a date.
   a. This does not include Sunday church services.
   b. This does include choir practices and other church services.
   b. She must be with one or more students or a date.

2. A student may date four nights a week but since she can only have three nights per week off campus one of these dates must be on campus.

3. A student may ride any free time with adult friends (not dates) or relatives according to her Permission Card. She must return to campus by:
   a. 10:30 P. M., on Sunday through Friday.
   b. 11:00 P. M., on Saturday.
4. Riding with a date
   a. Monday through Friday.
      A date for riding with no particular destination is allowed one night, Monday through Friday between the hours of 5:30 P. M. and 10:30 P. M.
      1. As far south as Belle Meade.
      2. As far north as Harrisonburg Drive-In.
      3. As far east as Copper Kettle.
      4. As far west as City Park.
   b. Saturday.
      A student may ride from 12:00 noon until 8:00 P. M., with no limitations but must sign in between 5:30 P. M. and 8:00 P. M. in Alumnae Hall. She is then allowed to sign out again and may ride until 11:00 P. M. as far as:
      1. Belle Meade.
      2. Harrisonburg Drive-In.
   c. Sunday.
      A student may ride to church services within 25 miles of Harrisonburg, to dinner, and in the afternoon until 8:00 P. M.
      1. After the 8:00 P. M. check-in in Alumnae Hall, she may ride within the riding limits as stated in 4 (a).
      2. She may ride until 10:30 P. M.

5. A freshman may ride to and from dances at other colleges with a date provided she reaches her destination before 8:00 P. M., and provided the Dean of Freshman Women has a letter on file from her parents for each trip.

6. A first semester freshman must be at college for a month before she has any overnight leaves. During this time, in the case of unusual circumstances, an application may be submitted to the Dean of Freshman Women for a week end or overnight absence.
7. In order for a freshman to leave the College for an overnight trip which entails her arriving at her destination after midnight, the Dean of Freshman Women must have written permission from the parent or guardian. This ruling does not apply to travel home for holidays if students are traveling in groups.

8. Signing Out
   a. In the dormitory only without a date (yellow off-campus slips).
      1. When leaving the campus after 6:00 P.M.
      2. When a student knows she won’t return to campus until after 6:00 P.M. (example: from town).
      3. When riding with adult friends (not dates) or relatives.
      4. When going with students (not dates) on picnics or similar type day trips.
      5. When going on a day trip without a date.
   b. Date slip in Alumnae Hall and off-campus in the dormitory.
      1. When a freshman has a date, either on or off campus.
      2. When a student has a day trip with a date.

9. Day Trips
   a. Pre-planned DAY TRIPS, with a date, should be approved in the office of the Dean of Freshmen before the day of the trip.
   b. In the event of emergencies concerning long day trips, with a date, telephone calls should be made to parents by the freshman to secure parental permission, provided a letter of permission is not on file.
   c. All freshmen, with dates, who have been on any day trip return to campus by 8:00 P.M.
   d. A freshman going to her home, with a date, within a 50-mile radius may leave campus according to her parental permission card, provided she returns to campus by 8:00 P.M.
Church or college sponsored trips are approved in the office of the Dean of Freshman Women before the day of the trip.

UPPERCLASS STUDENTS

1. An upperclass student may leave campus any evening if she is accompanied by one or more women students or a date.
2. An upperclass student may ride at any free time by signing out according to parental approval.
3. An upperclass student may date according to parental approval and her class rank based on her academic standing.

Sophomore

1. A student may date any five nights during the week until 10:30 P. M., and on Saturday until 11:00 P. M. when she must sign in. She may, however, remain in the dating center with her date until 12 M on Saturday.
2. A student may have late permission once a month until 12 midnight for an appropriate reason. She obtains this permission from the Dean of Women.
3. A student is permitted to secure late permission once a week to attend the late movie with a date. (See Late Permission for signing out.)

Junior

1. A student may date any evening until 10:30 P. M., and on Saturday until 11:00 P. M., when she must sign in. She may, however, remain in the dating center with her date until 12:00 M. on Saturday.
2. A student may have late permission twice a month until 12:00 M. for an appropriate reason. She obtains this permission from the Dean of Women.
3. A student is permitted to secure late permission twice a week to attend the late movie with a date. (See Late Permission for signing out.)

**Senior**

1. A student may date any evening during the week until 11:00 P. M. and on Saturday until 12 midnight.

2. A student may have late permission twice a month until 1:00 A. M. for an appropriate reason. She obtains this permission from the Dean of Women.

3. Members of the Senior Class (academically) may stay out until 11:00 P. M. any night, provided they remain on campus from 10:30 until 11:00 P. M. This privilege applies to visiting between upperclass dormitories and sorority houses.

4. A student is permitted to secure late permission twice a week to attend the late movie with a date. (See Late Permission for signing out.)

5. Students, 21 years of age or older, regardless of classification, shall receive senior privileges provided they have parental approval, and that they sign out just as seniors do. Every student becoming 21 during a semester will report her birthday to the Dean of Women's office before she may receive senior privileges. Students 21 years of age and over may date only men on the approved list (see page 47).

**Upperclass Permission**

Late permissions are given for the following appropriate reasons:

1. Visiting friends in or near Harrisonburg.
2. Making long trips.
3. Attending athletic events or special programs at some distance from the college.
4. Going to movies and getting something to eat afterwards.

Permission for any other reason must be secured from the Dean of Women during office hours.
Upperclass — Signing Out

1. Every student is responsible for familiarizing herself with the regulations on signing out. This information may be obtained from the hostesses of the dormitories.

2. A married student going out with her husband at any time signs the date book.

3. The following regulations must be observed when signing out for late movie permission:
   a. A student must obtain a late permission slip from the Dean of Women’s office. This slip will permit a student to have 20 minutes to get back from the State or Virginia theaters. Students must come straight back to campus after leaving the movie. These permissions do not apply to the theaters out of town.
   b. A student who has a late permission slip is responsible for giving the slip to her house president and for signing her slip when she returns to her dormitory to which she will be admitted by the vice-president.

Back Campus

Back campus is considered to be the area behind the tennis courts, extending to the stream. A woman student is not to cross the stream or railroad tracks, unless with college approved groups and is not permitted on back campus after dark except in connection with approved group activities.

Campus Calendar

The campus calendar is in the office of the Dean of Women. Information to be put on the calendar or received from the calendar should be given to or secured from the Secretary of the Dean of Women.

Organizations are not to schedule meetings in recreation rooms, parlors or Alumnae Hall without permission from the office of the Dean of Women.
Campus Movies

1. Students may attend the campus movies on the presentation of their lyceum tickets.

2. Resident students having out-of-town guests on the campus may get complimentary guest tickets from the office of the Dean of Women or from the hostesses in the social centers before the movie.

3. Day students living outside of the corporate limits of Harrisonburg will be entitled to season complimentary movie guests tickets. Women day students living in Harrisonburg who are too far from campus to attend movies unaccompanied by another person may secure special escort tickets from the business office upon payment of the amusement tax.

4. Persons other than students, special guests, and employees of the College are not permitted to attend the College movies since the College is a non-commercial user of films.

Cars on Campus

1. Day students may use cars to come to and from campus, but must park them in designated areas.

2. For approximately the last month before graduation, seniors, except those who may be restricted because of penalties, are permitted to bring automobiles to Madison and keep them on campus in an approved parking area. Seniors who avail themselves of this privilege must meet the following requirements:
   a. All such cars must be registered in the Business Manager's office and permits and decals must be secured at the time of registration, which must be done within 24 hours after bringing the car to the campus.
b. There must be strict compliance with the Parking and Traffic Regulations for motor vehicles on the campus of Madison College. Seniors who bring cars to the campus must assume the responsibility of familiarizing themselves with these regulations. Failure to comply with them will jeopardize continuance of the privilege to keep a car on campus.

c. Seniors who bring cars to the campus will be permitted to use them for week-end trips approved by the Dean of Women. Such cars may not be used generally for trips to and from town, or for other unapproved trips.

3. Students who are 23 years of age and over may keep cars on campus. They must be parked in places designated by the President. These students may use their cars at their own discretion.

4. Students, other than those indicated above, may not bring cars to the campus except temporarily for emergency situations; requests must be submitted through the office of the Dean of Women or the Dean of Freshman Women and have approval in advance by the President, or in his absence, by the Dean of the College.

5. With written permission of their parents, filed in the office of the Dean of Women or Dean of Freshman Women, students may, on week-ends immediately prior to and at the end of scheduled holidays at Thanksgiving, Christmas, Easter, and in May, the week-end before school closes, bring cars to the campus for transportation to and from their homes. Such cars must be taken home not later than the week-end immediately after the holiday period. Students may also bring cars to college in September but must take them home the week-end following the opening of school. It is not necessary to register such cars in the Business Manager's office. However, they must be parked in approved parking places on the campus and cannot be used except for trips to and from their homes at the beginning and end of the holiday periods.
6. All students—day and resident—must register in the office of the Business Manager any cars that they use regularly in coming to or from campus or that are kept on campus. Car registration for day students and those 23 years of age or over should be completed when registering for classes.

7. Students carrying other students in their automobiles have a tremendous responsibility to themselves, guest passengers, their families, and to Madison College.

Reimbursement for traveling expenses does not void Standard Virginia Automobile policies; but the law requires greater caution on the part of the vehicle owner and/or driver when this is done.

If a student carries a passenger in his (or her) car and makes any monetary charge whatever to the passenger (direct charge or re-imbursement of expenses), then it is no longer necessary for the passenger to prove the student guilty of gross negligence if an accident occurs, and suit is brought by the passenger. (All that has to be proved in such a case is that the student was guilty of ordinary negligence, which is usually easy to prove.)

In addition, under certain conditions, it is possible for a student to be in violation of the State Corporation Commission laws concerning "for hire" transportation, if passengers are carried for a monetary charge.

Accordingly, it is imperative that any student operating a motor vehicle be sure that the insurance carried on the vehicle is properly written and that the limits of liability are adequately high.

8. Students must secure permission from the Dean of Women or Dean of Freshman Women to drive cars of other persons.

9. Students driving cars back to campus must be back by 9:00 P. M., unless they secure special permission for later return from the Dean of Women.
Coffee Hours

Coffee hours are held for all classes, following a formal dance, in each dormitory used for a dating center. These are scheduled between 12:15 and 1:15 A.M. Any student not attending a coffee hour must be in her dormitory by 12:15 A.M. Any student who attends a coffee hour must plan to be there by 12:15 A.M., and must remain at the coffee hour for the entire period and be in her own dormitory by 1:20 A.M.

Dancing

A boarding student is permitted to dance in Harrisonburg only at the college, in private homes and other places approved by the Dean of Women or the Dean of Freshman Women for a special occasion. Dancing either on campus or in public places is not permitted on Sunday.

Formal dances close at midnight and students do not leave until then. They should be familiar with the social regulations for each dance weekend; these regulations will be posted in all dormitories and dating centers.

A student may leave campus following a dance with special written permission for each occasion from her parents and with the approval of the Dean of Women or the Dean of Freshman Women.

Day Students

All Day Students while on campus are under the same regulations as boarding students. This applies to cutting campus, attendance at all assemblies, and strict campus regulations.

1. All rules, except those with regard to signing out, apply to Day Students.

2. The following Strict Campus regulations apply to Day Students:

   a. They may not visit the Tea Room and establishments just off campus.
   b. They may not visit in dormitories.

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Dating

1. A student may have dates with out-of-town men if her parents or guardian have given their permission on the Parental Approval Form.

2. A student may date men in Harrisonburg if they are on the "Approved List of Callers" in the office of the Dean of Women. To be eligible to date at Madison College a man must have at least the rating of a high school senior or if out of high school, be at least 18 years of age; and he must obtain a letter of recommendation from a faculty member and the approval of the President in order that his name be placed on the "Approved List". Local high school seniors may date freshmen only.

3. All men students and sons of faculty members (over 18 years of age) of Madison College are on the approved list. The men students will thoroughly familiarize themselves with and abide by all of the social regulations and standards of the college. In case any member of the men's student organization abuses the dating privilege, the Men's Student Court will take appropriate action. Women students may not date former men students who have been suspended or expelled by action of Student Government or Honor Council and the College Administration.

4. Men are received by the students in the social centers designated by the Dean of Women during the guest hours of these dating centers. At other hours they are received in Alumnae Hall. Dates may be received at the sorority houses within the hours set up by the Panhellenic Council. Freshmen will meet their dates in Alumnae Hall. After checking in at Alumnae Hall, dates may accompany students to the front entrances of their respective dormitories. Dates are not to come any closer to the dormitory than the sidewalk in front of and behind the dormitories. All dating centers are closed for meals between 12:30 P. M. and 1:30 P. M. and between 6:00 P. M. and 7:00 P. M.
During these hours, men guests not wishing to go to the dining hall may go to, or remain in, the reception room at Alumnae Hall. The guest hours of the dating centers (excluding Alumnae) are:

(a) 5:00 P. M.-10:30 P. M., Monday and Tuesday
(Converse and Wayland)

(b) 5:00 P. M.-10:30 P. M., Wednesday and Thursday
(Gifford and Logan)

(c) 2:00 P. M.-10:30 P. M. Friday
(d) 9:00 A. M.-11:00 P. M. Saturday.
(e) 9:00 A. M.-10:30 P. M. Sunday

(f) Dates may be entertained at Ashby Recreation Room:
   (1) Monday, Tuesday, and Friday from 7:00 P. M.
       to 10:30 P. M.
   (2) Saturday from 2:00 P. M. to 11:00 P. M.
   (3) Sunday from 2:00 P. M. to 10:30 P. M.

(g) Dates may be entertained in Spotswood Recreation Room:
   (1) Wednesday, Thursday, and Friday from 7:00 P. M.,
       to 10:30 P. M.
   (2) Saturday from 2:00 P. M. to 11:00 P. M.
   (3) Sunday from 2:00 P. M. to 10:30 P. M.

Logan and Gifford will be open until 11:00 P. M. each night with the exception of Monday and Tuesday, and until 12:00 M. on Saturday, for those students with senior privileges. Converse Hall and Wayland will be open until 11:00 P. M. each night with the exception of Wednesday and Thursday, and until 12:00 M. on Saturday, for those students with senior privileges.

5. All Sunday morning dates are church dates, early or late. Sunday afternoon dates may be received as early as 2:00 P. M. unless they are dinner dates after church, or unless
special permission is obtained from the house mother. Church dates before 9:00 A. M. must be approved on Saturday. This applies to freshmen and irregular-freshmen.

6. Certain establishments in and around Harrisonburg have been declared "off limits" for Madison students. The names of these establishments are posted in Alumnae, for Freshmen, and in the date books for upperclassmen. Students are responsible for knowing those places declared "off limits" and are expected to refrain from patronizing them.

7. Attendance at cabin parties is not allowed by the College.

8. Any woman student visiting with a male (except relatives) for more than 10 minutes must sign out with a date. This applies to sitting in cars and talking on a porch.

**Day Trips**

**(For Upperclass Students)**

1. Any trip without a date in a car beyond city limits is considered a day trip, and must be signed for by upperclass students in the latter one-half of the date book.

2. Students sign only the date book when attending a movie, dinner, or when riding with a date. Students should give destinations.

3. Students going to homes in town, even though walking, must sign for a day trip unless they are going to Dean Warren's, Miss Titsworth's and the Baptist Student Center. If invited by anyone, not her date, when off campus, a student should call the office of the Dean of Women, or the hostess of her dormitory, or her dormitory floor. **(ALL DATES MUST BE SIGNED FOR IN DATE BOOKS.)**

4. A student going on a day trip alone must have her trip approved by her hostess or by someone in the office of the Dean of Women.
5. Students are responsible for knowing what permission they have on their parental forms.

6. Sunday day trips with dates which involve long hours of driving do not require church attendance first.

7. Students going on a trip with a class or in a group must sign out in their dormitories.

**Out-of-Town Dances and Engagements**

A student is allowed to attend dances and have other engagements at other colleges under such conditions as the Dean of Women and Dean of Freshman Women may prescribe provided:

(a) She has parental approval.

(b) The young man with whom she has a date notifies the Dean of Women, or the Dean of Freshman Women, giving the name and address of the place at which she will stay.

(c) She does not return to the campus following a dance unless she is with a college chaperoned group, or unless she has special permission.

(d) She meets other conditions which may be established by the Dean of Women or Dean of Freshman Women with the approval of the President.

**Overnight Absences On or Off the Campus**

1. A student may leave her dormitory for the night with permission of the Dean of Women or the Dean of Freshman Women.

2. Overnight inter-dormitory visitation is permitted for sophomores, juniors, and seniors on Friday and Saturday nights. Overnight visitation is permitted for freshmen on Saturday nights, with visitation by students in the upper classes in freshman dormitories also limited to Saturday nights. Inter-
dormitory visitation is not permitted in a room where a student is on "strict campus," except when an off-campus guest has made previous plans for visiting the campus.

3. When spending the night in another dormitory or sorority house, a student signs the list in her housemother's room, has her housemother approve one overnight slip to be presented to the housemother of the building to which the student is going.

4. Overnight absences off campus may be made in accordance with the Parental Approval Form.

5. All upperclass students should sign out for a week end trip on Wednesday night or Thursday before 3:00 P. M. with their respective full-time dormitory hostess or social center hostess, or if desired in the office of the Dean of Women on Thursday, between 8:00 A. M. and 3:00 P. M. Any change of plan must be made known at the office of the Dean of Women. Freshmen sign out at the office of the Dean of Freshman Women, Thursday between 8:30 A. M. and 3:00 P. M. If a student signs out late three times during a semester, she is automatically given a call-down.

6. A student is to leave campus and return to campus at the time she signed to do so. A student is not permitted to travel from the college at night except under extenuating circumstances. If an emergency arises and plans must be changed, a student must wire or telephone the office of the Dean of Women (Telephone 4-6757). A student having an eight or nine o'clock class shall sign in by 11:00 P. M. the night before, unless she lives within reasonable distance from the College or is accompanied by a parent, by another close relative, or by a mature person with written approval of a parent.

7. After a week end or holiday off campus, a student is to be in her dormitory by 10:30 P. M. if returning by car, and not later than 11:00 P. M. if returning by bus. She signs in her dormitory without undue delay upon her return to campus. If special permission is needed to sign
in for a later time, permission must be obtained from the office of the Dean of Women or the Dean of Freshman Women.

8. For visiting in town, an upperclass student need have only one letter of invitation from her hostess. When a letter has been filed in the office of the Dean of Women a student may visit in the home of the writer without a letter for each visit. A freshman may spend the night with parents or close relatives in town and she may stay in faculty homes only when an invitation is extended through the office of the Dean of Freshman Women.

**Strict Campus Regulations**

A student under strict campus regulations must forfeit visits in dormitories other than her own, parties in dormitories, social affairs of clubs and organizations, dates, sunbathing, trips to establishments just off campus, and trips to town and out of town.

Students on strict campus may not be excused for: (1) sing-spirations; (2) movies; (3) lyceum programs; (4) social functions of campus organizations; (5) concerts and recitals unless attendance is required for class; (6) athletic events (spectator); and (7) campus dance weekends.

In the event of pre-planned weekends at other colleges and athletic events in which the student is a participant, the decision will be left up to the President of the Student Government Association.

Students excused from strict campus will make up two days for every day they are excused for a wedding, and one day for every day missed for illness or death in the immediate family.

**Room Restriction**

A student under room restriction will be under the same restrictions as under strict campus. In addition, she will be restricted to her room except for classes, meals, work in the
college library, and church. She will not be excused from restriction under any circumstances other than death, serious illness in her family, or in the case of a wedding in which she is a participant. Students under room restriction who are excused for family illness or death will be required to make up one day for every day missed.

“Riverwood”

The college owns a camp thirteen miles from Harrisonburg on the Shenandoah River, where groups of 15 to 25 students may arrange to spend weekends. It is imperative that information governing the use of the camp be obtained from the office of the Dean of Women by the groups before leaving the campus.

Sitting with Children

“Baby-sitting” is permitted in faculty homes and ministers’ homes. The student must be brought back to her dormitory by 12:15 A. M. following a formal dance, or by 11:30 P. M. on other nights. Permission is obtained for this from the office of the Dean of Women. Permission to “baby-sit” must be obtained from the office of the Dean of Women or Dean of Freshman Women. Permission is not granted for students to stay overnight.

Sunbathing

The area behind the tennis courts is the only place where sunbathing is permitted. College blankets are not to be taken to the sunbathing area. Trash is to be put in the trash can provided. Any soft drink or lotion bottles taken back campus must be returned to the dormitories. BATHING SUITS OR SHORTS AND HALTER may be worn if concealed by a long coat going to and from the sunbathing area. On Sunday, sunbathing is not permitted before 2:30 P. M.
The STANDARDS COMMITTEE aims to promote high standards of conduct and appearance. The conduct of a Madison student embraces all of her activities both on and off campus. (Refer to the Social Regulations compiled by the STANDARDS COMMITTEE for further information, p. 54-64.) Students are urged to acquaint themselves with these regulations and to comply with them. Students are given the right to appeal any call-downs which they feel are unjust.

Dining Halls and Tea Room

Rules to be observed in the dining halls:

1. Reverence during grace is the proper attitude. The only singing permitted in the dining halls is for grace.

2. Student hostesses serve at all evening meals and at Sunday dinner. Food is passed at other meals.

3. Students are not to take food or dining hall property from the dining halls, with the exception of fruit; preserves may be brought to breakfast, but not left in the dining hall.

4. At meal times, books and wraps are put in the places provided for them in the lobbies of the respective dining halls; mail is not to be read at any time in the dining halls.

5. Plates, silverware, water, or foods are not to be touched before the blessing has been said.

6. Students are required to eat at assigned tables if open.

7. Students leave chairs in proper place and leave their respective tables as a group (with the exception of breakfast); they do not stop at other tables when leaving. Permission must be asked of the waitress if it is necessary to leave the table before the meal has been finished.
8. Students are not to place on or remove anything from the trucks.

9. TRAYS AND DISHES ARE TO BE RETURNED TO THE COUNTER IN THE TEA ROOM.

Dances

There are occasional informal dances and big ones too. In the fall, the opening dance, sponsored by the Student Government, starts the ball rolling. There are the Panhellenic Dance before Christmas, German and Cotillion dances, the May Day dance, and the Senior dance at Commencement.

Be on your best behavior! Here are a few reminders:

1. Formal dances begin at 8:30 P.M. and end at 12:00 M. NO ONE IS TO LEAVE THE DANCE UNTIL IT IS OVER.

2. NO DRINKING IS ALLOWED.

3. At all formal dances girls wear formal dress and dates wear tuxedos, tails, or military uniforms.

4. Spectators at formal dances must wear Sunday dress.

Governing Rules

The following rules have been outlined to clarify regulations. Specific violations pertaining to STANDARDS will be punishable by call-downs or more severe punishment without warning.

Dress:

1. Hair should not be worn rolled up outside the dormitory, with three exceptions: at breakfast when a scarf may be worn turban style; when returning from swimming unless attending classes immediately afterward; and when going directly from dorm to dorm with the permission of a Standards member.

2. Sunday dress is worn to all lyceum programs and to Sunday dinner. For Sunday morning church, conservative dress and
HAT (not plain head band), heels and gloves are to be worn. Socks may not be worn off campus or with a date on Sunday.

3. Heels or dressy flats must be worn in chartered or commercial buses or taxis.

4. Pajamas are worn ONLY in the dorm. Girls may wear slacks, jeans, or Bermuda shorts for picnics and hikes. This attire is not worn to the social centers, recreation rooms during dating hours, classrooms, practice rooms, the tea room, the post office, or library. Sports attire may be worn with a long coat to the post office during the week, but NOT ON SUNDAY. This attire is never worn to Doc's, Dairy-Rite, Kile's, or off campus.

5. Bermudas, pedal pushers, and slacks (not dungarees) may be worn to Saturday breakfast and to lunch but not after 5:30 P. M. This sports attire may be worn to the dining hall and when visiting between dorms. It may not be worn to classes, library, Doc's, Dairy-Rite, Kile's, Flippo's, Alumnae Hall, the auditorium, academic buildings, or off campus. The above dress may also be worn to Sunday morning breakfast and on campus until 9:00 A. M.

6. Bathing suits, or shorts and halters are to be worn when sunbathing.

7. Blouses are to be worn inside skirts, slacks, or Bermudas, unless they are definitely made to be worn outside.

8. For riding a bicycle, girls may wear either slacks, Bermudas, pedal pushers, jeans or riding pants. Skirts and Bermudas may be worn when riding a girl's bicycle.

9. Leotards are considered sports attire; therefore, they may not be worn on Sunday with dates or in chartered or commercial buses or taxis.

CONDUCT:

1. Students are not to talk out of windows or from upper story porches to passers-by.

2. Students are not to cut campus except in front of and behind
Cleveland and on the lot in front of the library. Exceptions will be announced.

3. Students are not to walk in driveways if parallel sidewalks are provided.

4. Clothes are not to be hung in windows.

5. All shades must be drawn after dark.

6. Girls are not to sit in parked cars with dates after dark on campus for more than five minutes.

7. All assemblies are required. Students are not to write, read, study, or knit during the program. It is common courtesy not to prepare to leave assembly (donning coat and scarf) during the final minutes of any program. Students must not leave or prepare to leave assembly until dismissed.

8. Students are not to sit or stand in dormitory windows or on the walls in front of the college.

9. Dates are not to walk on sidewalks behind sorority houses. Dates may sit on the porches of Alumnae, Gifford, Wayland, Converse, Logan, and the sorority houses.

10. Penalties will be given for failing to sign out correctly and completely and for failure to sign in. Sign out slips must be approved.

**Dormitory Personnel**

1. The Dormitory Council is a self-contained unit consisting of a president, a vice president and from two to four proctors for each floor, and a hostess, who serves in an advisory capacity. This council which is in charge of all regulations affecting the living of the resident group, meets every two weeks to discuss problems of group living. The president represents the dormitory residents on Inter-dormitory Council.

2. Each member of the dormitory is responsible for cooperation with the Dormitory Council, the Dean of Freshman Women, the Dean of Women, the Dean of Students, and the President
of the College to promote the wholesome welfare of all women in her dormitory.

Each dormitory hostess is a counselor working in cooperation with the Dormitory Council, the Dean of Freshman Women, the Dean of Women, the Dean of Students, and the President of the College to promote the wholesome welfare of all women in her dormitory.

4. The Dormitory Council may give call-downs or other suitable penalties for violations. If a case is serious enough to warrant a penalty of strict campus, it should be referred to Student Council.

5. Penalties are administered to students who are late returning to dormitories (less than 15 minutes by the House Council; over 15 minutes by Student Council).

6. All dormitory meetings are compulsory, as at these the discussion of matters which are of concern to all dormitory residents takes place. Attendance will be checked by hall monitors (proctors), and call-downs will be issued for unexcused absences.

Dormitory Regulations

These regulations have been established to aid in promoting high standards of dormitory living.

1. No girl is to leave her dorm before 6:00 A. M.—this includes paper girls.

2. Rooms may be inspected at any time by dormitory hostess or the director of dormitories. Substandard housekeeping brings a call-down from the House Council or the director of dormitories.

3. Although furniture may be rearranged within a room, students are not permitted to move furniture from one room to another without first securing permission from the director of dormitories. Students may not paint or redecorate walls or furniture without permission from the Business Manager.
4. Students are not to put soft drink bottles, luggage, boxes, trash or other debris in the halls; bottles are to be placed in racks provided for them.

5. Students using the kitchenettes must leave them clean and neat.

6. Students must not leave wet clothing to dry in community baths and laundry supplies must not be stored there.

7. No student may open the door of a dormitory after it has been locked for the night, without first securing permission from the hostess, or unless she has previously been asked to admit a student who has late permission.

8. Only during fire drills are students to use fire escapes. They may go on them to shake rugs, dust mops, etc. Rugs are not to be left on the fire escapes. Students are not to sit on fire escapes.

9. No pets are permitted in houses or dormitories.

10. All dorms are closed during the Thanksgiving, Christmas, and Easter vacation, and students must be out of the dorms by 3:30 P. M. A student who is unable to leave by 3:30 must see Dean of Women or Dean of Freshmen. When leaving for vacations, students are expected to leave their rooms neat and clean. When leaving at the end of the year, students must leave rooms clear of clothing, extra furnishings and trash.

11. All girls are to place their linen neatly in the hall outside their rooms on the night before or morning of the day it is to be collected.

12. Students are not to sit or stand in dormitory windows, nor on the walls in front of the college.

13. Quiet hours for study and personal work are observed in the dormitories each evening from 7:00 P. M. to 10:00 P. M., with the exception of Saturday and Sunday. The use of musical instruments which might disturb others is not permitted at this time. After 11:00 P. M. each night, quiet hours are again observed in order that those who wish to study later may not be disturbed.
14. All freshmen, sophomores, and juniors must be in their rooms at 10:30 P. M. on week nights and 11:00 P. M. on Saturday nights in order that they may be accounted for by the hall monitor. Seniors must be in their rooms at 11:00 P. M. each night for this purpose.

15. On week nights lights must be turned out by 12:00 midnight in upperclass dorms and by 11:00 P. M. in freshman dorms. After the Christmas holiday of each year lights may be kept on in freshman dorms until 12:00 midnight. On Saturday nights all lights must be turned out by 12:30 A. M. On nights of formal dances, regulations for lights will be posted in the dormitories.

16. All shades are to be lowered after dark.

17. There is to be no dancing in campus recreation rooms and social centers on Sunday.

18. Bermudas, slacks and jeans may be worn in the dormitories with these exceptions: they are not to be worn in the social centers or in the recreation rooms during dating hours.

19. Only the vice president or a monitor on the hall is to answer a hall telephone between 11:00 P. M. and 6:00 A. M.

**Fire Drills**

The Fire Drill officers and their duties are set forth in the Student Government Constitution. Fire drill instructions are posted in each dormitory. In dormitory meetings fire drill instructions are discussed for clear understanding and correct performance. Fire drills are held in each dormitory at irregular times.

When the alarm is sounded, each student shall

1. Close window, leave shade up, turn on the light, put on coat and hardsoled shoes, and leave door open.

2. Move quickly, using proper exit.

3. Be prompt in answering roll call.

4. Refrain from laughing or talking during fire drill.

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5. Return to room at proper signal.

6. Students are not to sleep in the room with the door locked—this is a safety precaution.

Only the appointed fire chief for the dorm shall sound the alarm, except in the case of fire. No one may be excused from a fire drill and call-downs will be given for violations.

Fire drills will be given in classrooms, the dining hall, and during assembly programs. Students are expected to become familiar with the directions posted in the classrooms and the auditorium.

Consult the campus fire chief concerning any questions.

**Housekeeping Standards**

High standards of care and management in dormitory rooms protect health, make efficient study possible, encourage good friendships, and create a desirable atmosphere for self-respecting members of a group. MARRING OF WALLS OR MISUSE OR DAMAGE OF EQUIPMENT PROVIDED BY THE COLLEGE IS NOT PERMITTED. FINES ARE COLLECTED FOR DAMAGES.

1. Rooms are subject to inspection at any time by the dormitory hostess or director of dormitories.

2. Sub-standard housekeeping brings a call-down from the House Council or director of dormitories.

3. Pictures are to be hung from the molding. No tacks or sticky tape or other materials are to be used on the walls. Scotch tape, rather than tacks or nails, should be used on unpainted doors. Students may not paint or redecorate walls or furniture without permission from the Business Manager.

4. Students are not permitted to move furniture from one room to another. Rearrangement of furniture within a room is permitted.
5. Students are not to put soft drink bottles, boxes, trash, or other debris in the halls.

6. Students using the kitchenettes must leave them clean and neat.

7. Students must not leave wet clothing to dry in community baths and laundry supplies are not stored there.

8. Students may not use in their rooms inflammable substances or any electrical appliances except radios, hand hair dryers, and record players.

9. On leaving school, students are expected to leave their rooms clear of clothing, furnishings, and trash.

10. Only combustible materials small enough to drop promptly to the bottom of the incinerators should be placed in them.

11. Washing machines are provided for students to use. Students are urged to use them properly.

**Quiet Hours**

Hours for study and personal work in the dormitories are observed from 7:00 P. M. to 10:00 P. M. daily except Saturday and Sunday evenings. The use of musical instruments which disturb others is not permitted during study hours. Lights must be turned out by 12:00 midnight in dormitories for upper-classmen and by 11:00 P. M. in dormitories for freshmen, except on Saturday nights when all lights must be turned out by 12:30 A. M. On nights of formal dances at Madison, regulations for lights will be posted in the dormitories.

Hours for study in the freshman dormitories are observed from 7:00 P. M. to 10:00 P. M., and from 11:00 P. M. to 12:00 midnight, except Saturday and Sunday evenings. During the last study hour a freshman must remain in her own room and there should be no disturbances of any kind. On Saturday night lights must be turned out by 12:30 A. M. The second study hour from 11:00 until midnight goes into effect immediately upon returning from the Christmas vacation.
Smoking

Smoking is permitted in dormitories, social centers, recreation rooms, campus rest rooms, halls of Reed and Wilson during intermission of formal dances and community concerts or lyceum programs, respectively. Smoking is also permitted in restaurants and theater lounges.

Smoking is not permitted in the following places:

a. Dining Hall
b. Post Office
c. Classrooms
d. Drug Stores
e. Downtown in public places, except in restaurants and theater lounges
f. Music practice rooms

Vacations

All dormitories are closed during the Thanksgiving, Christmas, and Easter vacations. Students must be out of the dormitories by 3:30 P. M. A student who must wait later than this is required to see the Dean of Women or Dean of Freshmen to make some arrangement to wait.

MISCELLANEOUS

Laundry

Each article sent to the laundry must be marked with student’s name. Clothes having collars should have owner’s name on underside of collar or collar band. Garments which do not have collars must be marked where owner’s name can be readily seen by employees in College laundry. “Iron-on” name tapes may not
be used, as they come off in laundering process. The College laundry will refuse any article sent to the laundry if improperly marked by owner in any way.

**Lost and Found**

Lost and found articles are turned in to the office of the Dean of Women. Losses are to be reported promptly to the Chairman of the Honor Council.

**Tennis**

Tennis courts of the college are open daily in appropriate weather (except on Sundays, when the hours are 2:30 P. M. to 7:00 P. M.)

Reservations for specific hours may be made on the main bulletin board in Reed Hall.

Students and guests may play tennis if proper tennis attire is worn.

**Visitors On Campus**

1. Overnight guests are welcome on week ends. They are registered with the dormitory hostess who will notify the office of the Dean of Women. Guests will observe the same regulations as students. A charge of $1.50 a night for an overnight guest is paid to the dormitory hostess or the director of dormitories.

2. Alumnae of the college are always welcome and are not charged for room accommodations for a period not exceeding two days. Those who remain for a longer period will be charged the regular rate of $1.50 per day.
STUDENT ORGANIZATIONS

I. WOMEN'S ASSOCIATIONS

Student Government Association

Suzanne Cale

President

Jackie Jeffress

Vice President

Pat Davies

Secretary

Faye Morgan

Treasurer

Nina Gawen

Recorder of Points

Liz Smith

Editor of Handbook

Carolyn Nicholason

Chairman of Standards Committee

Judy Shreckhise

Chairman of Social Committee

Betty Mallery

Chairman of Recreation Committee

Rosemary Jefferson

Fire Chief

Kitty Rogers

Chairman of Ushers

Dean E. L. Tolbert, Dean Ruth Jones Wilkins, Dean Dorothy Garber, Dr. Crystal Theodore and Dr. Charles G. Caldwell

Advisers
What does the word "honor" mean on the Madison College campus?

The Honor System was created by Madison College students to foster high ideals of integrity and straightforwardness in conduct, thought, and speech. Since it is the work of students, they believe that every person who enrolls at Madison will be proud to belong to an organization which will not tolerate lying, cheating, and stealing. Each new student comes into possession of a coveted heritage—something that grows stronger with the years. In order to strengthen it, and to leave to those that follow a mighty tradition of honest dealing with one another, each student must give his full cooperation to those elected representatives of the student body who have the responsibility of enforcing the Honor Code. To do otherwise would be to violate one's personal integrity.
The purpose of this organization, founded in March, 1910, is to encourage and stimulate the students' interests as participants in athletic games and sports, to promote good sportsmanship, and to cultivate a spirit of cooperation and fellowship.

The members of the council are officers of the A.A. These officers include dormitory representatives, student program coordinator; sports leaders in basketball, hockey, water sports, softball, archery, volleyball, tennis, dance, fencing and golf; club presidents in fencing, modern dance, Porpoise, and Mercury Clubs, and the managers of the extramural hockey and basketball team. Members of the council meet every Tuesday night at 6:45 P. M. in the A.A. room in Alumnae Hall.

A schedule of intramural and extramural sports is set up each year. Special events include a trip to Massanutten Peak and the May Day program in the spring. The A.A. strives to offer a program varied enough to include activities which interest all students.
Young Women’s Christian Association

President
Alice M. Harris

Vice President
Nancy C. Moore

Secretary
Di Boelt

Treasurer
Mary Jackson

Advisers
Mrs. Agness Dingledine
Mr. and Mrs. Benjamin W. Partlow
Mrs. Z. S. Dickerson

The Y. W. C. A. endeavors to lead students into a richer college life by helping them find more adequate relationships with God and their fellow students. It is the aim of the “Y” to promote growth in Christian faith and character and in the realization of one’s responsibilities to society.

To help carry this out, the Y undertakes a program of a wide variety of activities each year, some of which are the Big Sister-Little Sister program, Candlelight Service in the early fall, Freshman “Y”, Halloween Party, Kid Party at Christmas, Christmas Pageant, Easter Sunrise Service, Dorm Devotions, Saturday night singspiration, and religious emphasis week. Friday Chapel and Sunday vespers are two of the highlights of the week for students and faculty alike.

It is the goal of the “Y” to help each student find the answer to her spiritual and, somewhat, to her social needs in order that she may lead the most abundant life possible both while in college and thereafter.

The scheduled meeting time for the Y. W. C. A. Cabinet is each Wednesday night at 6:45 P. M., in the “Y” room in Alumnae Hall.
II. MEN’S ASSOCIATIONS

Men’s Student Government Organization

William Wright
President

William Wright
Vice President

Robert Linton
Corresponding Secretary

Kenneth Frank
Recording Secretary

Al Strickler
Treasurer

Richard Fogle
Recorder of Points

Charles Rodeffer
Adviser

Dr. E. L. Tolbert, Dean
of Students

CONSTITUTION OF THE MEN’S STUDENT GOVERNMENT ORGANIZATION

PREAMBLE

We, the Men Students of Madison College, in order to form a more representative union, to promote the welfare of the student body and the college as a whole, and to insure the democratic right of self-government, do hereby ordain and establish this Constitution of the Men’s Student Government Organization of Madison College, Harrisonburg, Virginia.

ARTICLE I

A. All Executive power herein granted shall be under the direction of the Executive Committee, which shall be composed of the officers of the Organization, elected as hereinafter provided.
B. The Executive Committee shall be composed of:
1. A President
2. A Vice President
3. A Secretary of Correspondence
4. A Recording Secretary
5. A Treasurer
6. A Recorder of Points

C. The annual elections for the officers of the Executive Committee shall be held no later than the first week in April. There shall be one election for the officers of President and Vice President and a separate election for the remaining officers not less than (ten) 10 days after the first election. Voting shall be by secret ballot, a candidate being elected to each office upon a plurality by the students present and voting in the election. There must be at least a quorum voting in the election.

D. The Nominating Committee:
1. Shall be composed of not less than three (3) seniors appointed by the President of the Organization.
2. Shall nominate at least two (2) candidates for each office of the Executive Committee.
3. Shall present the names of the candidates at the regular meeting prior to the election of new officers.
4. Any candidate presented by the Nominating Committee must have an academic average of not less than 2.00.
5. Any candidate presented by the Nominating Committee and not elected to the office for which nominated, may be nominated from the floor for any other office.
6. Any other nominations from the floor must be presented in petition form by one-tenth (1/10) of the men students. This petition shall be presented to the nominating committee at least five (5) days before election.
E. Any member of the Executive Committee, except the President and the Vice President of the Organization, may be removed from office upon a decision of the Student Court. Charges may be preferred by any member of the Organization. The President and/or the Vice President of the Organization may be removed from office upon the vote of two-thirds \( \frac{2}{3} \) of the men students.

F. In the event the office of the President be vacated, the Vice President shall succeed to that office, becoming President and assuming all the powers and responsibilities of that office. If the office of the President and the Vice President become vacated, there shall be a general election to fill those offices vacated. In cases of emergency during the absence of the President and the Vice President of the Organization, the Secretary of Correspondence shall be the presiding officer of the Organization; if the Secretary of Correspondence be also absent, the Recording Secretary shall preside; if the Recording Secretary be also absent, the Treasurer shall preside.

G. The nominees for the offices of President and Vice President of the Organization shall be academic Juniors with at least one year's residence.

1. Officers and their duties:

President

a. To call and preside over all meetings of the Organization.

b. To represent the men singly or as a group in any grievance or desire which would demand the attention of any administrative group.

c. To appoint such committees as might be necessary to carry out projects set forth by the men students organization.

d. To take an unbiased view in the handling of all situations.
e. To attend, upon request, any trial or meeting of any faculty council or group of the Student Government, or of the honor council.
f. To be chairman of the Men's Student Court.

Vice President
a. To carry out the duties of the President in case of his absence, resignation, or removal from office.
b. To attend to matters requested by the President of the Organization.

Secretary of Correspondence
a. To preside over meetings of the Organization in case of the absence of the President and the Vice President.
b. To send out all notices and new letters concerning the men students.
c. To provide for all correspondence pertaining to the Organization upon request of the President.

Recording Secretary
a. To preside over the meetings of the Organization in case of the absence of the President, the Vice President, and the Secretary of Correspondence.
b. To record the minutes of all meetings.
c. To attend, upon request of the President, any meetings the President has to attend to take notes on action taken at such meetings.
d. To attend and act as clerk of Student Court meetings.

Treasurer
a. To preside over meetings of the Organization in case of the absence of the President, the Vice President, the Secretary of Correspondence, and the Recording Secretary.
b. To handle all money for the Organization.
c. To pay all authorized bills incurred by the Organization.
d. To see to the collection of all bills for the Organization.

e. To assist the President in the handling of any business arrangements for the Organization.

f. To submit a financial statement to the Organization within forty-eight (48) hours of request for such statement.

g. To see to the auditing of the books at the close of the winter school year.

h. To be chairman of the Financial Committee.

Recorder of Points

a. To preside over meetings of the Organization in case of the absence of the President, the Vice President, the Secretary of Correspondence, the Recording Secretary, and the Treasurer.

b. To record all points of members in the Organization.

c. To explain the point system to members of the organization upon request.

H. Before any officer of the Organization can exercise any of the powers or duties of his office, he shall take the following oath of office, to be administered by the outgoing respective officer at the meetings provided for this purpose.

“I (state name), do hereby affirm that I will execute the duties of the office of (state office), of the Men’s Student Government Organization to the best of my ability, and will protect, preserve and uphold the Constitution of the Men’s Student Government Organization of Madison College.”

ARTICLE II

The Student Court

A. Composition, Election, Powers, Duties and Vacancies:

1. There shall be a Student Court composed of nine (9) members: the President of the Organization, Chairman, three (3) members from the Senior class,
two (2) members from the Junior class, two (2) members from the Sophomore class, and one (1) member from the Freshman class.

2. Members other than the Chairman shall be elected by the members of their respective classes within two (2) weeks after the installation of the officers of the Organization, except the Freshman representative shall be elected within four (4) weeks after the beginning of the Fall Session.

3. Members shall serve for a term of one calendar year unless re-elected.

4. The court shall meet within one week after its election to designate the time and place of its meetings.

5. The Student Court shall have the following powers and duties:

a. It shall consider cases of infringements of college tradition, breaches of social etiquette, and all matters contrary to the best interest of the college.

b. It shall have final judgment as to the interpretation of this Constitution.

c. It shall have the power, after a fair trial, to affix such punishment as it may deem justifiable upon any member of the Organization found guilty. A vote of two-thirds ($\frac{2}{3}$) of the Court shall be required for conviction.

d. It shall have the power of rendering decisions on the constitutionality of any act or prospective act covered by this Constitution.

e. It shall have the power to establish its own procedure, except that any hearing must be open, if the defendant desires.

f. All decisions of the Court are subject to approval of the College Administration. If a decision by the Court is not satisfactory to the defendant, an appeal may be taken to the Faculty Judiciary Com-
mittee whose recommendation shall be submitted to the President of the College for final decision.

6. Special election for vacancies in the Student Court: Upon the withdrawal or graduation of a member of the Court prior to the expiration of his term of service, a new member from the same academic class shall be elected by his respective class to serve the remainder of the term.

7. Any member of the Student Court may be removed from the Court upon two-thirds \(\frac{2}{3}\) vote of SGO.

B. All faculty members and all students are privileged to prefer charges, submit reports, or request decisions or opinions before the Student Court concerning any matter within its jurisdiction.

C. The Court will cooperate with the Women's Student Government Association and coordinated punishment will be given when the case involves both male and female students at Madison College.

**Article III**

A. All Legislative power herein granted shall be under the direction of the Student Council.

B. The Student Council shall be composed of:
   1. The Executive Committee
   2. The Student Court

C. The Student Council shall have the following powers and duties:
   1. To enact rules and regulations in all non-academic matters pertaining to men student activity, and shall have further powers to enact such rules as may be necessary to carry out the provisions of this Constitution, subject to the approval of the Organization.
   2. To attend any meetings called by the President.
D. It shall be the duty of each student to report to the Council any violation of the regulations of the Men's Student Government Organization.

ARTICLE IV

A. Membership

1. All full-time men students (or men students registered for at least ten (10) hours credit), shall become members of the Organization upon registration.

2. All men students are required to attend all regular meetings of the Organization.
   a. Excuses for absences must be presented to the President of the Organization in written form within one week of absence.
   b. All cases of unexcused absences will be brought before the Men's Student Court.
   c. Men who have jobs that conflict with the regular meeting hour will be excused from attendance by the President of the Men's Student Government Organization if the reason is presented in written form.

3. Regular meetings of the Organization shall be held at 12:00 Noon on the first and third Mondays of each month, unless otherwise directed by the President. Special meetings may be called by the President at any time. The record of actions taken at all meetings shall be available to the entire membership.

ARTICLE V

Committees

A. Committees shall consist of an odd number of not less than three (3) members.

B. There shall be the following standing committees:

   1. *Constitutional Committee*: To handle requests of members of the Organization for changes in the Constitution.
This committee is appointed by the President each year to read the Constitution and recommend revisions.

2. **Activities Committee**: To handle those activities not concerned with athletics.

3. **Athletic Committee**: To handle all physical education activities, such as baseball, basketball, softball, bowling, and any other athletic activities which might be requested.

4. **Financial Committee**: To be composed of two (2) members of the Activities Committee, two (2) members of the Athletic Committee, and the Treasurer of the Men’s Student Government Organization, who shall act as Chairman of this committee.

C. Standing Committees shall be appointed within two (2) weeks after the installation of the officers of the Organization.

D. All committee appointments are subject to approval of majority of voting members of SGO.

**Article VI**

**Finance**

The Finance Committee is responsible for disbursements of funds which are allotted to the Men’s Student Government Organization by the Campus Fee Committee. A record of these funds and disbursements shall be kept by the Treasurer of the Organization in a separate account from other money collected by the Men’s Student Government Organization. All expenditures of said other money shall be made only upon the approval of the Finance Committee.

**Article VII**

**Honor Council**

A. All members of the Organization automatically belong to the Honor System, and are expected to live up to its principles.
B. The men students are represented on the Honor Council, and these representatives are to be elected within two (2) weeks after the installation of the officers of the Organization. Nominations shall be made by the nominating committee submitting twice the number of candidates as there are positions to be filled. Further nominations must be presented in petition form, by one-tenth (1/10) of the men students. This petition shall be presented to the nominating committee at least five (5) days before the election.

1. For further information about representation and powers of the Honor Council, refer to the Bylaws in the Handbook.

2. The Honor Code shall be read to the members of the Organization at the beginning of each school year by a representative to the Honor Council from the Men's Student Government Organization.

**Article VIII**

Amendments and Bylaws

A. Recommendations and requests for amendments to the Constitution may be presented to the Constitutional Committee as provided for in Article V, B.

B. Amendments to this Constitution shall become valid and integral parts of this Constitution through ratification by a two-thirds (2/3) majority of the men students voting in an election called for that purpose. Ratification shall not be valid unless at least seventy-five (75) per cent of the members of the Organization vote in the election.

C. In handling business, decisions shall be carried by the majority vote of members at the meeting.

D. Bylaws: The order of the day for a meeting of the Men's Student Government Organization shall be as follows:

1. Call to order.
2. Minutes of previous meeting.
3. Corrections and approval of minutes.
4. Old Business.
5. Committee reports.
7. Motion to adjourn.
8. Adjournment.

In case of dispute concerning procedure of a meeting, the issue should be decided by the rules of Parliamentary Law as set down in Roberts’ Rules of Order, revised edition, unless otherwise stipulated by a majority of present members of the Student Council.

**Young Men’s Christian Association**

*President*
Al Strickler

*Vice President*
Don Miller

*Secretary*
Ronnie Taylor

*Treasurer*
Larry Armentrout

*Chaplain*
Richard Fogle

*Advisers*
Dr. Wilbert Chappell
Dr. J. L. Curtis

Al Strickler

This Christian Association welcomes and seeks to include in its fellowship all men in the institution, whether student or faculty, who are in sympathy with the purpose of this organization. In the fellowship of the Christian church they seek to understand and do the will of God through worship, study, and action, and strive to realize it both in personal living and in working toward a new society. The Y. M. C. A. takes an active part in the annual Christmas Pageant and Friday chapel.
III. PUBLICATIONS

The Breeze

Editor-in-Chief
ELLEN RAINES

Business Manager
MARGIE BUCHANAN

Adviser
MR. W. A. LAUGHRUN
Instructor in Journalism and Director of Public Relations

The Breeze is a student-published weekly newspaper. Its main functions are to inform, entertain, provide a medium by which students may voice opinions and offer students an opportunity to learn and develop journalistic knowledge.

The Editor-in-Chief and the Business Manager of The Breeze are elected by the student body for a term of one year. Members of the editorial staff are appointed by the Editor-in-Chief, while the Business Manager selects her assistant from a group of volunteers. Since The Breeze is the college paper, anyone desiring to work on its staff need only to contact the Editor-in-Chief.

The Breeze is now in its thirty-seventh year as a Madison publication.
The Schoolma'am

Editor-in-Chief
ELIZABETH DAWSON

Business Manager
PATTIE LOU JERNIGAN

Advisers
DR. CRYSTAL THEODORE
MRS. MONA COFFMAN

ELIZABETH DAWSON

The Schoolma'am, Madison's yearbook, enjoys the distinction of having been the first student publication issued at the College. Now in its fiftieth year, it still maintains the purpose of preserving those memories—scenes and events and accomplishments—which have made the year at Madison seem significant.

The Editor-in-Chief and the Business Manager of The Schoolma'am are elected in the annual school elections. Each of the four classes elects a representative to serve as class editor for its section. Other members of the editorial staff are appointed by the Editor-in-Chief, and the members of the business staff are appointed by the Business Manager.

The Schoolma'am offices are in Alumnae Hall.
IV. CHURCH ORGANIZATIONS

Inter-Faith Council

The Inter-Faith Council is composed of the presidents of the various church organizations on campus, their ministers, advisers, and a representative from the Y. M. C. A. and from the Y. W. C. A. The purpose of the Council is to promote a unified relationship among the campus church groups.

Henrietta Smith ........................................... President
Dean Ruth Jones Wilkins ............................ Adviser
Mr. George Raymond Hicks ........................ Adviser
Miss Margaret Sue Anderson ....................... Adviser

Baptist Student Union

Ann Townsend .............................................. President
Ruth Peebles ................................................ Student Director

Canterbury Club

Elaine Early, Henri Smith .............................. Co-Presidents
Mrs. Percy Warren ..................................... Adviser
Mr. and Mrs. Alfred Eagle ......................... Advisers

Evangelical and Reformed Church
Evangelical United Brethren
Junior Sisterhood

Lutheran Student Association

Barbara Freed ............................................. President
Mr. and Mrs. Warren Braun ....................... Advisers
Mr. and Mrs. Rudolph Sheets ...................... Advisers

Newman Club

Libby Wingate ............................................. President
Father Edward W. Johnston ......................... Adviser
Schwarzenau Club

JEWELL SNYDER ...................................... President
MR. AND MRS. LAWRENCE HOOVER .................. Advisers
MR. AND MRS. OLEN MILLER ........................ Advisers

Wesley Foundation

SALLY BEST ............................................. President
MISS ELIZABETH TITSWORTH ........................ Adviser

Westminster Fellowship

BARBARA KING ......................................... President
MR. AND MRS. SAMUEL SHRUM ........................ Advisers

V. CHURCH DIRECTORY

ADVENTIST, North High Street—The Rev. J. G. Mitchell
BAPTIST, East Market Street—The Rev. Lynn C. Dickerson
CHURCH OF CHRIST, East Market Street—The Rev. John E. Grasty
CHURCH OF THE NAZARENE—The Rev. Harold Headows—
622 Roosevelt Street
EPISCOPAL, South Main Street—The Rev. Francis Bayard Rhein
EVANGELICAL AND REFORMED—South Main Street—The
Rev. Edward Taylor
EVANGELICAL UNITED BRETHREN—West Market Street—
The Rev. James A. Swain
HEBREW, North Main Street—Student Rabbi
LUTHERAN, East Market Street—The Rev. Dickson W. Taylor
MENNONITE, Chicago Avenue—The Rev. Harold Eshleman
METHODIST, South Main Street—The Rev. James M. Turner
PEOPLES CHURCH, South Main Street—The Rev. Lloyd Gochenour
PRESBYTERIAN, North Court Square—The Rev. L. Randolph Harrison
ROMAN CATHOLIC, North Main Street—Father Edward W. Johnston

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VI. CLASSES

Senior Class

Ann Shotwell ........................................... President
Barbara Batstone .................................... Vice President
Verl Anne Owens ...................................... Secretary
Carol Sufferidge .................................... Treasurer
Dolly Messersmith .................................... Reporter
Martha McManaway .................................. Business Manager
Mr. and Mrs. Lester S. Bucher .................... Sponsors

Junior Class

June Stinson ........................................... President
Sarah Webb ............................................ Vice President
Kitty Davis ............................................. Secretary
Pat Davis ................................................ Treasurer
Jean Foulke ........................................... Reporter
Aida de Luca .......................................... Parliamentarian
Dr. and Mrs. E. L. Tolbert ......................... Sponsors

Sophomore Class

Tina DiIorio ........................................... President
Sue Richardson ....................................... Vice President
Diane Oakes .......................................... Secretary
Linda Hearn ........................................... Treasurer
Lynda Kern ........................................... Reporter
Sandra Hepp ........................................... Parliamentarian
Dr. J. L. Curtis and Miss Marilyn Curtis ....... Sponsors

Freshman Class

After students have had a chance to get acquainted with each other, the officers of the Freshman class are elected, a month after school opens in the fall.
VII. DANCE CLUBS

Blue-Stone Cotillion Club

Blue-Stone Cotillion Club, the oldest dance club on campus, is beginning its thirtieth year. Throughout the year it will sponsor a cabaret dance, a formal dance weekend, a jazz concert, a social service project, and a picnic at the end of the year to honor the seniors. Cotillion also assists with the May Day Dance.

Bids to Cotillion are sent out each fall to seniors, juniors and sophomores and in the spring invitations go out to second semester freshmen.

For Mid-Winters for the past three years, Cotillion and German have joined to sponsor a full dance weekend. Last year Billy Butterfield and his orchestra were featured with the theme, *Symphony in Gold*. Completing the weekend was an informal dance with a combo Friday evening, a jazz concert Saturday and the formal dance Saturday evening.

To further an enjoyable social life on the campus is Cotillion’s prime purpose.

BETTY PRATT SIMMERMAN .................................. President
DR. AND MRS. GLENN C. SMITH ....................... Advisers
DR. AND MRS. CHARLES CALDWELL ..................... Advisers

German Club

The German Club, which is beginning its twenty-seventh year on campus, has as its objective the furthering of interest in dancing and a variety of other social activities. Bids for membership are sent out each year to seniors, juniors, sophomores and second semester freshmen.

The club began the 1958-59 season with an informal cabaret dance in November. The theme was *Evening Afterglow*, and
appropriately, music was furnished by the “Stardusters”. In March the German and Cotillion Dance Clubs co-sponsored the midwinter dance weekend which included an informal cabaret, afternoon concert, and formal dance. The theme was *Symphony in Gold*, and Billy Butterfield and his orchestra supplied the music.

In addition to sponsoring dances, the German Club enjoys a Christmas Tea, assists with the May Day and Commencement Dances, and the Year’s festivities are topped off with a gala picnic.

Regular meetings are held on the first Wednesday of every month.

LORETTA MORRIS .................................................. President
DR. AND MRS. R. C. DINGLEDINE, JR. ...................... Advisers
MR. AND MRS. THOMAS LEIGH ................................. Advisers

**VIII. DEPARTMENTAL CLUBS**

**Alpha Rho Delta**

Alpha Rho Delta is a Fine Arts Club open to all students interested in obtaining a better understanding of this field. Last year the programs dealt with the classical influence in art, music, literature, and social science. A variety of programs are presented and members are encouraged to contribute to the discussions and are stimulated to inquire further into areas discussed.

The scheduled time for meetings is the third Tuesday of each month.

SHARON ISOM .................................................. President
MR. JOHN STEWART ........................................... Adviser
**Association For Childhood Education**

The Madison College Branch of the Association for Childhood Education was formed for the purpose of bringing together those girls who are especially interested in young children and in elementary education. It is affiliated with other national and world organizations concerned with child welfare, development, and education. Membership is by invitation to everyone in the Elementary Curriculum and Y Curriculum.

The scheduled time for meetings is the second Thursday in each month at 6:45 P. M.

**Sara McNeill**...*President*

**Dr. Raymond Poindexter and Miss Janet Hopkins**...*Advisers*

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**The Curie Science Club**

The purpose of the Curie Science Club is to establish and maintain on campus an association of persons particularly interested in science and scientific research, to provide for social experience among its members. Membership is open to second semester freshmen and upperclassmen majoring, minoring, in science who have a 2.00 average or better.

Membership is open to second semester freshmen and upperclassmen majoring, minoring or concentrating in science who have a 2.00 average or better.

The scheduled times for meetings are every second and fourth Tuesday afternoons in the month.

**Martha C. Beatty**...*President*

**Dr. Raymond Cool**...*Adviser*

**Dr. Lewis Toller**...*Adviser*

**Mr. James K. Grimm**...*Adviser*

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**El Club Espanol**

El Club Espanol is composed of Spanish students who have completed at least one semester of college Spanish or who are currently taking Spanish and who meet certain grade require-
ments. The purpose of the club is to foster high ideals, to promote a better spirit toward Spanish, and to knit a closer tie among students.

The scheduled time for meetings is the first and third Wednesdays of every month.

CATHY HEDDINGS .......................... President
DR. FERNANDO MARTINEZ .................... Adviser

**Ex Libris**

The purpose of Ex Libris is to keep abreast of literary development, to provide opportunity to meet outstanding librarians, and to develop unity among prospective librarians in the state. Membership includes students registered in library science courses and interested library assistants.

The scheduled time for meetings is the third Thursday of every month at 7:30 P.M.

ATHEL BOONE .......................... President
MR. J. W. KRAUS .......................... Adviser
MISS MILBREY L. JONES .................... Adviser

**Frances Sale Club**

The Frances Sale Club, named in honor of Miss Frances Sale, the first home economics teacher at Madison College, is open to all students majoring in home economics. The purpose of the club is to sponsor activities and to create interest in the field of home economics.

MARY BETH HARWLEY .................. President
MISS MARTHA SIEG ......................... Adviser
MISS DOROTHY ROWE ......................... Adviser

**Future Business Leaders of America**

The Future Business Leaders of America is a national organization for students majoring in business. Its main purposes are to foster a better understanding of business requirements
and operations by making contacts with local business firms, and to encourage and guide high school chapters in their activities, particularly in the study of Parliamentary Law. Membership is open to any student majoring in business.

The scheduled meeting time is the second Thursday in each month at 7:00 P.M.

MARGARET WEST .................................................. President
MRS. EARLENE A. SMITH ........................................ Adviser

**Le Cercle Francais**

The purpose of Le Cercle Francais is to instill the love of well-spoken French in its members, to increase interest on campus in French customs and literature, and to encourage and guide future teachers. Membership is by invitation, and it must be maintained in accordance with the constitution of the club.

The scheduled meeting time is the second and fourth Tuesday of each month.

LOIS HOWARD ........................................................ President
DR. MARGARETE WOELFEL ........................................ Adviser

**Mathematics Club**

The Mathematics Club is composed of mathematics majors and minors who have completed at least six semester hours of college mathematics and have taken or are taking a course which includes the basic ideas of Cartesian Geometry. The purposes of the club are to promote mathematical interest on the campus and to bring mathematics students of the college closer together. Membership is by invitation, and it must be maintained in accordance with the constitution of the club.

The scheduled meeting time is the second Thursday in every month at 7:00 P.M. in Burruss Hall.

CHARLOTTE HOLLAND .......................................... President
DR. J. EMMERT IKENBERRY .................................. Adviser
MR. JOHN J. LEHRBERGER, JR ................................ Adviser
MR. KENNETH WILLIAMS ...................................... Adviser

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Student Education Association

The G. Tyler Miller chapter of the Student National Education Association was formed to give the opportunity for students to explore the opportunities of education as a career; to evaluate their own aptitudes, capabilities and interests as prospective professional educators and to interest the most capable in education as a career. To acquaint students preparing to teach with the history, ethics, services, purposes and accomplishments of the Virginia Education Association is another of its purposes. SEA works to establish a closer relationship between local SEA chapters and the VEA and other national and local organizations concerned with education.

Membership is open to all individuals of Madison College who are in the educational curricula.

Angelica Roystone President
Dr. Elmer Smith Adviser
Mr. John Stewart Adviser

MUSIC CLUBS

Madison College Wind Ensembles

The Madison College Wind Ensembles is a new organization formed from the old band; however, it is new in idea. Its purpose is to promote a deeper interest in music and love for it. The smaller groups allow for different, interesting and a fairly new type of music to be played. The smaller groups also allow room for more self-expression. High standards of musicianship are developed within each player.

Its activities include rehearsals once a week and a final concert at Anthony-Seeger Campus School.

Clair Mincer President
Mr. Bennett Reimer Director
Diapason Club

The Diapason Club is composed of those students who take private instruction in organ or have studied organ one semester or its equivalent at Madison. This club is devoted to the study and appreciation of organ music. Students are encouraged to participate in student recitals in addition to sponsoring the appearance of musical artists on campus.

The club meets the first Tuesday of each month at 3:30 P.M.

MARY POTZLER..................President
Mr. Raymond Hicks..................Adviser

Concert Choir

The Glee Club serves for many campus functions. It offers many varied musical opportunities and experiences. It gives concerts in the community and also tours yearly. Membership is by invitation, following voice tests by the director of the organization. Class credit may be given for membership.

Scheduled meeting hours are every Monday, Tuesday and Thursday from 4:30 P.M. to 6:00 P.M.

BETSY GOODMAN..................President
Dr. Lester S. Bucher..................Director

The Madison College Chorus

The Madison College chorus is an organization for those students who enjoy singing with a group but do not wish to audition for the concert choir. The chorus serves mainly as a choir for the Y. W. C. A. and the Friday chapel services, for certain holiday programs and vesper services. This group also makes occasional appearances in local churches and in nearby communities. There are no tryouts for membership. Officers are elected in the fall.
Madison College Concert Orchestra

The Orchestra has as its primary purpose the promotion of high standards of playing. It is always available to furnish music for and fulfill the musical needs of the College. Throughout the year, concerts are presented at various schools in the state. Membership is open to any college student, after an audition, who shows proficiency with an orchestral instrument. Class credit is given for membership.

Grace Mercer .......................... President
Mr. C. T. Marshall .......................... Conductor

The Madrigal Singers

*The Madrigal Singers* are a mixed ensemble limited in number. Singers are chosen through auditions by the director. Specializing in Old English Madrigals, *The Madrigal Singers* perform around the community, being very popular as entertainment for social and dinner meetings of clubs. Class credit is given for membership.

Marydel Stockdale .......................... President
Miss Gertrud Burau .......................... Director

PHYSICAL EDUCATION CLUBS

Fencing Club

The purpose of the Fencing Club is to stimulate interest in the sport of fencing and to provide an opportunity for interested persons to fence. Members are selected, upon the completion of eight weeks of fencing or the equivalent, at the beginning and several other times during the fencing season. The club offers opportunities to fence extramurally, and also participation in intramurals.

Jane Moreland .......................... President
Orchesis

The members of Orchesis, the modern dance club, are selected by tryouts which are held once each semester. Throughout the year the members present a series of dance programs including participation in the dances for May Day. The annual recital presented in the spring semester is the major production of the Orchesis. As one of the club projects a select group of dancers attends various Art Festivals in North Carolina and in Virginia. The Orchesis affords each member the opportunity to perform with creativity and leadership.

The Junior Dance Group, Understudies, offers experience in dance and prepares those who wish to tryout for Orchesis.

PAMELA GUY .................................................. President

Porpoise Club

The Porpoise Club was organized to foster a wider interest in swimming and to show the merit of water sport. The members of the club endeavor to create a consciousness of personal safety while swimming and to practice all strokes and synchronized swimming skills and obtain a maximum of proficiency in each. To become a member, a student is required to pass tryouts, in which the swimmer's form and skill, displayed in various strokes, are judged. During the second semester the Porpoise Club presents their annual aqua pageant, an event to which the whole campus looks forward.

SANDRA ANDERSON ........................................ President
IX. GENERAL CLUBS

Criterion Club

The Madison College literary club has been organized for the purpose of inspiring an appreciation of literature in all its aspects. The aim of the club is to provide students with the opportunity to develop literary talents and interests. The club shall assume sponsorship of a literary magazine.

The scheduled time for meetings is every second and fourth Wednesday evenings in the month.

AIDA DE LUCA .......................................................... President
MRS. MARTHA FODASKI ............................................... Adviser

Sesame Club

The Sesame Club is an organization of the women day students. The purpose of the club is to promote the welfare of its members and to draw them into closer relationship with the College and its activities. It holds regular meetings each month and the members enjoy several occasions, such as parties and luncheons.

BONNIE STIDLEY .......................................................... President
MISS FERNE HOOVER ................................................... Adviser
DR. GLENN C. SMITH .................................................. Adviser

The Stratford Players

The Stratford Players promote an interest in all phases of dramatic work, including acting, directing, staging, properties, and make-up. All those interested in either backstage work or acting may participate. Membership is by invitation which follows successful associate membership and the accomplishment of a certain high standard of work.

AL STRICKLER .......................................................... President
DR. MARY E. LATIMER ................................................ Adviser
X. HONOR SOCIETIES

Kappa Delta Pi

Alpha Chi is the local chapter of the national organization, Kappa Delta Pi, an Honor Society in Education. Its purpose is to encourage high professional, intellectual, and personal standards and to recognize outstanding contributions to education. Members are elected on the basis of strong scholarship and leadership potentiality from the juniors and seniors who are preparing to teach.

The scheduled meeting time is the first Thursday of every month.

CAROLYN MUSSER..........................President
MISS GERTRUD BURAU..........................Adviser
MISS FRANCES GROVE..........................Adviser

Kappa Pi

Gamma Kappa is the local chapter of the national organization, Kappa Pi, an Honor Society in art. This newly organized chapter is the first in Virginia.

An art student, in order to become a member, must have had twelve hours of art, a high scholastic rating and personal merit.

The fraternity sponsors the Miss Madison Contest, designed a cover for May Day Program, contributed art work for the CRYSTALLIS and many other worth-while projects.

Its purpose is to recognize students of artistic influence and ability and to provide a means whereby those recognized may share and promote interests not only with other members of Kappa Pi and the college, but with the entire community.

HAZEL GROSS..........................President
DR. CRYSTAL THEODORE..........................Sponsor

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Pi Omega Pi

Beta Nu is the local chapter of Pi Omega Pi, national honorary fraternity for students of business education. A student in business, in order to become a member, must meet the qualifications of fifteen or more hours of college credit in business and education, high scholastic rating and personal merit.

Pi Omega Pi aims to promote scholarship and high ethical standards, to aid in civic betterment in colleges and to teach the ideal of service as the basis of all worthy enterprise.

The scheduled meeting time is the third Tuesday in the month at 7:00 P. M., on the second floor of Alumnae.

MARY ANN SHINABERRY ......................... President
MRS. MONA L. COFFMAN ............................ Adviser
DR. Z. S. DICKERSON.............................. Adviser

Sigma Alpha Iota

Gamma Iota is the local chapter of Sigma Alpha Iota, national professional music fraternity for women. To be qualified to become a member, a student must be in her second semester at Madison, a music major or minor, and hold a 2.00 rating in her academic work and a 2.75 rating in music subjects.

Sigma Alpha Iota aims to uphold the highest ideals in music education and to further the development and understanding of music in America and in foreign countries.

The scheduled meeting time is the second and fourth Thursday evenings of each month at 6:45 P. M. in the recital room.

Membership is by invitation and rushing is held each fall and spring.

SALLY BEST................................. President
MISS EDYTHE SCHNEIDER .................. Adviser
MRS. HAZEL GILDERSCLEEVE ................ Adviser
Sigma Phi Lambda

Sigma Phi Lambda, a local honor society, has as its purpose to promote and maintain scholarship and to provide social experience. Membership is limited to women students. Freshmen with a three point average at the end of the first semester and upperclassmen with a "cumulative" record of three points or above are admitted.

The scheduled meeting time is the third Thursday of each month at 7:00 P.M.

EDITH WITCHER .....................................................President
DR. BESSIE RICHARDSON .............................................Adviser

XI. SORORITIES

Panhellenic Council

This association, composed of three representatives from each sorority on campus, has as its main purpose to maintain on a high plane sorority life and inter-sorority relationship, to cooperate with college authorities in their effort to maintain high social and scholarship standards throughout the whole College, and to be a forum for the discussion of questions of interest to the College and sorority world.

A policy, which has been followed in the past years, is that a student has to be on campus for two regular semesters before she may be rushed by a sorority, except in the case of a transfer who may be rushed after one semester, provided she meets the standards. In order to be eligible for rushing a student must have a scholastic cumulative 2.00 average as well as a 2.00 for the preceding semester. No girl can be rushed, pledged, or initiated while on strict campus or during suspension resulting from a major offense.

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Panhellenic Creed

We, the fraternity undergraduate members, stand for good scholarship, for guardians of good health, for wholehearted cooperation with our college's ideals for student life, for the maintenance of fine social standards, and for the serving, to the best of our ability, of our college community. Good college citizenship in the larger world of alumnae days is the ideal that shall guide our chapter activities.

We, the fraternity officers, stand for loyal and earnest work for the realization of these standards. Cooperation for maintenance of fraternity life in harmony with its best possibilities is the ideal that shall guide our services.

We, the fraternity women of America, stand for preparation for service through the character building inspired in the close contact and deep friendship of fraternity life. To us, it is not the enjoyment of special privileges, but an opportunity to prepare for wide and wise human service.

Suzie Snedegar, Sigma Sigma Sigma
Pat Davis, Alpha Sigma Alpha
Joan Metts, Pi Kappa Sigma
Carol Suffridge, Alpha Gamma Delta
Dolly Byrd, Alpha Sigma Tau
Carolyn Nicholson, Zeta Tau Alpha
Cathy Tomlinson, Alpha Sigma Alpha
Zita Yates, Delta Tau Alpha
Miss Columbia Winn

Alpha Gamma Delta (Messick House)
(Formerly Theta Sigma Upsilon)

Marilyn Thomas
Miss Jean Copper
Miss Milbrey Jones

President
Adviser
Adviser
Alpha Sigma Alpha (Carter House)
Ginger Blair.................. President
Miss Louise Boje............ Adviser

Alpha Sigma Tau (Zirkle House)
Marilyn Miller................. President
Miss Helen Frank.............. Adviser

Phi Mu (Lincoln House)
Mrs. Jeanette H. Pierce...... President
Dr. Mildred D. Hoyt........... Adviser

Sigma Kappa (Shenandoah House)
(Formerly Pi Kappa Sigma)
Barbara Jacobs................ President
Mrs. Glenn C. Smith.......... Adviser
Mrs. Walter Trobaugh........ Adviser

Sigma Sigma Sigma Sigma (Sprinkle House)
Betty Lou Witherington....... President
Mrs. Agnes Dingledine........ Adviser

Zeta Tau Alpha (Nicholas House)
Cynthia Couble................ President
Miss Grace Herr................. Adviser
Miss Glada B. Walker.......... Adviser
XII. MEN'S FRATERNITY

Sigma Delta Rho

Sigma Delta Rho has as its principle aims: the promotion of brotherhood among its members and the other men students on the campus. It has many interesting activities during the school year which include its initiation, both formal and informal, its annual spring picnic and this past year it teamed up with the Y. M. C. A., to present a minstrel entitled, "Mississippi Jubilee". It has many plans for the future which include the joining of a National Fraternity. All in all, the fellowship which comes as a result of being a member of the Sigma Delta Rho Fraternity builds within its members a feeling of loyalty and pride.

Dick Barnes ........................................... President
Mr. and Mrs. London Sanders ....................... Advisers

GENERAL REGULATIONS FOR ORGANIZATIONS

1. There shall be a standing committee called the Student Organization and Activities Committee to coordinate student activities and record honor points. This committee shall consist of four students approved by the Student Council, the Recorder of Points, the Dean of Women and three faculty members appointed by the President of the College. The Recorder of Points shall act as chairman.

2. Each organization shall submit each semester a report to the Dean of Women and to the Recorder of Points.

3. Each organization shall set up a budget for the year and shall submit a detailed financial report to the College Treasurer each semester.

4. Each organization may arrange for a Monday assembly program or a Wednesday assembly program during the school year. If an organization wishes to plan a Monday
assembly program the President shall contact the President of the Student Government Association; for a Wednesday assembly, the President shall contact the Chairman of the Assembly Programs Committee.

5. The time and place of regular meetings of all campus organizations shall be cleared with the Chairman of the Student Organizations and Activities Committee.
   a. Regularly scheduled meetings have priority over special or called meetings.
   b. The schedule of organizations' meetings is made available to the student body by the Chairman of the Student Organizations and Activities Committee.

6. The point system provides that
   a. a student whose previous semester average was 3.7 or higher may have unlimited points;
      a student whose previous semester average was 3.5 to 3.7 may carry 14 points during the current semester;
      a student whose previous semester average was at 3.00 may carry 12 points during the current semester;
      a student whose previous semester average was at least 2.00 may carry 10 points during the current semester;
      a student whose previous semester average was below 2.00 may carry 3 points during the current semester.
      Incomplete grades are included in a student’s semester average.
   b. The president of each organization shall report to the Recorder of Points the names of all members, officers, and any changes occurring during the year.
   c. Each woman student shall have a record filed with the Recorder of Points, containing a list of all her activities, club memberships, and offices held under the point system, and the points received by her.
   d. No student shall hold the presidency of more than one organization that comes under the point system.
   e. All points for officers shall include points for membership.
f. A student can be a member of only one of the following: Glee Club, Orchestra, or Varsity Teams.

g. No student shall hold the same office two years in succession without the permission of the Student Organizations and Activities Committee.

h. If an organization is formed, or if new officers are created within an organization, the organization shall have the authority to evaluate the points its respective officers shall hold, and submit the same to the Recorder of Points and the Student Organizations and Activities Committee for approval.

i. The Recorder of Points shall notify the President of an organization, as well as the officer involved, regarding any overload of the number of points carried by that particular officer. Any student carrying more than her maximum number of points during a semester shall be required to drop her excess number of points immediately.

j. The Student Organizations and Activities Committee has the power to reduce the number of allowable points of the president of an organization if she is delinquent in submitting her semester reports.

7. Any organization applying for admission on this campus must file a request for status with the Chairman of the Student Organizations and Activities Committee, the Faculty, and the President of the College.

8. In order to maintain official status on this campus every organization must have a copy of its current constitution filed with the Chairman of the Student Organization and Activities Committee and the Dean of Women.

a. The Student Organizations and Activities Committee is authorized to place an organization on probation if advisable.

b. An organization may dissolve by giving written notice to the Student Organizations and Activities Committee and arranging for the disposal of its funds.
# POINT SYSTEM OF STUDENT ORGANIZATIONS

## Athletic Association

<table>
<thead>
<tr>
<th>Position</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>10</td>
</tr>
<tr>
<td>Vice President</td>
<td>5</td>
</tr>
<tr>
<td>Secretary</td>
<td>5</td>
</tr>
<tr>
<td>Treasurer</td>
<td>4</td>
</tr>
<tr>
<td>Sports Leader</td>
<td>3</td>
</tr>
<tr>
<td>Extramural Coordinator</td>
<td>3</td>
</tr>
<tr>
<td>Intramural Coordinator</td>
<td>3</td>
</tr>
<tr>
<td>Class Representative</td>
<td>2</td>
</tr>
</tbody>
</table>

## Breeze

<table>
<thead>
<tr>
<th>Position</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Editor-in-Chief</td>
<td>10</td>
</tr>
<tr>
<td>Business Manager</td>
<td>9</td>
</tr>
<tr>
<td>Associate Editor</td>
<td>6</td>
</tr>
<tr>
<td>News Editor</td>
<td>5</td>
</tr>
<tr>
<td>Copy Editor</td>
<td>5</td>
</tr>
<tr>
<td>Headline Editor</td>
<td>5</td>
</tr>
<tr>
<td>Make-Up Editor</td>
<td>5</td>
</tr>
<tr>
<td>Feature Editor</td>
<td>5</td>
</tr>
<tr>
<td>Rewrite Editor</td>
<td>5</td>
</tr>
<tr>
<td>Editorial Editor</td>
<td>5</td>
</tr>
<tr>
<td>Sports Editor</td>
<td>5</td>
</tr>
<tr>
<td>Circulation Manager</td>
<td>5</td>
</tr>
<tr>
<td>Advertising Manager</td>
<td>5</td>
</tr>
<tr>
<td>Photographer</td>
<td>3</td>
</tr>
<tr>
<td>Typist</td>
<td>2</td>
</tr>
<tr>
<td>Ad Collectors</td>
<td>3</td>
</tr>
<tr>
<td>Head Reporter</td>
<td>3</td>
</tr>
<tr>
<td>Reporters</td>
<td>3</td>
</tr>
<tr>
<td>Distributors</td>
<td>1</td>
</tr>
</tbody>
</table>
Classes

**Senior Class**

President ........................................... 8  
Vice President ...................................... 5  
Secretary ............................................. 4  
Treasurer ............................................. 5  
Business Manager ................................. 4  
Class Sports Leader ......................... 2  
Class Reporter ........................................ 1  

**Junior Class**

President ........................................... 7  
Vice President ...................................... 5  
Secretary ............................................. 3  
Treasurer ............................................. 4  
Class Sports Leader ......................... 2  
Class Reporter ........................................ 1  
Parliamentarian .................................... 1  

**Sophomore Class**

President ........................................... 7  
Vice President ...................................... 4  
Secretary ............................................. 3  
Treasurer ............................................. 4  
Class Sports Leader ......................... 2  
Class Reporter ........................................ 1  

**Freshman Class**

President ........................................... 6  
Vice President ...................................... 4  
Secretary ............................................. 2  
Treasurer ............................................. 4  
Class Sports Leader ......................... 2  
Class Reporter ........................................ 1
## Clubs

<table>
<thead>
<tr>
<th>Club</th>
<th>Position</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concert Choir</td>
<td>President</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Business Manager</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Librarian</td>
<td>1</td>
</tr>
<tr>
<td>Madrigals</td>
<td>President</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Secretary</td>
<td>3</td>
</tr>
<tr>
<td>Stratford</td>
<td>President</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>Business Manager</td>
<td>5</td>
</tr>
<tr>
<td>Presidents of other clubs</td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>President of Cotillion</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>President of German</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Club Reporters</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Librarian of Orchestra</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Officers of clubs (except Sergeant-at-Arms)</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Editor of the Chrysalis</td>
<td></td>
<td>5</td>
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</table>

## OFFICERS OF CHURCH ORGANIZATIONS SHALL RECEIVE NO POINTS

## Honor Council

<table>
<thead>
<tr>
<th>Position</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>10</td>
</tr>
<tr>
<td>Vice President</td>
<td>6</td>
</tr>
<tr>
<td>Secretary</td>
<td>6</td>
</tr>
<tr>
<td>Members of Council</td>
<td>4</td>
</tr>
</tbody>
</table>

## Honor Societies

<table>
<thead>
<tr>
<th>Society</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>President of Kappa Delta Pi</td>
<td>6</td>
</tr>
<tr>
<td>President of Kappa Pi</td>
<td>5</td>
</tr>
<tr>
<td>President of Pi Omega Pi</td>
<td>5</td>
</tr>
<tr>
<td>President of Sigma Alpha Iota</td>
<td>6</td>
</tr>
<tr>
<td>Other officers</td>
<td>3</td>
</tr>
<tr>
<td>President of Sigma Phi Lambda</td>
<td>5</td>
</tr>
</tbody>
</table>