IDENTIFICATION

Name: .................................................................

College Dormitory: ..................................................

P. O. Box: ..............................................................

Telephone: ............................................................

Classification: ......................................................

Curriculum: .........................................................

Faculty Adviser: ....................................................
STUDENT HANDBOOK
1961-1962

Mary Frances Tyler ('61) .................................. Editor
Doris Humphries ('62) .................................. Editor
Carol Wells .............................................. Business Manager
Helen Caravas ............................................. Artist

SPONSORED BY STUDENT ORGANIZATIONS

MADISON COLLEGE
Harrisonburg, Virginia
TO THE STUDENTS OF
MADISON COLLEGE

We wish to introduce you to this HANDBOOK, hoping that the contents herein will help you appreciate the values and potentialities of college life.

Madison's campus is a laboratory for citizenship. Through all its services and facilities, the college seeks to give each student the tools of knowledge and a sense of values that will provide for effective participation in a democratic society.

We welcome you to our campus and sincerely hope that this HANDBOOK will help you quickly adjust to the ways of living and working at Madison College.

DEDICATION

Because we have enjoyed the experiences that accompany college living . . . Because we have faced the baffling problems which are ahead of you . . . Because we too needed guidance . . . Because we love MADISON and deeply cherish her ideals, we the OLD STUDENTS dedicate this OUR HANDBOOK to all of you . . .

INCOMING STUDENTS
of
MADISON COLLEGE
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PERSONAL AID GUIDE

To open a checking account or cash checks—Bank, Wilson Hall, 1st floor

To obtain a part-time job or financial aid—Mr. DeLong, Director of Student Aid

To obtain aid for headaches, colds, or other illnesses—Infirmary

To obtain textbooks, stationery, or personal supplies—P. O. lobby

To decide what to major in—Dr. E. L. Tolbert, Dean of Students, and Miss Phyllis Meek, Assistant Dean of Women, Alumnae Hall

To report a lost or found item—Lost and Found, Alumnae Hall (Office of Dean of Women)

To discuss a personal problem—Freshmen may contact Senior Counselor, Dean Garber, Dean Meek, Dean Tolbert, Dormitory Hostess; upperclassmen may contact Dean Garber, Dean Meek, Dean Tolbert, Dormitory Hostess.

To locate a campus friend—Refer to Student Directory (available in November) or secretary's office, Alumnae Hall

To purchase curtains, bedspreads, etc.—Local stores

To obtain complimentary tickets to campus movie—Office of Dean of Women, Alumnae Hall

To obtain a late permission—Mrs. Garber (Dean of Women), Alumnae Hall

To drop a course—Dr. Warren (Dean of College), Wilson, 1st floor

To change an examination—Dr. Warren (Dean of College) Wilson, 1st floor

To request permission for visitors—Dean Garber, Alumnae Hall

To move furniture—Mrs. B. Lenox, Director of Dormitories
ACADEMIC CALENDAR

1961

September 10—Dormitory assignment for new students: incoming freshmen and transfer students.

September 11-13—Orientation of new students: incoming freshmen and transfer students.

September 13—Registration of new students.

September 14—Adjustment of programs of spring registrants.

September 15—Beginning of classes: 8:00 A. M.

September 20—First semester convocation.

September 25—Last day on which changes in class schedules of students may be made.

November 9—Mid-semester grades for freshmen.

November 22—Thanksgiving vacation begins: 11:50 A. M.

November 27—Thanksgiving vacation ends and class work begins: 8:00 A. M.

December 15—Christmas vacation begins: 11:50 A. M.

1962

January 3—Christmas vacation ends and classes begin: 8:00 A. M.

January 18—1:30 P. M.—January 27—12:00 Noon—Examination period.

January 26—First semester ends: Noon.

January 29—Second semester begins: 8:00 A. M.

January 31—Second semester convocation.

March 14—Founders’ Day.

March 26—Mid-semester grades for freshmen.

April 19—Easter vacation begins: 11:50 A. M.

April 25—Easter vacation ends: 8:00 A. M.

May 5—May Day and Homecoming.

May 17—1:30 P. M.—May 26—12:00 Noon—Examination period.

May 27—Baccalaureate Service: 11:00 A. M.

May 27—Commencement: 2:15 P. M.

June 11—Intersession begins.

June 18—Summer Session begins.

July 10-11—Institute on Public Education.

August 10—Summer Session Ends.

September 17—First semester, 1962-63 Session, begins.
ADMINISTRATIVE OFFICES
AND SERVICES

Office Hours

The offices of the President, the Dean of the College, the Dean of Students, the Registrar, and the Directors of Admissions and Student Aid, Field Services and Placement, and Public Relations:

Monday through Friday: Saturday:
8:00 A. M.—12:00 Noon 8:00 A. M.—12:00 Noon
1:00 P. M.—4:00 P. M.

Students desiring conferences with the President should seek appointments, if possible, between 11:30 A. M. and 1:00 P. M. and between 2:00 P. M. and 4:30 P. M.

Office of the Dean of Women (Alumnae Hall)
Monday through Friday: Saturday:
8:30 A. M. Noon 8:30 A. M.—12:30 P. M.
1:00 P. M.—4:30 P. M.

Office of the Assistant Dean of Women (Alumnae Hall)
Monday through Friday: Saturday:
8:00 A. M.—12:00 Noon 8:00 A. M.—12:00 Noon
1:00 P. M.—4:00 P. M.

Office of Social Directors (Alumnae Hall)
Monday through Friday: Saturdays:
4:00 P. M.—6:00 P. M.
7:00 P. M.—10:30 P. M.
4:00 P. M.—6:00 P. M.
7:00 P. M.—11:00 P. M.
Sundays:
9:00 A. M.—1:00 P. M.
2:00 P. M.—6:00 P. M.
7:00 P. M.—10:30 P. M.

(Student Assistant in office during meal hours)

The Office of the Business Manager: (Mr. Howard K. Gibbons)
(Treasurer’s Office)
Monday through Friday: Saturday:
8:30 A. M.—11:30 A. M. 8:30 A. M.—11:00 A. M.
1:30 P. M.—3:00 P. M.
Students wishing conferences with the deans in Alumnae Hall should make appointments with the secretaries in the respective offices.

**The College Tea Room**

**Hours**

Monday through Friday:
7:30 A. M.—4:00 P. M.

**The College Stationery Store**

**Hours**

Monday through Friday: Saturday:
8:00 A. M.—12:00 Noon 8:00 A. M.—12:00 Noon
1:00 P. M.—4:00 P. M.

Mrs. Janise Way, Manager.

**Dining Halls**

No one should bring guests to dining halls without first buying tickets in the Dietitian's office during the following hours:

Monday-Saturday ............. 8:00 A. M.—12:00 Noon
2:00 P. M.— 4:00 P. M.

Sunday ......................... 8:00 A. M.—12:00 Noon

Prices for meal tickets:

Sunday dinner, regular school banquets, and special meals, $1.50; all other dinners, $1.25; breakfast, 50c; and lunches, 75c; supper bag, 25c.
Infirmary
Office of College Physician

Hours

Students will be seen ONLY during these hours—except in cases of emergency: 10-11 A. M.
1-3 P. M.
7-8 P. M.

Visiting hours: 5:00 P. M. to 6:00 P. M.

Weekday Bells

Hours

Rising bell... 6:45 A.M.       Sixth period...... 1:30 P.M.
Breakfast...... 7:15 A.M.       Seventh period..... 2:30 P.M.
First period... 8:00 A.M.       Eighth period..... 3:30 P.M.
Second period.. 9:00 A.M.       Ninth period..... 4:30 P.M.
Third period... 10:00 A.M.      Dinner............. 6:00 P.M.
Fourth period.. 11:00 A.M.      Study hour begins.. 7:00 P.M.
Fifth period... 12:00 Noon      Study hour ends... 10:00 P.M.
Lunch.......... 12:30 P.M.      Quiet period begins 11:00 P.M.

Note: On Wednesday afternoon lunch and classes are thirty minutes later than on other days. On Sunday breakfast is at 8:00 A.M. and dinner at 1:00 P.M.

Library

Hours

Weekdays: Morning: Evening:
8:00-5:00      7:00-10:00

Saturdays: 8:00-5:00

On Wednesdays the library closes at 12:00 noon and opens at 2:00 P. M. It is closed during vacation periods.
Money

Students deposit personal money at the office of the Business Manager for safekeeping and quick accessibility.

The Post Office

The college sub-station of the United States Post Office, located on the first floor of Harrison Hall, is under the supervision of the Postmaster, a Federal employee.

Both day students (men and women) and boarding students are required to rent post office boxes. Applications must be made at this office. Charges for the entire regular session will be one dollar ($1.00), payable at the opening of school.

There are three mails Monday through Friday, one morning and two afternoon; there are two mails on Saturday, one morning and one noon. First-class mail is put in the boxes Sunday between the hours of 4:30 P.M. and 5:00 P.M. Special delivery letters are delivered to the dormitories.

Registration

A change of legal name or home address is to be made known promptly to the Registrar, or the Dean of Women, the Business Manager, and the Post Office.

Marriage

Any minor student who marries without the full knowledge and consent of his or her parents may be required to withdraw from the college by the President. Such consent must be submitted in writing by the parents to the Dean of Women or the Dean of Students prior to the marriage. If required to withdraw, the student may not re-enter until the lapse of two full semesters or the equivalent.

A student twenty-one years of age or older must give written notice to the Dean of Women or the Dean of Students of his or
her intentions to marry. Failure to do so may result in the student being required to withdraw from the college by the President. If required to withdraw, the student may not re-enter until the lapse of two full semesters or the equivalent.

This regulation also applies during holiday periods of the school session.

**Infirmary**

Students are urged to make visits to the infirmary during Sick Call hours. Any student unable to attend classes on account of illness must report to the infirmary. One of the three registered nurses is on duty at all times and will treat minor illnesses. In case of emergency, she should be telephoned and she, in turn, will contact the physician when necessary. The College Physician is on call at other times to treat emergency cases only.

The infirmary staff will be of any assistance possible and facilitate the making of appointments with local dentists or physicians when requests are received. Medical excuses will not be given for dental work which is not an emergency or which has not previously been approved by Dr. Green. Students wishing to receive medical excuses due to illness must check with the infirmary before leaving campus for home.

Each student is urged to join the group accident insurance offered at a very fair stipend. This covers the cost of X-rays and treatments made necessary by accidents.

Permission not to participate in physical education classes will be granted only upon examination by and presentation of a signed excuse from the college physician.

Regular visiting hours for infirmary patients are from 5:00 to 6:00 p.m. The time limit is 15 minutes. Two visitors per patient are allowed at any one time. Isolation patients are not allowed visitors.

All students are expected to join in the mass chest survey when X-ray facilities are brought to the campus each year.

Students over 18 years are required to have a chest X-ray annually; those under 18 are not permitted to have an X-ray on campus, and must have one either at the Rockingham Health Center or at their own expense.
Back Campus

Back campus is considered to be the area behind the tennis courts, extending to the stream. A woman student is not to cross the stream or railroad tracks, unless with college approved groups and is not permitted on back campus after dark except in connection with approved group activities.

Tennis

Tennis courts of the college are open daily in appropriate weather (except on Sundays, when the hours are 2:30 P. M. to 7:00 P. M.)

Reservations for specific hours may be made on the main bulletin board in Reed Hall.

Students and guests may play tennis if proper tennis attire is worn.

“Riverwood”

The college owns a camp thirteen miles from Harrisonburg on the Shenandoah River, where groups of 15 to 25 students may arrange to spend week ends. It is imperative that information governing the use of the camp be obtained from the office of the Dean of Women by the groups before leaving the campus.

Laundry

Each article sent to the laundry must be marked with the student’s name. Clothes having collars should have the owner's name on the underside of the collar or collar band. Garments which do not have collars must be marked where the owner's name can be readily seen by the employees in the College laundry. “Iron-on” name tapes may not be used, as they come off in the laundering process. The College laundry will refuse any article sent to the laundry if improperly marked by the owner in any way.
Automatic Washing Machines

Automatic washing machines and dryers are furnished in Spotswood, Ashby, Logan, Gifford, and Wayland dormitories for the use of students. A quarter is placed in the machine for each washing.

Room Key

A room key for each student is secured in the College Stationery Store. A deposit of twenty-five cents, which will be refunded when the key is returned, is required.

Lost and Found

Lost and found articles are turned in to the office of the Dean of Women. Losses are to be reported promptly to the President of the Honor Council.

Assemblies

All students except waitresses and student teachers whose teaching conflicts with assemblies are required to attend assemblies, except in cases of emergencies for which excuses must come from the vice-president of the Student Government Association for women students and vice-president of SGO for men students. There is to be no talking, writing, or reading during assembly time.

Vacations

All dormitories are closed during the Thanksgiving, Christmas, and Easter vacations. Students must be out of the dormitories by 3:30 P. M. A student who must wait later than this is required to see the Dean of Women or the Assistant Dean of Women to make some arrangement to wait off campus.
Campus Calendar

The campus calendar is in the office of the Dean of Women. Information to be put on the calendar or received from the calendar should be given to or secured from the Secretary of the Dean of Women. Social events should be put on the calendar within one week before the event is to take place, and the proper form should be filed in the office of the Dean of Women.

Organizations are not to schedule meetings in recreation rooms, parlors or Alumnae Hall reception room without permission from the office of the Dean of Women.

Campus Social Events

Forms are provided in the office of the Dean of Women for all campus social events. These forms must be approved one week in advance during regular office hours in Alumnae Hall. The event must be placed on the campus calendar.

Babysitting

Babysitting is permitted in faculty homes and minister's homes. The student must be brought back to her dormitory by 12:15 a.m. following a formal dance, or by 11:30 p.m. on other nights. Permission is not granted for students to stay overnight.

Parental approval is necessary for students who wish to babysit. Permission is also obtained from the Dean of Women.

Visitors on Campus

1. Overnight guests are welcome on weekends. They are registered with the dormitory hostess who will notify the office of the Dean of Women. Guests will observe the same regulations as students. A charge of $1.50 a night for an overnight guest is paid to the dormitory hostess or the director of dormitories. Prospective students are not subject to this fee.
2. Alumnae of the college are always welcome and are not charged for room accommodations for a period not exceeding two days. Those who remain for a longer period will be charged the regular rate of $1.50 a day.

3. Students who have invited prospective students to spend the weekend on campus should notify the office of the Dean of Women five days in advance of the proposed visit.

**Campus Movies**

1. Students may attend the campus movies on the presentation of their lyceum tickets.

2. Resident students having out-of-town guests on the campus may get complimentary guest tickets from the office of the Dean of Women.

3. Day students living outside of the corporate limits of Harrisonburg will be entitled to season complimentary movie guest tickets. Women day students living in Harrisonburg who are too far from campus to attend movies unaccompanied by another person may secure special escort tickets from the business office upon payment of the amusement tax.

4. Persons other than students, special guests, and employees of the College are not permitted to attend the College movies since the College is a non-commercial user of films.

**Limited Cut System**

The limited cut system of Madison College allows for class cuts as follows:

First semester freshmen may have one cut in each class. The number of cuts for all other students for each course shall correspond to the number of class meeting per week; however, in no case will more than three cuts be allowed in any course. Students whose scholastic indices in the previous semester are 3.25, or better, may have unlimited cuts. Any student may, however,
fail to receive credit in a course if he or she has excessive absences, regardless of whether the absences are due to personal or professional reasons.

Absences due to medical or professional reasons are not included in the number of cuts allowed, providing an excuse is secured from the proper person and presented to the instructor within one week after the absence occurred. Absences for professional purposes, field trips, conventions, athletic and must groups, and the like, are handled by the Dean of the College. Excuses for absences due to illness of a student while on campus are obtained from the college physician. In case of illness in the family, an excuse may be given provided a doctor's statement is presented to the Dean of Students or the Dean of Women. All women students must secure excuses for other absences from the Dean of Women; all men students from the Dean of Students.

A double-period, such as a lab, is considered as one class meeting, and when such a double period is cut, it is counted as only one cut. Cuts taken before examinations are counted as single cuts. Cuts taken for the last meeting of a class before a holiday or the first meeting of the class after the holiday, are counted as double cuts.

A student planning to be married during the school session should consult the Dean of Women in regard to receiving excused cuts for a four-day period.

Instructors are not responsible for giving make-up tests to absentees when tests have been announced unless the students have excused absences; if excused they will be allowed to make up the work missed, including tests. Instructors will not give make-up tests to students who have been suspended from campus for a certain period of time during a semester or to others whose absences have not been excused by the Attendance Committee.

A student who overcuts one or more classes forfeits one complete set of cuts for each overcut for the following semester. In addition, the following penalties are given: one overcut—a week's strict campus; two overcuts—two weeks' strict campus;
three overcuts—absence probation; four or more overcuts—a recommendation for suspension.

Day students who overcut will be recommended to the Student Council for campus restriction.

**Participation In Community Activities**

The Administration is in favor of participation by the students in appropriate community activities. However, experience indicates that, in the absence of a policy governing the participation of students in community activities, many students might give much more time to community projects than they could afford without detriment to their studies. Therefore, the following statements set forth the conditions for such participation:

1. With the approval of the President or of the Dean of the College, students may perform individually, in groups, or as members of an organization directed by a member of the college staff at any banquet or meeting of a civic club or organization.

2. Boarding students may not perform in minstrel, variety shows, fashion shows, and the like which are held in order to raise money for any organization, regardless of the worthiness of the cause.

3. Parents of day students have the responsibility for decisions regarding participation of such students in community activities. However, such students who participate in performances for which admission is charged shall do so without the use of the name of Madison College in publicity, in the programs, or in any other way that would indicate that they are participating as Madison students.

4. College organizations, composed entirely or partially of boarding students may not perform at any event open to the public to which admission is charged.
5. College organizations desiring to participate at private functions may apply for permission to do so through designated channels, and the approval of the President or of the Dean of the College must be secured.

**Overnight Absences On Or Off Campus**

1. A student may leave her dormitory for the night with permission of the Dean of Women or the Assistant Dean of Women.

2. Overnight visitation in another dormitory is permitted for sophomores, juniors, and seniors on Friday and Saturday nights.
   Overnight visitation is permitted for freshmen on Saturday nights, with visitation by students in the upper classes in freshman dormitories also limited to Saturday nights.

3. Overnight visitation is not permitted in a room where a student is on “strict campus,” except when an off-campus guest has made previous plans for visiting the campus.

4. When spending the night in another dormitory or sorority house, a student signs the list in her housemother’s room, has her housemother approve one overnight slip to be presented to the housemother of the building to which the student is going.

5. Overnight absences off campus may be made in accordance with the Parental Approval Form.

6. A first-semester freshman must be at college for a month before she has any overnight leaves. During this time, in the case of unusual circumstances, an application may be submitted to the Dean of Women for a week-end or overnight absence.

7. All upperclass students should sign out for a week-end trip before Thursday at 3:00 P. M. with their respective full-time dormitory hostess, social center hostess, or in the office of the Dean of Women on Thursday, between 8:00 A. M. and 3:00 P. M.
Freshmen sign out at the office of the Dean of Women, Thursday between 8:30 A. M. and 3:00 P. M.

Any change of plans must be made known at the office of the Dean of Women. If a student signs out late three times during a semester, she is automatically given a call-down.

8. A student is to leave campus and return to campus at the time she signed to do so. A student is not permitted to travel from the college at night except under extenuating circumstances. If an emergency arises and plans must be changed, a student must wire or telephone the office of the Dean of Women.

A student having an eight or nine o’clock class shall sign in by 11:00 P. M. the night before, unless she lives within reasonable distance from the college or is accompanied by a parent, by another close relative, or by a mature person with written approval of her parent.

9. After a week-end or holiday off campus, a student is to be in her dormitory by 10:30 P. M. if returning by car, and not later than 12:00 P. M. if returning by bus. If special permission is needed to sign in at a later time, permission must be obtained from the office of the Dean of Women.

10. For visiting in town, an upperclass student need have only one letter of invitation from her hostess. When a letter has been filed in the Office of the Dean of Women, a student may visit in the home of the writer without a letter for each visit.

11. A freshman may spend the night with parents or close relatives in town, and she may stay in faculty homes only when an invitation is extended through the office of the Dean of Women. She may also spend one night a month in the home of a day student, provided visits are not made in homes where dates are living or staying, and that an advanced written invitation to visit is extended through the office of the Dean of Women.
Cars on Campus

1. Registration—All students (day and resident) must register in the office of the Business Manager any cars that they use regularly for coming to or from campus or that are kept on campus. Car registration for day students and for students over 23 years of age must be completed when registering for classes.

2. Parking—Cars must be parked in designated places.

3. "Parking and Traffic Regulations" is a booklet prepared as an aid to students who have cars on campus. The students using cars on campus should obtain a copy from the Business Office and become familiar with the rules set forth therein.

4. Seniors—Seniors have been awarded the privilege of having cars on campus at certain times of the year according to the following:
   a. Seniors may bring cars to campus for approximately the last month before graduation.
   b. Such cars must be registered and must not be used generally for trips to and from town or for other un-approved trips.
   c. Such cars may be used for weekend trips with the approval of the Dean of Women.
   d. Failure to comply with the Parking and Traffic regulations on the campus will jeopardize continuance of the privilege to keep a car on campus.

5. Students 23 years or older—Students who are 23 years of age or older may keep cars on campus and use them at their own discretion provided they follow the regulations governing the use of cars on campus.

6. All students—With written permission of their parents, filed in the office of the Dean of Women, students may bring cars
to campus for transportation to and from their homes:

a. to college in September provided they are taken home the weekend following the opening of school.

b. on weekends immediately prior to and at the end of all scheduled holidays provided they are taken home the weekend immediately following the holiday period.

c. the last weekend before the end of first semester provided they are taken home the following weekend.

d. the last weekend before off-campus student teaching.

It is not necessary that cars brought to campus for the above occasions be registered.

7. General conditions—Students driving cars back to campus must be back by 9:00 P. M., unless they secure special permission for later return from the Dean of Women.

Before driving cars of other persons, a student must present a letter of approval to the Dean of Women to obtain permission. If a student carries a passenger in his (or her) car and makes any monetary charge whatever to the passenger (direct charge or reimbursement of expenses), then it is no longer necessary for the passenger to prove the student guilty of gross negligence if an accident occurs (all that has to be proved is that the student was guilty of ordinary negligence, which is easier to prove). Reimbursement for traveling expenses does not void Standard Virginia Automobile policies; but the law requires greater caution on the part of the vehicle owner/or driver. Under certain conditions, it is possible for a student to be in violation of the State Corporation Commission laws concerning “for hire” transportation, if passengers are carried for a monetary charge.

8. Students others than those indicated above may not bring cars to Harrisonburg or Rockingham County except temporarily for emergency situations; requests must be submitted through the office of the Dean of Women and have approval in advance by the President, or in his absence, by the Dean of the College.
Alma Mater

Mary Funk Slaughter

O Alma Mater, to thy name we'll ever faithful
be, lift learnings' torch to brighter flame, shed honors lighten thee. Where mountain blue meets sunset glow, our college stands serene with passing years its friendships grow in memory ever green. O Madison, may wisdom clear guide us and prosper time. We give thee, Alma Mater, dear our love and loyalty, our

love and loyalty.
CLASS SONG

Words and Music by
Alice Greeley
Adair McConnell

Of our college we will sing; A song of endless praise,
the classmates and the fun, we'll remember all our days, The
things that we have done and the knowledge that we've
won. O Madison, O Madison, we'll love and cherish thee. In the

greens of Shenandoah stands our Alma Mater strong; A
symbol of fulfillment, and to her we'll sing our song, A

song of lasting friendship and fond memories of you. O

Madison, O Madison, to thee we'll ever be true.
GRACE

For thy gracious blessing
For thy wondrous word
For thy loving kindness,
We give thanks, O Lord.

AMEN.

—LESTER S. BUCHER
DORMITORY TELEPHONE DIRECTORY

College (during day)................................. 434–6756
College (when local exchange closed)

Dean of Women................................. 434–6757
Heating Plant................................. 434–6758

Ashby Hall................. 1st Floor............. 434–9121
Ashby Hall................. 2nd Floor............. 434–9122
Carter House................................. 434–9139
Cleveland Hall................. 1st Floor............. 434–9136
Cleveland Hall................. 2nd Floor............. 434–9137
Cleveland Hall................. 3rd Floor............. 434–9165
Converse Hall................. 1st Floor............. 434–9123
Converse Hall................. 2nd Floor............. 434–9124
Converse Hall................. 3rd Floor............. 434–9125
Day Students Room......................... 434–9045
<table>
<thead>
<tr>
<th>Building</th>
<th>Floor</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gifford Hall</td>
<td>1st Floor</td>
<td>434–9019</td>
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<tr>
<td>Gifford Hall</td>
<td>2nd Floor</td>
<td>434–9062</td>
</tr>
<tr>
<td>Gifford Hall</td>
<td>3rd Floor</td>
<td>434–9155</td>
</tr>
<tr>
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<td>Basement</td>
<td>434–9063</td>
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<td>Home Management House</td>
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<td>434–9157</td>
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<td>Jackson Hall</td>
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<td>434–9126</td>
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<td>Jackson Hall</td>
<td>2nd Floor</td>
<td>434–9127</td>
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<tr>
<td>Johnston Hall</td>
<td>1st Floor</td>
<td>434–9132</td>
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<td>Johnston Hall</td>
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<td>434–9133</td>
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<tr>
<td>Lincoln House</td>
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<td>434–9143</td>
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<td>Logan Hall</td>
<td>1st Floor</td>
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<td>Messick House</td>
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<td>434–9141</td>
</tr>
<tr>
<td>Nicholas House</td>
<td></td>
<td>434–9168</td>
</tr>
<tr>
<td>Sheldon Hall</td>
<td>1st Floor</td>
<td>434–9120</td>
</tr>
</tbody>
</table>
Sheldon Hall .......................... 2nd Floor .... 434–9131
Shenandoah House .......................... 434–9142
Spotswood Hall ....................... 1st Floor .... 434–9059
Spotswood Hall ....................... 2nd Floor .... 434–9135
Sprinkel House .......................... 434–9130
Wayland Hall ................. 1st Floor .... 434–9008
Wayland Hall ................. 2nd Floor .... 434–9064
Wayland Hall ................. 3rd Floor .... 434–9145
Wayland Hall ................. Basement .... 434–9065
Zirkle House .......................... 434–9112
ENFORCEMENT OF REGULATIONS

All rules and regulations, except where otherwise specified, that are carried in the Student Handbook and the College Catalog shall be enforced by the Women’s Student Council and the Men’s Student Court.

The members of the student body individually observe the following regulations and report to the Student Council any violation by any members that would be harmful to the individual or to the college.

The President and Faculty of the College are the final authority upon all matters and questions pertaining to student government for both men and women students. If, in the judgment of the President, Dean of Students, or the Dean of Women, the Student Council or Men’s Student Court has given a penalty which is deemed insufficient, the case may be referred to the Faculty Judiciary Committee for review and recommendation to the President for appropriate action.

SOCIAL ACTIVITIES

Student activities are designed to develop the poise, self-confidence, and graciousness that are essential to a young woman’s success in a homemaking, professional, or business career. The Dean of Women, Assistant Dean of Women, chaperones, hostesses, the Social Committee, and the Standards Committee exercise general supervision over all the social activities of the student, and encourage every means for wholesome enjoyment and increased self-responsibility.

PARENTAL APPROVAL CARD

The Parental Approval Card is a special form which the parent of each student signs and gives permission for the social activities of the student. Each student is responsible for knowing the privileges awarded and the restrictions placed upon her by her
parent. The Parental Approval Card of each student is on file in the office of the Dean of Women and may be checked at any time by the student. Any action of the student which is not in accordance with her Parental Approval Card will be subject to an investigation by Student Council and subsequent penalty.

GENERAL CONDUCT

If there is any question as to the appropriateness and good taste of a girl's conduct anywhere, whether or not under college jurisdiction, the Student Council is justified in questioning the student and taking appropriate action.

POSSSESSION AND USE OF ALCOHOLIC BEVERAGES

Madison College does not approve the use of alcoholic beverages by its students. The possession or use of alcoholic beverages on the campus and at college-sponsored functions is strictly prohibited.

The use of alcoholic beverages by Madison students is prohibited within the City of Harrisonburg. The Student Council will question students when there is evidence of misconduct caused by or connected with drinking alcoholic beverages, whether on campus, in Harrisonburg, or elsewhere; if guilt is established, appropriate penalties will be given by the Student Council.

Any infraction of these regulations may result in suspension or expulsion.

When students are accompanied by their parents or guardians, they will be primarily responsible to them for conduct governed by these regulations.
It is assumed that a Madison student will, at all times and in all places, uphold high standards of conduct and appearance.

Always keep in mind that “Liberty is not the right to do as you choose; it is the responsibility of choosing what is right.”
DATING REGULATIONS FOR ALL STUDENTS

1. A student may date according to her Parental Approval Form.

2. A student may date men in Harrisonburg and Rockingham County if they are on the “Approved List of Callers” in the office of the Dean of Women. To place his name on the “Approved List”, a man must:
   a. Have the rating of at least a high school senior or, if he is out of high school, be at least 18 years of age.
   b. Obtain a letter of recommendation from a faculty member and the approval of the President of the College.

   All men students, former men students, and sons of faculty member (over 18 years of age) of Madison College are on the Approved List.

3. A student may not date men students who have been expelled or suspended from Madison College.

4. A student may arrange no more than three blind dates at one time and must sign for all blind dates by 6:00 p.m. Under extenuating circumstances, the hostess of the dormitory may grant permission for a student to sign for a blind date after 6:00 p.m. The student having the date is responsible for signing the blind date book in her social center.

5. All Sunday morning dates are church dates. Sunday afternoon dates may be received as early as 2:00 p.m. unless they are dinner dates after church or unless special permission is obtained from the housemother; freshmen obtain this permission from social directors in Alumnae.

6. Certain establishments in and around Harrisonburg have been declared “Off Limits” for Madison students. The names of these establishments are posted in Alumnae for freshmen and in the date books for upperclassmen.
7. Dates are not to come any closer to the dormitory than the sidewalk in front of and behind the dormitories. Dates are not to walk on sidewalks behind sorority houses.

8. Students are not to sit in parked cars with dates after dark on campus for more than five minutes.

9. Students may wear sports attire with a date to go bowling and to a drive-in restaurant afterwards, but she may not enter any public place.

10. Students may not attend cabin parties in the vicinity of Harrisonburg.

11. Students with dates may not ride with more than six persons in cars with only two seats. In station wagons, the number shall not exceed the normal capacity of the vehicle.

12. Students are responsible for knowing the guest hours of the dating centers.

**Freshman**

1. She may have three nights per week off campus, with or without a date; this does not include Sunday morning church services but does include all other church activities. (A week begins Monday morning at 9:00 a.m. and runs through to Sunday night.)

2. She may date four nights a week, but since she can only have three nights per week off campus, one of these dates must be on campus.

3. Riding limitations are as follows:
   a. Monday-Friday: riding without a particular designation is allowed one night.
   b. Saturday: riding is allowed from 12:00 noon until 11:00 p.m.
   c. Sunday: riding to church services within 25 miles of Harrisonburg, to dinner, and in the afternoon is allowed.
4. She meets her date in Alumnae Hall only.

5. She signs out as follows:
   a. When leaving campus *without a date*, she signs a yellow off-campus slip in the dormitory only for the following occasions:
      (1) When leaving the campus after 6:00 p.m.
      (2) When she knows she won’t return to campus until after 6:00 p.m.
      (3) When going with students or relatives on picnics or similar type day trips.
   b. For each date, either on or off campus, she signs a date slip in Alumnae Hall and an off campus slip in the dormitory.

6. For day trips, the following procedures apply:
   a. Pre-planned day trips, with a date, should be approved in the office of the Dean of Women before the day of the trip.
   b. In the event of emergencies concerning long day trips, with a date, telephone calls should be made to parents by the freshman to secure parental permission, provided a letter of permission is not on file.
   c. Church or college sponsored trips are approved in the office of the Dean of Women one week before the trip.

**Irregular Freshmen**

1. She signs an off-campus slip, date slip, or day trip slip in her dormitory. She does not sign the date book.

2. Men may call at the respective dormitories.

3. She may ride with a date one night during the week, Monday through Friday. On Saturday, she may ride with a date from noon until 11:00 P.M.

4. On Sunday she may ride with a date to church services within 25 miles of Harrisonburg, to Sunday dinner, and on Sunday afternoon until 10:30 p.m.
**Sophomores**

1. She may date any five nights during the week until 10:30 p.m. and on Saturday until 11:00 p.m. She may, on Saturday, remain in the dating center with her date until 12:00 midnight.

2. She may have late permission once a month until 12:00 midnight for an appropriate reason. (See late permissions.)

3. She may secure late permission once a week to attend the late movie with a date. Permission is secured from the office of the Dean of Women.

4. She may receive dates at her dormitory. (See dating hours in social centers.)

5. She signs the date book in her dormitory.

**Juniors**

1. She may date any evening until 10:30 p.m. and on Saturday until 11:00 p.m. On Saturday, she may remain in the dating center with her date until 12 midnight.

2. She may have unlimited late permission until 12:00 midnight and two 1:00 a.m. late permissions a month for an appropriate reason. (See late permissions.)

3. She may secure late permission twice a week to attend the late movie. (See late permissions.)

4. She signs the datebook in her dormitory.

**Seniors**

1. She may date any evening during the week until 11:00 p.m. and on Saturday until 12 midnight.

2. She may have unlimited permissions until 1:00 a.m. for an appropriate reason. (See late permission.)
3. She may stay out until 11:00 p. m. any night, provided she remains on campus from 10:30 until 11:00 p. m. This privilege applies to visiting between upperclass dormitories and sorority houses. (This privilege is extended only to members of the Senior Class, not to students 21 years of age who enjoy senior privileges.)

4. She may secure late permission twice a week to attend the late movie with a date. (See late permissions.)

**Senior Privileges**

Students 21 years of age or older, regardless of class, shall receive senior privileges provided they have parental approval, and that they sign out just as seniors do. Every student becoming 21 during a semester will report her birthday to the Dean of Women’s office before she may receive senior privileges. Students 21 years of age and over may date only men on the Approved List.

**LATE PERMISSIONS**

Late permissions for students, with dates, are given in Alumnae Hall, by the Social Directors, for the following appropriate reasons:

1. Visiting friends in or near Harrisonburg
2. Making long trips
3. Attending athletic events or special programs at some distance from the college
4. Going to a movie and getting something to eat afterwards
5. Going to a late movie. Students must return to campus within twenty minutes after the ending of the movie.

Permission for any other reason must be secured from the Dean of Women during office hours.

Late permissions to attend the last movie with a date are obtained in Alumnae Hall only between the hours of 8:00 p. m.—
9:00 p.m. Juniors and Sophomores having 12:00 midnight privileges (not movies) receive their late permissions in Alumnae Hall during office hours; they are not given after 10:00 p.m.

A student who has a late permission slip is responsible for giving the slip to her house president and for signing her slip when she returns to her dormitory.

**Dancing**

A boarding student is permitted to dance in Harrisonburg only at the college, in private homes, and other places approved by the Dean of Women for a special occasion. Dancing either on campus or in public places is not permitted on Sunday.

The following regulations apply to all dances given at the college:

1. Formal dances begin at 8:30 P.M. and end at 12:00 midnight. Students may leave before the end of the dance as long as they remain on campus with their date.

2. No drinking is allowed.

3. At all formal dances girls wear formal dress, and escorts wear tuxedos, tails, or military uniforms.

4. Spectators at formal dances must wear Sunday dress.

**Coffee Hours**

Coffee hours are held for all classes, following a formal dance, in each dormitory used for a dating center. These are scheduled between 12:15 and 1:15 a.m. Any student not attending a coffee hour must be in her dormitory by 12:15 a.m. Any student attending a coffee hour must be there by 12:15 a.m. and must remain at the coffee hour for the entire period. She must be in her own dormitory by 1:20 a.m.
Out-of-Town Dances and Engagements

A student is allowed to attend dances and have other engagements at other colleges under such conditions as the Dean of Women may prescribe, provided:

1. She has parental approval.

2. The young man with whom she has a date notifies the Dean of Women giving the name and address of the place at which she will stay.

3. She does not return to the campus (Madison) following a dance unless she is with a college chaperoned group.

4. She meets other conditions which may be established by the Dean of Women or the Assistant Dean of Women with the approval of the President.

Conduct while absent from campus which reflects discredit on the College subjects a student to disciplinary action.

Women students who attend dances and other social functions at men's colleges shall be required to stay overnight at approved homes, and must report to such homes not later than one hour after the dance or other social function is over.

Upon arrival in the city, a student should report to her hostess as soon as possible, preferably by going to the house or by telephoning if the former method is not feasible. The hour of 8:00 p. m., in consideration of the hostess, is the deadline for such reporting. Students may not go out in the morning before 7:00 a. m.

A student may ride to and from dances at other colleges with a date provided she reaches her designation before 8:00 p. m. and provided the Dean of Women has a letter on file from her parents for each trip.

DAY TRIPS

1. Any trip without a date in a car beyond city limits is considered a day trip.
2. Students going to homes in town, even though walking, must sign out for a day trip unless they are going to the Canterbury Club, Wesley Foundation, or the Baptist Student Center.

3. If invited to go on a day trip by anyone (not her date) when off campus, a student should call the office of the Dean of Women, the hostess of her dormitory, or her dormitory floor.

**Strict Campus**

A student under strict campus regulations must forfeit visits in dormitories other than her own, parties in dormitories, social affairs of clubs and organizations, dates, sunbathing, trips to establishments just off campus, and trips to town and out of town. She may not go in the tea room.

Students on strict campus may not be excused for: (1) sing-spirations; (2) movies; (3) lyceum programs; (4) social functions of campus organizations; (5) concerts and recitals unless attendance is required for class; (6) athletic events (spectator); and (7) campus dance week ends. However, in the event of pre-planned week ends at other colleges or athletic events in which the student is a participant, the decision will be left to the President of the Student Government Association.

Students excused from strict campus will make up two days for every day they are excused for social activities and one day for every day missed for illness or death in the immediate family.

**Room Restriction**

A student under room restriction will be under the same restrictions as under strict campus. In addition, she will be restricted to her room except for classes, meals, work in the college library, and church. She will not be excused from restriction under any circumstances other than death, serious illness in her family, or in the case of a wedding in which she is a participant. Students under room restriction who are excused for social activities shall make up two days for each day, and those who are excused for family illness or death will be required to make up one day for every day missed.
DORMITORY REGULATIONS

1. The Dormitory Council is a self-contained unit consisting of a president, a vice president and from two to four proctors for each floor, and a hostess, who serves in an advisory capacity. This council, which is in charge of all regulations affecting the living of the resident group, meets every two weeks to discuss problems of group living. The president represents the dormitory residents on Inter-dormitory Council.

2. Each member of the dormitory is responsible for cooperation with the Dormitory Council, the Dean of Women, the Assistant Dean of Women, the Dean of Students, and the President of the College to promote the wholesome welfare of all women in her dormitory.

3. The Dormitory Council may give call-downs or other suitable penalties for violations. If a case is serious enough to warrant a penalty of strict campus, it should be referred to Student Council.

4. Penalties are administered to students who are late returning to dormitories (less than 15 minutes by the House Council; over 15 minutes by Student Council).

5. All dormitory meetings are compulsory, as at these the discussion of matters which are of concern to all dormitory residents takes place. Attendance will be checked by hall monitors and call-downs will be issued for unexcused absences.

6. No student may open the door of a dormitory after it has been locked for the night without first securing permission from the hostess, or unless she has previously been asked to admit a student who has late permission.

7. Only during fire drills are students to use fire escapes.

8. Only the vice president or the monitor of the hall is to answer a hall telephone between 11:00 p. m. and 6:00 a. m.

9. Students are not to leave the dormitory before 6:00 a. m.

10. Quiet hours for study and personal work are observed in the dormitories each evening from 7:00 p. m. to 10:00 p. m. with the exception of Saturday and Sunday. After 11:00 p. m. each night, quiet hours are again observed.
11. On week nights lights must be turned out by 12:00 midnight. On Saturday nights all lights must be turned out by 12:30 a.m. On night of formal dances, regulations for lights will be posted in the dormitories.

12. All freshmen, sophomores, and juniors must be in their rooms at 10:30 p.m. on week nights and 11:00 p.m. on Saturday nights in order that they may be accounted for by the hall monitor. Seniors must be in their rooms at 11:00 p.m. each night.

13. Students are not to sleep in the room with the door locked—this is a safety precaution.

14. All dorms are closed during the Thanksgiving, Christmas, and Easter vacations, and students must be out of the dorms by 3:30 p.m. A student who is unable to leave by 3:30 must see the Dean of Women or the Assistant Dean of Women.

**FIRE DRILLS**

The Fire Drill officers and their duties are set forth in the Student Government Association Constitution. Fire Drill instructions are posted in each dormitory.

Only the appointed fire chief for the dormitory shall sound the alarm, except in the case of fire. No one may be excused from a fire drill and call-downs are given for violations. Authority for giving call-downs for violations rests with the dormitory fire chief.

**DAY STUDENTS**

All day students, while on campus, are under the same regulations as boarding student, with the exception of signing-out procedures. They must, therefore, attend all assemblies and must not cut campus.

When day students are given a penalty equivalent to strict campus, they are placed on campus restriction. Campus restriction is the forfeiting of the privilege to: (1) visit in dormitories; (2) attend social affairs of clubs and organizations; (3) sunbathe on campus; (4) attend the campus movie; (5) attend singspiration; (6) attend athletic events as a spectator; (7) attend a campus dance; and (8) visit the tea room.
GENERAL REGULATIONS FOR ORGANIZATIONS

1. There shall be a standing committee called the Student Organization and Activities Committee to coordinate student activities and record honor points. This committee shall consist of four students approved by the Student Council, the Recorder of Points, the Dean of Women and three faculty members appointed by the President of the College. The Recorder of Points shall act as chairman.

2. Each organization shall submit each semester a report to the Dean of Women and to the Recorder of Points.

3. Each organization shall set up a budget for the year and shall submit a detailed financial report to the College Treasurer each semester.

4. Each organization may arrange for a Wednesday assembly program during the school year. If an organization wishes to have a called assembly program the President shall contact the President of the Student Government Association for a Wednesday assembly; the President shall then contact the Chairman of the Assembly Programs Committee.

5. The time and place of regular meetings of all campus organizations shall be cleared with the Chairman of the Student Organizations and Activities Committee.
   a. Regularly scheduled meetings have priority over special or called meetings.
   b. The schedule of organizations’ meetings is made available to the student body by the Chairman of the Student Organizations and Activities Committee.

6. The point system provides that
   a. a student whose previous semester average was 3.7 or higher may have unlimited points;
   a student whose previous semester average was 3.5 to 3.7 may carry 14 points during the current semester;
a student whose previous semester average was at 3.00 may carry 12 points during the current semester;
a student whose previous semester average was at least 2.00 may carry 10 points during the current semester;
a student whose previous semester average was below 2.00 may carry 3 points during the current semester.
Incomplete grades are included in a student’s semester average.

b. The president of each organization shall report to the Recorder of Points the names of all members, officers, and any changes occurring during the year.

c. Each woman student shall have a record filed with the Recorder of Points, containing a list of all her activities, club memberships, and offices held under the point system, and the points received by her.

d. No student shall hold the presidency of more than one organization that comes under the point system.

e. All points for officers shall include points for membership.

f. A student can be a member of only one of the following: Glee Club, Orchestra, or Varsity Teams.

g. No student shall hold the same office two years in succession without the permission of the Student Organizations and Activities Committee.

h. If an organization is formed, or if new officers are created within an organization, the organization shall have the authority to evaluate the points its respective officers shall hold, and submit the same to the Recorder of Points and the Student Organizations and Activities Committee for approval.

i. The Recorder of Points shall notify the President of an organization, as well as the officer involved, regarding any overload of the number of points carried by that particular officer. Any student carrying more than her maximum number of points during a semester shall be required to drop her excess number of points immediately.
j. The Student Organizations and Activities Committee has the power to reduce the number of allowable points of the president of an organization if she is delinquent in submitting her semester reports.

7. Any organization applying for admission on this campus must file a request for approval with the Chairman of the Student Organizations and Activities Committee, the Faculty, and the President of the College.
   a. For a local organization to affiliate with a national organization, a request must be made to the Chairman of the Student Organizations and Activities Committee for such an affiliation, and it must be approved by the President of the College and the Faculty.

8. In order to maintain official standing on this campus every organization must have a copy of its current constitution filed with the Chairman of the Student Organization and Activities Committee and the Dean of Women.
   a. The Student Organizations and Activities Committee is authorized to place an organization on probation if advisable.
   b. An organization may dissolve by giving written notice to the Student Organizations and Activities Committee and arranging for the disposal of its funds.

9. There are to be no club or organization meetings one week before semester examinations.
POINT SYSTEM OF STUDENT ORGANIZATIONS

Student Government

President .................................................. 10
Vice President ........................................... 8
Secretary .................................................. 6
Treasurer ................................................... 5
Recorder of Points ....................................... 6
Editor of Handbook ...................................... 5
Business Manager of Handbook ....................... 2
Members of Council ..................................... 4
House President ......................................... 4
House Vice President .................................... 3
Members of House Council ............................. 2
Chairman Social Committee ........................... 7
Members of Social Committee ........................ 4
Chairman of Standards Committee .................. 7
Members of Standards Committee .................... 4
Members of Student Organizations and Activities Committee ............................................ 3
Members Student-Faculty Committee .............. 3
Chairman Junior Marshals ............................. 3
Junior Marshal ............................................ 2
Head Usher ................................................ 3
Assistant Head Usher ................................... 2
Usher Secretary ......................................... 2
Ushers ...................................................... 1
Chairman Recreation Council .......................... 7
Members Recreation Council .......................... 4
Campus Fire Chief ...................................... 4
Assistant Campus Fire Chief .......................... 2
Dormitory Fire Chief ................................... 1
Fact Finders ............................................. 1
Honor Council

President ................................................. 10
Vice President ........................................... 6
Secretary ................................................... 6
Members of Council ................................. 4

Y. W. C. A. ¹

President .................................................. 10
Vice President ............................................ 7
Secretary ................................................... 4
Treasurer ..................................................... 6
Member of Cabinet ................................. 3

Women’s Athletic Association

President .................................................. 10
Vice President ............................................ 5
Secretary ................................................... 5
Treasurer ..................................................... 4
Sports Leader .............................................. 3
Extramural Coordinator ........................... 3
Intramural Coordinator ............................ 3
Class Representative .............................. 2

Breeze

Editor-in-Chief ........................................ 10
Business Manager ..................................... 9
Associate Editor ....................................... 6
News Editor ............................................... 5
Copy Editor ............................................... 5
Headline Editor ......................................... 5
Make-Up Editor .......................................... 5

¹Young Women’s Christian Association.
Feature Editor ................................................................. 5
Rewrite Editor ................................................................. 5
Editorial Editor ................................................................. 3
Sports Editor ................................................................. 5
Circulation Manager ......................................................... 5
Advertising Manager ....................................................... 5
Photographer ................................................................. 3
Typist ......................................................................... 2
Ad Collectors ................................................................. 3
Head Reporter ............................................................... 3
Reporters .................................................................... 3
Distributors ................................................................. 1

Bluestone

Editor-in-Chief ............................................................... 10
Assistant Editor ............................................................... 6
Members of Editorial Staff ............................................... 2
Art Editor ................................................................. 5
Business Manager ......................................................... 9
Members of Business Staff .............................................. 2
Copy Editor ................................................................. 6
Chief Typist ................................................................. 4
Section Editor ............................................................. 4

Classes

Senior Class

President ................................................................. 8
Vice President ............................................................. 5
Secretary ................................................................. 4
Treasurer ................................................................. 5
Business Manager ....................................................... 4
Class Sports Leader ..................................................... 2
Class Reporter .......................................................... 1
Junior Class

President ........................................... 7
Vice President .................................... 5
Secretary ........................................... 3
Treasurer ............................................ 4
Class Sports Leader ............................... 2
Class Reporter .................................... 1
Parliamentarian ................................... 1

Sophomore Class

President ........................................... 7
Vice President .................................... 4
Secretary ........................................... 3
Treasurer ............................................ 4
Class Sports Leader ............................... 2
Class Reporter .................................... 1

Freshman Class

President ........................................... 6
Vice President .................................... 4
Secretary ........................................... 2
Treasurer ............................................ 4
Class Sports Leader ............................... 2
Class Reporter .................................... 1

Sororities

Panhellenic Council Chairman .................. 6
President ............................................. 6
Other officers ...................................... 3
Clubs

Concert Choir; President ........................................ 5
    Business Manager ........................................... 5
    Librarian ...................................................... 1
Madrigals; President ........................................... 5
    Secretary ....................................................... 3
Stratford; President .......................................... 7
    Business Manager ........................................... 5
Presidents of other clubs ..................................... 5
President of Cotillion .......................................... 4
President of German ........................................... 4
Club Reporters .................................................. 2
Librarian of Orchestra ........................................ 1
Officers of clubs (except Sergeant-at-Arms) .............. 2
Editor of the Chrysalis ....................................... 5

Honor Societies

President of Kappa Delta Pi .................................... 6
President of Kappa Pi .......................................... 5
President of Pi Omega Pi ...................................... 5
President of Sigma Alpha Iota ................................. 6
    Other officers ............................................... 3
President of Sigma Phi Lambda ............................... 5

OFFICERS OF CHURCH ORGANIZATIONS SHALL RECEIVE NO POINTS
STUDENT ORGANIZATIONS

Student Government Association

Courtney "Co Co" Miller ................................. President
Sandra Whitt .............................................. Vice President
Charlotte Wooten ....................................... Secretary
Lynda Kern ................................................. Treasurer
Betty Harrington ......................................... Recorder of Points
Doris Humphries .......................................... Editor of Handbook
Ann Forrester ............................................ Chairman of Standards Committee
Frankie Murphy ............................................ Chairman of Social Committee
Becky Thomas ............................................. Chairman of Recreation Committee
Betsy Humphries ......................................... Fire Chief
Vicki Lynn ............................................... Chairman of Ushers
Tina Di'Orio ............................................... Senior representative
Jeannette House ......................................... Senior representative
Therese Winborne ....................................... Senior representative
Bonnie Oyler ............................................. Junior representative
Barbara Slate ............................................. Junior representative
Faye Ware ................................................ Junior representative
SOPHOMORE REPRESENTATIVES

SOPHOMORE REPRESENTATIVE

SOPHOMORE REPRESENTATIVE

SOPHOMORE REPRESENTATIVE

The freshman representatives to the Student Council are elected early in the fall after they become acquainted with each other.

DEAN E. L. TOLBERT, DEAN DOROTHY GARBER, DEAN PHYLLIS M. MEEK, DR. CRYSTAL THEODORE AND DR. CHARLES G. CALDWELL, ADVISORS.

STUDENT GOVERNMENT

PRINCIPLES OF SELF-GOVERNMENT

Every student who matriculates at Madison becomes a member of a community which enjoys a considerable degree of self-government. Truth and honesty are the basis of such community life. Only where there is a deep sense of personal integrity can there be the mutual trust and self-respect upon which any system of self-government must rest.

All members of the Student Government Association and the Men Student Organization share its obligations as well as its privileges. THEY MUST BE WILLING TO PLACE THE STANDARDS OF THE COMMUNITY ABOVE THEIR OWN. They must accept responsibility not only for themselves, but for their fellow students as well. It is presumed that every student who enrolls at Madison is a person of honor who will act honorably in all relationships.

The Honor System is established for the purpose of fostering and preserving these cherished ideals. Lying, cheating, stealing, and failure to report one of these breaches of honor are considered violations of the Honor System, whose effective operation is dependent upon each individual student. All students are equally responsible and should conduct themselves so as to be free of reproach or suspicion, and should also be prompt to prosecute dishonorable acts of others. Failure to subscribe to these practices injures the integrity of the group and reflects upon the entire college body.
CONSTITUTION AND BYLAWS OF THE
STUDENT GOVERNMENT ASSOCIATION

Preamble

We, the women students of Madison College, recognize that every community has laws which in the interest of the whole the individual must respect; believing that through self-govern-
ment the members of such a community may grow in character and power and desiring to assume this responsibility individu-
ally and collectively, we have organized ourselves into an association.

Article I. Name

This organization shall be called the WOMEN'S STUDENT GOVERNMENT ASSOCIATION OF MADISON COL-
LEGE, AT HARRISONBURG, VIRGINIA.

Article II. General Association

Section 1. All women students of Madison College shall be members of the STUDENT GOVERNMENT ASSOCIA-
TION.

Section 2. The Women's Student Government Association shall be financed by an appropriation from the campus fee.

Article III. Offices and Organization

Section 1. There shall be six officers of the association: a President, a Vice-President, a Secretary, a Treasurer, a Re-
corder of Points, and an Editor of the HANDBOOK.

Section 2. The President of the College shall appoint from the faculty each year a Student Government advisory commit-
tee of five. This committee, together with the six officers of the association, shall constitute the Executive Council.
Section 3. There shall be a Student Council which shall consist of the President, Vice-President, Secretary, Treasurer, Recorder of Points, the Editor of the HANDBOOK of the association, the Chairman of the Standards Committee, the Chairman of the Social Committee, and the Chairman of the Recreation Committee, together with three representatives of each of the four classes, and a Day Student representative elected by the Women Day Students of the College.

Section 4. There shall be an Inter-Dormitory Council which shall consist of the presidents from each of the dormitories and houses.

Section 5. Each dormitory shall have a president, a vice-president for each floor and from two to four proctors for each floor.

Article IV. Powers and Duties

Section 1. The legislative power of this association shall be vested in the Student Government Association.

Section 2. Duties of the Officers of the Women’s Student Government Association.

(a) The President shall be the chief executive officer of the association and shall exercise the general duties of such an office. She shall act as chairman of the Student Council and the Executive Council.

(b) The Vice-President of Student Government Association shall serve in the absence of the president, shall keep a record of all attendance at assembly, shall be the chairman of the Inter-Dormitory Council, chairman of the Electoral Board, and shall, with the assistance of the college dietitian work out the seating arrangements for all dining halls.

(c) The Secretary shall preserve written records of meetings of the S.G.A., the Student Council, and the Executive Council, attend to the correspondence, and report in writing to the Dean of Women, the Assistant Dean of Women, the Dean of the College, the Dean of Students, and to the President of the College all penalties of discipline administered by the
Student Council, except call-downs, which shall be reported only to the Dean of Women or the Assistant Dean of Women. She shall report in writing to the Dean of Women the names of all officers and committees of the women's S.G.A. and shall report in writing to the secretary to the faculty all proposed amendments to the constitution and bylaws adopted by the women's S.G.A.

(d) The Treasurer shall receive and keep account of funds of the S.G.A., draft a proposed annual budget for presentation to the Executive Council, and make all authorized disbursements.

(e) The Recorder of Points shall act as chairman of the Student Organizations and Activities Committee and she, along with four assistants nominated by the chairman and approved by the Student Council, shall keep a permanent record of all honor points held by each student, and explain to all students the Honor Points System each fall. (See p. 47.)

(f) The Editor of the Handbook shall be responsible for editing and publishing the Student Handbook. She shall have the power to appoint her staff subject to the approval of the Student Council. She shall be an ex officio member of the Joint Student-Faculty Relations Committee.

Section 3. It shall be the duty of the Executive Council to advise and assist the Student Government Association in its work.

Section 4. The Student Council shall have:

(a) Judicial power with authority to have investigations made of all charges of violations of regulations, and to impose all necessary penalties that may come within the jurisdiction of the Student Government Association, and to keep the records open to the members of the Student Council, the President, and faculty of the College, and to remove for cause any officer or member of the Student Council by a two-thirds vote of the entire Student Council.

(b) Policy-forming power, with the authority to initiate legislation.

Section 5. The Inter-Dormitory Council shall study problems common to the dormitory groups and may make recom-
mendations to the house councils, Student Council, Dean of Women, and the Assistant Dean of Women.

SECTION 6. Each dormitory council shall have the power to share in governing the students residing in the respective groups. Any violation of good dormitory living shall be investigated and appropriate decision made, subject to appeal as provided for in Article V. B., Section 2, Bylaws.

Article V. Meetings

SECTION 1. Meetings of the Women's Student Government Association shall be called at the discretion of the President; attendance shall be compulsory.

(a) The President of the Association, and in her absence the Vice-President and/or the Secretary or the Treasurer, shall have the right to call meetings whenever necessary.

(b) Two-thirds of the membership of the Association shall constitute a quorum.

SECTION 2. The Student Council shall meet not less than once a month at the call of the President.

SECTION 3. The Inter-Dormitory Council shall consist of the House Presidents and the Chairman of Inter-Dormitory Council which meet to work out common problems at the discretion of the Chairman.

SECTION 4. Each dormitory president shall call a meeting of the residents of the building at least once a month.

SECTION 5. The Executive Council shall meet the third Thursday in September, November, January, March, and May, and at other times necessary as called by the President.

Article VI. Amendments

The Constitution may be amended by a vote of two-thirds of the Association present at a meeting held for that purpose. The proposed amendment shall have been posted at least one week before being voted upon. On approval by the faculty, such amendment shall become a part of the constitution. (See Article VIII, for procedure to secure faculty approval.)
BYLAWS

Article I. Honor System

Section 1. Organization

(a) There shall be an Honor Council composed of a President, Vice President, three (3) seniors, three (3) juniors, three (3) sophomores, two (2) freshmen, a representative from the day students and two (2) representatives from the men's organization for the first one hundred (100) men students, together with an additional representative for each additional one hundred (100) men or major fraction thereof.

(b) The members of the Honor Council shall be elected during the spring semester by the incoming sophomore, junior, and senior classes and men's organization to take office at the beginning of the fall semester and to serve for one year. During the period following their election they shall serve as ex officio members of the Honor Council. The freshmen shall be elected during the fall semester to take office not later than November 1 to serve the remainder of the year. All class representatives on the Honor Council shall be chosen by their respective classes.

(c) Members of the Honor Council shall be eligible for re-election.

(d) There shall be a Secretary chosen by the Council from its membership, and it shall be her duty to keep a complete record of all the proceedings of the Council.

(e) It shall be the duty of the Honor Council.

(1) To investigate all suspected violations of the Honor Code and to impose any penalties for violation thereof.

(2) To see that the Honor System is explained to all students, particularly to the incoming freshmen.

(f) There shall be a faculty advisory committee of three (3) for the Honor Council. Its members shall be chosen by the Honor Council, and the terms shall be staggered so that not more than two members will be chosen at a time. This com-
mittee shall be purely advisory and shall not have power to veto decisions of the Honor Council.

SECTION 2. Meetings

(a) The Honor Council shall meet at least once a month and at any other times deemed necessary by the President, or in her absence by the Vice-President.

(b) The President, or in her absence, the Vice-President, shall also call a meeting upon the request of a majority of the members of the Council.

SECTION 3. Scope of the Honor System

(a) The jurisdiction of the Honor Council shall extend to all cases involving cheating, lying, stealing, or failure to report one of the above breaches of honor. The jurisdiction of the Honor Council shall not extend to violations of administrative and student government rules and regulations, unless they involve cheating, lying, stealing, and failure to report one of these breaches of honor.

(b) All scholastic work, whether in the classroom or out, shall be the student’s own, and shall be done in accordance with the requirements of the professor. Students may work together if the professor permits it. Otherwise, all papers, parallel reading, experiments, and tests shall be each individual student’s work. Each professor shall explain his requirements to each class, and a copy of this shall be filed with the Honor Council. If there is any doubt, the student should consult the professor.

The student who gives illegal aid is as responsible as is the student who receives it. A student’s signature on a paper shall be his pledge.

(c) The Honor System has been violated if a student is referred to the Honor Council by the Student Council as having intentionally falsified any record, or deliberately fails to tell the truth when questioned by campus authorities, members of the faculty, or members of the Student or Honor Councils during an investigation, hearing or trial. A statement of a
libelous nature circulated by one student about another shall be regarded as a violation of the Honor System. Lying during an investigation, hearing or trial in connection with the violation of a social rule or college regulation shall come under the jurisdiction of the Honor Council, but the breaking of a rule or regulation shall not come under its jurisdiction.

(d) Deliberate appropriation of another's property or money constitutes a violation of the Honor System.

(e) Failure to report an offense constitutes a violation of the Honor System.

SECTION 4. Procedure

(a) Any student, conscious that he has violated the Honor System, should report himself to a member of the Honor Council.

(b) Any student who observes a violation of the Honor System, shall, if possible, solicit the aid of a witness to the act and the two must promptly investigate the violation. If they feel they have sufficient evidence, they shall ask the accused for an explanation.

If it is unsatisfactory, they shall request the accused to report himself to the Honor Council within two days. When he reports himself he shall also give the names of his accusers, who shall be notified by the Honor Council that he has reported himself. If the accused does not report himself within two days, the accusers shall report the violation to any member of the Honor Council.

(c) A faculty member observing a violation of the Honor System will speak to the student recommending that he report himself to a member of the Honor Council. If he fails to do so within the two-day period, the faculty member shall then report the offense to the Honor Council.

(d) If any student observes a violation of the Honor System and fails to report it, he too has violated the principles of honor. Reporting an offense is preserving the integrity of the group.

(e) Any student who reports himself or who is reported
to the Honor Council shall have the right to a full and impartial hearing by that body, and any conviction shall be based on a two-thirds vote of the full membership of the Honor Council. If the charges are not upheld, the details of the hearing shall be deleted from the minutes.

SECTION 5. Penalties

(a) In determining penalties the Honor Council shall take into consideration whether a person (1) reported himself without being spoken to, (2) reported himself after being spoken to, or (3) had to be reported by others.

(b) Failure to report a breach of honor shall carry the same range of penalty as other violations of the Honor System.

(c) Penalties may range from probation to expulsion.

(d) In all cases, except those involving suspension and expulsion, the decision of the Honor Council shall be final. In all cases involving suspension and expulsion, the recommendation of the Honor Council shall be submitted to the Faculty Judiciary Committee of the College for review and recommendation to the President, who may suspend or dismiss students for such violations.

(e) A second conviction for any violation of the Honor System may result in recommendation for dismissal from the college.

SECTION 6. Pledge

(a) Every student who matriculates at Madison College thereby becomes a member of the Honor System. After the student has gained an understanding of the Honor Code, he must sign this pledge.

“I understand the privileges and responsibilities of self-government in group living, and I realize that I am pledging my full cooperation in maintaining our Honor System. I promise that, by personal actions and attitudes, I will uphold the principles of the Honor Code of Madison College.”
Article II. General Election Rules

Section 1. The student membership shall elect the major and minor officers of six major organizations: Student Government, Honor Council, Y.W.C.A. (a separate ballot), the Bluestone, the Breeze, and the Athletic Association. The major officers, i.e., the executive heads, shall be elected at the first election which shall be held on Tuesday of the fourth week of second semester. Two weeks later, at the second election, the minor officers shall be elected. The following regulations shall be observed in the election of these officers:

(a) There shall be an Electoral Board which shall consist of the Vice-Presidents of the Student Government Association, Honor Council, Y.W.C.A., and Athletic Association, and the Business Managers of the Breeze and Bluestone, together with two members of the faculty appointed by the President of the College.

(1) The Electoral Board shall meet on Wednesday following the meeting of the Nominating Convention on Tuesday, to verify the scholastic eligibility of all candidates submitted to them by this convention.

(2) The Electoral Board shall supervise the printing or mimeographing of all ballots for each election and shall also make all arrangements for conducting the election, counting the ballots and announcing results.

(b) There shall be a Nominating Convention held on Tuesday of the second week of second semester, which shall consist of five delegates from each of the four classes and the six major officers. The President of the Student Government Association shall automatically become head of the Nominating Convention.

At the convention for the nomination of minor officers the above delegates plus the old minor officers of the six major organizations shall be present. Newly elected major officers automatically become members of the Nominating Convention. All members of the Nominating Convention shall have a cumulative rating of 2.00 or higher.
(1) For all officers, the Nominating Convention shall nominate at least two candidates. These shall be presented in writing to the Electoral Board on the Wednesday following their convention meeting. Additional names may be added to the ballot by petition. Such a petition must be signed by 10% of the student membership. The petition must be presented to the Nominating Convention within one week after nominations are announced.

(2) A candidate must receive a majority of the votes cast in order to be elected. In case no candidate receives a majority of the votes there shall be a run-off election to be held on Thursday following the regular election on Tuesday.

(3) Should a vacancy occur in the presidency of the Student Government Association, the Vice-President of said organization shall automatically fill the office of President.

(4) If any other officer of the Women’s Student Government Association does not return to school, resigns, or for any other reason is unable to continue her duties as an officer, a temporary officer shall be appointed by immediate action of the members of the Executive Council, after which there will be an election of the permanent officer by the student body.

SECTION 2. The Election of Members to Student Council

(a) The nominating committee of each class, elected at the beginning of each year by the class, shall submit to the class a list of not less than six nominations. Any additional nominations made from the floor shall require a majority vote of the class members present.

(b) From these nominations the class shall elect its three representatives by the first of May for the following year.

(c) The council members elected to represent the Senior, Junior, or Sophomore Class shall serve for two semesters. The Council members elected to represent the Freshman Class shall observe until December first, when they shall take office for the rest of the academic year.
(d) In case of a vacancy, the class shall follow the procedure stated in Article II, Section 2 (a).

SECTION 3. The Election of Members to Dormitory Council

(a) The following procedure shall be followed in electing the officers of the Dormitory Council:

(1) A Nominating Committee of five appointed from the Student Council shall nominate two candidates for each office of each dormitory.

(2) Nominations may also be made from the floor.

(3) Ability, interest, grades, and honor points are to be considered in determining eligibility for dormitory positions.

(4) Officers are elected by a majority vote of the prospective residents present at the meeting.

(b) In September the proctors shall be nominated by the dormitory President and Vice-President and approved by the student Council. Election shall be by a majority of the hall where each shall serve.

(c) The President and Vice-President of the Dormitory Council may serve for the entire year. The other members are subject to re-election each semester. It shall be within the power of the Council to remove for cause any of its members by a majority vote of the entire Council.

(d) Freshman dormitory officers and proctors shall be elected at the end of the first four weeks of the fall term in the manner outlined in (a) and (b) above.

(e) A vacancy in a dormitory position shall be filled in the manner outlined in (a) and (b) above.

Article III. Qualifications of Officers

SECTION 1. The major and minor officers of the Student Government Association and the President and Vice-President of the Honor Council shall be elected from the incoming Senior Class.
Section 2. The scholastic requirements for the major and minor officers, the Student Council, members of the Honor Council, and members of the Dormitory Council shall be placed at a minimum rating of 2.00 for the preceding semester, as well as a cumulative rating of 2.00 or higher. These standards shall be maintained throughout the tenure of office. If a student's semester average falls below 2.00, this average may not be raised by attendance at summer school, which is one-half a semester only.

Section 3. There shall be a woman Day Student representative to Council elected by the women Day Students of the college.

Article IV. Committees

Section 1. There shall be a Student-Faculty Relations Committee whose function shall be to consider responsibilities and privileges of the students and to present its findings to the President of the College.

(a) The student representatives shall consist of three students elected by each of the four classes by the procedure stated in Article II, Section 2 (a), and the President of Student Government Association, ex officio. In the second semester, both the retired and active presidents of Student Government Association shall be members.

(b) The faculty representatives shall consist of eleven faculty members appointed by the President of the College and shall be chosen by the last week of October.

(c) The chairman of the joint Student-Faculty Committee shall be appointed by the President of the College and the Secretary shall be chosen by the committee from its membership.

Section 2. The Standards Committee shall promote high standards of conduct and appearance at all times.

(a) The Standards Committee shall be composed of a Chairman and a representative from each dormitory. The head waitress in
the dining halls shall automatically become members of this committee.

(b) The members of the Standards Committee shall be elected during the first month of the fall semester and serve for a period of one year.

(c) Members of the Standards Committee shall be eligible and are recommended on basis of merit, for re-election.

(d) The Chairman of the Standards Committee shall be considered a minor officer of the Student Government Association.

(e) A vacancy shall be filled as stated in Article II, Section 2 (a).

(f) The faculty adviser to the Standards Committee shall be the Dean of Women and if desired one or more additional faculty members may be selected by the Committee.

SECTION 3. The Social Committee shall serve as an advisory group to student organizations in the arrangement for all social activities and shall sponsor social functions independent of student organizations.

(a) The Social Committee shall consist of a Chairman, three (3) seniors, appointed by the senior class officers, four (4) juniors, four (4) sophomores, and three (3) freshmen elected by their respective classes.

(b) The members of the Social Committee shall be elected during the spring semester by the incoming sophomore, junior, and senior classes to take office at the beginning of the fall semester and to serve for one year. The freshmen shall be elected not later than February 15 to serve for the remainder of the year.

(c) Members of the Social Committee shall be eligible and are recommended on basis of merit for re-election.

(d) The Chairman of Social Committee shall be considered a minor officer of the Student Government Association.

(e) A vacancy on the Social Committee shall be filled as stated in Article II.
(f) The faculty adviser to the Social Committee shall be the Dean of Women, and if desired, one or more additional faculty members may be selected by the Social Committee.

SECTION 4. The Junior Marshals Committee shall be on duty during the assembly hours and commencement to conduct processions under the direction of the secretary of the faculty and the president of the college.

(a) The Junior Marshals Committee shall consist of ten (10) junior girls and six (6) alternate members recommended by the junior class officers and approved by the Student Council.

(b) The Committee shall elect a chairman from its membership.

SECTION 5. There shall be a Fire-Safety Committee to promote the safety of students in all phases of campus life.

(a) The Fire-Safety Committee shall consist of a Fire-Safety Campus Chief, who shall act as chairman, and a dormitory chief from each of the buildings housing students.

(b) The Fire-Safety Chief shall be nominated by the Committee in the spring and approved by the Student Council.

(c) The Dormitory Chief shall be nominated and elected by members of the respective dormitory.

(d) The Fire-Safety Committee shall appoint as many assistants in each dormitory as are necessary to carry out the program therein.

(e) The faculty advisers shall be the Dean of Women and a member of the Health Council.

SECTION 6. There shall be a Recreation Committee to serve as a steering committee to promote recreational activities and provide some facilities for all students.

(a) The Recreation Committee shall consist of one member elected in the early part of the first semester from each of the following organizations: Men's Organization, Social Committee, Women Day Students, each dormitory and sorority house.
(b) The Chairman shall be considered a minor officer.

(c) The Dean of Women and one college faculty member elected by the Committee shall serve as advisors to the Committee.

(d) There shall be a regular meeting of the Recreation Committee twice a month with the president authorized to call other meetings whenever necessary.

(e) The Recreation Committee shall be financed by approved student projects.

Section 7. There shall be a Fact Finding Committee which shall investigate reported violations and report its findings to the President of Student Government. "The accused shall have the privilege of choosing a hearing before the Student Council or a trial by jury." (See Bylaws, Article V, B, Section 1.)

The Fact Finding Committee will consist of three Seniors and three Juniors. These students will be selected by the Sophomore Class Nominating Committee each year for the approval of Council. Three Sophomores will be selected each year to serve for the following years.

Each committee member will serve for two years.

Section 8. The scholastic average for the student members of the foregoing committees shall be placed at a minimum rating of 2.00 for the preceding semester plus a cumulative rating of 2.00. These standards shall be maintained throughout the tenure of office.

Section 9. The foregoing committee shall serve for a year.

Section 10. The Student Council is vested with authority to make any changes that it may deem advisable in the membership of any committee within its jurisdiction.

Article V. Judicial Procedure

A. Jury System

Section 1. Appointment of Jurors

(a) At the beginning of each school year the Student Council
shall appoint two members from each class to the Impaneling Board, and shall designate one of the senior members to act as chairman.

(b) The Impaneling Board shall draw up a list of eligible jurors representing each class. From this list the chairman shall choose three members of each class to form a jury.

(c) To be eligible to serve on a jury, a student must possess the following qualifications:

(1) general good character.
(2) unbiased opinions about the case at hand.
(3) cumulative 2.00 average.

(d) A jury shall not be discharged until a definite decision is reached in the cases that are assigned to it, the jury to change as the Student Council deems necessary.

SECTION 2. Duties of the Jurors

(a) The jury shall sit with the Student Council and shall meet in private sessions for the purpose of discussing and drawing up recommendations concerning the action to be taken on the case.

(b) A three-fourths majority is necessary for a recommendation of the jury.

(c) The recommendation of the jury shall be presented to the Student Council by the foreman of the jury, who has previously been elected by that body. This recommendation shall be considered and action shall be taken on the case by the Student Council.

B. Trial Rights

SECTION 1. The accused shall have the privilege of choosing a hearing before the Student Council or a trial by jury.

SECTION 2. Any student has the right to appeal from the Dormitory Council to the Student Council or from the Student Council to the Faculty Judiciary Committee, by filing notice with the respective council which shall submit to the higher
council a written statement of the case.

Section 3. A recommendation from the Student Council to the Faculty Judiciary Committee for the suspension of a student shall require a three-fourths majority of the Student Council. If such recommendation fails to meet with the approval of the Faculty Judiciary Committee, it shall be referred back to the Student Council with a recommendation for reconsideration of the penalty proposed. If the two Councils should not reach agreement on the penalty to be given, then the case with the recommendations from both Councils shall be submitted to the President who is vested with the authority to make the final decision.

Article VI. Relation to Faculty and Administration

The Student Government Association recognizes the President and Faculty of the College to be the final authority upon all matters and questions pertaining to student government and its administration.

Article VII. Parliamentary Procedure

The rules contained in Robert's Rules of Order shall govern the Association in all cases in which they are not inconsistent with the constitution and the by-laws of the Association.

Article VIII. Amendments

The Bylaws may be amended (or revised) by a vote of two-thirds of the Association present at the meeting held for that purpose. Amendments (or revision) may be proposed by any member of the Student Council or by the Constitutional Committee. Each year the President of the Student Government Association shall appoint a Constitutional Committee from the members of the Student Council to review the Constitution and Bylaws and to recommend whatever revision or amendment is found advisable. Proposed amendments shall have been posted at least one week before being voted upon. Such amendments
must also be approved by the Faculty. The proposed changes must be presented to the Faculty in writing at a faculty meeting, after submission to each member of the faculty in a mimeographed communication at last one week prior to the meeting in which the changes are to be considered. On approval by the Faculty, such amendments shall become a part of the Bylaws.

**STUDENT-FACULTY STANDING COMMITTEES**

*Assembly Programs Committee:* This is composed of five (5) members of the faculty and the vice-presidents of the four classes. Its purpose is to arrange programs for the Wednesday assemblies at 12:00 noon.

*Campus Fee Committee:* This is composed of the President of the Student Government Association, the President of the Men's Student Organization, the Presidents of the Classes, the President of the College, or someone designated by him, and the Business Manager. The President of the Student Government Association shall act as the chairman.

*Committee on Public Exercises and Entertainments:* This consists of eight (8) members of the faculty appointed by the President of the College, a representative from each class and a representative of the men's organization. It arranges musical and other programs for the entertainment of the College and community.

*Student-Faculty Relations Committee:* See Bylaws, Article IV, Section 1.

*Student Organization and Activities Committee:* See General Regulations For Organizations.

*Student Personnel Advisory Committee:* This committee acts in an advisory capacity to the Dean of Students in matters pertaining to student personnel work on the campus.
The Honor System was created by Madison College students to foster high ideals of integrity and straightforwardness in conduct, thought, and speech. Since it is the work of students, they believe that every person who enrolls at Madison will be proud to belong to an organization which will not tolerate lying, cheating, or stealing. Each new student comes into possession of a covered heritage—something that grows stronger with the years. In order to strengthen it and to leave to those that follow a mighty tradition of honest dealing with one another, each student must give his full cooperation to those elected representatives of the student body who have the responsibility of enforcing the Honor Code. To do otherwise would be to violate one's personal integrity.
The Y. W. C. A. endeavors to lead students into a richer college life by helping them find more adequate relationships with God and their fellow students. It is the aim of the "Y" to promote growth in Christian faith and character and in the realization of one's responsibilities to society.

To help carry this out, the "Y" undertakes a program of a wide variety of activities each year, some of which are the Big Sister-Little Sister program, Candlelight Service in the early fall, Freshman "Y", Halloween Party, Kid Party at Christmas, Christmas Pageant, Easter Sunrise Service, Dorm Devotions, Saturday night singspiration, and religious emphasis week. Friday Chapel and Sunday vespers are two of the highlights of the week for students and faculty alike.

It is the goal of the "Y" to help each student find the answer to her spiritual and, somewhat, to her social needs in order that she may lead the most abundant life possible both while in college and thereafter.

The scheduled meeting time for the Y. W. C. A. Cabinet is each Wednesday night at 6:45 P. M., in the "Y" room in Alumnae Hall. Every "Y" member is invited to attend.
Women’s Athletic Association

President
RUTH ROBERTSON

Vice President
ELLEN MORRIS

Secretary
BONNIE OYLER

Treasurer
SANDRA DUTEMPLE

The purpose of your Women’s Athletic Association is “to afford recreational opportunities for all students and to develop a high degree of sportsmanship and an interest for participation in healthful physical activities.”

An intramural program has been established to provide you with a wide and varied group of activities that will meet your needs and interest. The Association offers you basketball, hockey, softball, volleyball, archery, tennis, bowling, fencing, lacrosse, swimming, golf, and dance under the intramural program.

An extramural program has been set up for those of you who have the ability and desire to represent Madison in competitive sports throughout the state. Under this program the W.A.A. sponsors a hockey, basketball and tennis extramural team.

The Association also works hand-in-hand with the Mercury and Fencing Clubs, Porpoise and Orchesis in its efforts to fulfill its stated purpose.
The Breeze is a student-published weekly newspaper. Its main functions are to inform, entertain, provide a medium by which students may voice opinions and offer students an opportunity to learn and develop journalistic knowledge.

The Editor-in-Chief and the Business Manager of The Breeze are elected by the student body for a term of one year. Members of the editorial staff are appointed by the Editor-in-Chief, while the Business Manager selects her assistant from a group of volunteers. Since The Breeze is the college paper, anyone desiring to work on its staff need only to contact the Editor-in-Chief.

The Breeze is now in its thirty-ninth year as a Madison publication.
The Bluestone, Madison’s yearbook, enjoys the distinction of having been the first student publication issued at the College. Now in its fifty-first year, it still maintains the purpose of preserving those memories—scenes and events and accomplishments—which have made the year at Madison seem significant.

The Editor-in-Chief and the Business Manager of The Bluestone are elected in the annual school elections. Each of the four classes elects a representative to serve as class editor for its section. Other members of the editorial staff are appointed by the Editor-in-Chief, and the members of the business staff are appointed by the Business Manager.
Student Government Organization

President
WAYNE LISKEY
Vice President
WAYNE COOKE
Corresponding Secretary
LARRY ARMENROUT
Recording Secretary
DARRELL NYGARRAD
Treasurer
LOYD MONGER
Recorder of Points
DENNIS GOLLADAY
Adviser
DR. E. L. TOLBERT, Dean of Students
This Christian Association welcomes and seeks to include in its fellowship all men in the institution, whether student or faculty, who are in sympathy with the purpose of this organization. In the fellowship of the Christian church they seek to understand and do the will of God through worship, study, and action, and strive to realize it both in personal living and in working toward a new society. The Y. M. C. A. takes an active part in the annual Christmas Pageant and Friday chapel.
CLASSES

Senior Class

Eleanor Gullion ........................................ President
Beverly Hoffman ........................................ Vice President
Zelda Heileg ........................................... Secretary
Ann Barber ................................................ Treasurer
Charlotte Wooten ...................................... Reporter
Anita Hobbs ............................................ Business Manager
Dr. J. L. Curtis and Miss Marilyn Curtis .... Sponsors

Junior Class

Shelby O'Bryan .......................................... President
Mary Jane Hutton ...................................... Vice President
Gail Paulette ............................................ Secretary
Dorothy Davis .......................................... Treasurer
Nancy Lee ................................................ Reporter
Brenda Alexander ...................................... Parliamentarian
Dr. and Mrs. Z. S. Dickerson ....................... Sponsors

Sophomore Class

Rita O'Berry ............................................ President
Anna Mae Leighty ...................................... Vice President
Diane Pennywell ...................................... Secretary
Jean German ........................................... Treasurer
Carole Gory ........................................... Reporter-Historian
Janet Wood ............................................. Parliamentarian
Betsy Thomas .......................................... Sports Leader
Dr. and Mrs. R. C. Dingledine ...................... Sponsors

Freshman Class

After students have had a chance to get acquainted with each other, the officers of the Freshman class are elected, a month after school opens in the fall.
Inter-Faith Council

The Inter-Faith Council is composed of the presidents or representatives of the various church organizations on campus, their ministers, advisers, and a representative from the Y. M. C. A. and from the Y. W. C. A. The purpose of the Council is to promote a unified relationship among the campus church groups.

Daniel Hooke .................................................. President
Mr. George Raymond Hicks ............................... Adviser
Dean Dorothy Garber ........................................ Adviser

Baptist Student Union

Katherine Nagle .............................................. President
Shirley Rountree .............................................. Student Director

Canterbury Club

Sandy Sparks ................................................. President
Mrs. Percy Warren .......................................... Adviser
Mr. and Mrs. Alfred Eagle ................................. Advisers

Evangelical and Reformed Church
Evangelical United Brethren
Junior Sisterhood

Lutheran Student Association

Jo Ann Clark .................................................. President
Mr. and Mrs. Warren Braun ................................. Advisers
Mr. and Mrs. Rudolph Sheets .............................. Advisers

Newman Club

Joan Miller ................................................... President
Father Edward W. Johnston ............................... Adviser
Schwarzenau Club
MAE TURNER.................................................President
MR. AND MRS. LAWRENCE HOOVER..................Advisers
MR. AND MRS. OLEN MILLER.................................Advisers

Wesley Foundation
PENNY RYERSON.................................................President
MISS ELIZABETH TITTSWORTH.................................Adviser

Westminster Fellowship
JUDY BARODY..................................................President
MR. AND MRS. GEORGE POLITES..........................Advisers

Unitarian Fellowship
ADRIAN HALL..................................................President
MR. THOMAS LEIGH..........................................Adviser

V. CHURCH DIRECTORY
ADVENTIST, North High Street—The Rev. J. G. Mitchell
BAPTIST, East Market Street—The Rev. David H. Mefford
CHURCH OF CHRIST, East Market Street—The Rev. John E. Grasty
CHURCH OF THE NAZARENE—622 Roosevelt Street—The Rev. James Taylor
EPISCOPAL, South Main Street—The Rev. Francis Bayard Rhein
EVANGELICAL AND REFORMED—South Main Street—The Rev. Edouard Taylor
EVANGELICAL UNITED BRETHREN—West Market Street—The Rev. James A. Swain
HEBREW, North Main Street—Student Rabbi
LUTHERAN, East Market Street—The Rev. Dickson W. Taylor
MENNONITE, Chicago Avenue—The Rev. Harold Eshleman
METHODIST, South Main Street—The Rev. Harvey W. Ashby
PEOPLES CHURCH, South Main Street—The Rev. Lloyd Gochenour
PRESBYTERIAN, North Court Square—The Rev. L. Randolph Harrison
ROMAN CATHOLIC, North Main Street—Father Edward W. Johnston
DANCE CLUBS

Blue-Stone Cotillion Club

Blue-Stone Cotillion Club, the oldest dance club on campus, is beginning its thirty-second year. Bids to Cotillion are sent out each fall to seniors, juniors and sophomores, and in the spring invitations go out to second semester freshmen.

Janie Simms ........................................... President
Dr. and Mrs. Glenn C. Smith ......................... Advisers
Dr. and Mrs. Charles Caldwell ....................... Advisers

German Club

The German Club is beginning its twenty-ninth year on campus. Bids for membership are sent out each year to seniors, juniors, sophomores and second semester freshmen.

Mary Katherine Neal ................................. President
Mr. and Mrs. John Lehrberger ...................... Advisers
Mr. and Mrs. Thomas Leigh ......................... Advisers

DEPARTMENTAL CLUBS

Alpha Rho Delta

Alpha Rho Delta is a Fine Arts Club open to all students interested in obtaining a better understanding of this field.

Martha Bly .............................................. President
Mr. John Stewart ...................................... Adviser

The Curie Science Club

The primary purpose of the Curie Science Club is to establish and maintain on campus an association of persons particularly interested in science and scientific research and to provide for social experience among its members. Membership is open to
second semester freshmen and upperclassmen majoring or minor-
ing in science who have a 2.00 average or better.

**Lynda Kern** .................................................. President
**Dr. Raymond Cool** ........................................... Adviser
**Dr. John Wells** ............................................... Adviser
**Dr. James K. Grimm** ........................................ Adviser

**El Club Espanol**

El Club Espanol is composed of Spanish students who have completed at least one semester of college Spanish or who are currently taking Spanish and who meet certain grade require-
ments.

**Dr. Fernando Martinez** ................................. Adviser

**Ex Libris**

Membership of Ex Libris is composed of students who are registered in library science courses and interested library assis-
tants.

**Janice Clinedinst** ........................................ President
**Mr. J. W. Kraus** ............................................ Adviser
**Miss Milbrey L. Jones** ................................. Adviser

**Frances Sale Club**

The Frances Sale Club, named in honor of Miss Frances Sale, the first home economics teacher at Madison College, is open to all students majoring in home economics.

**Carol Wells** ................................................ President
**Mrs. Edith Bryan** ........................................... Adviser

**Le Cercle Francais**

Membership in Le Cercle Francais is by invitation and must be maintained in accordance with the constitution of the club.

**Joann Palmer** ................................................ President
**Dr. Margarete Woelfel** ................................. Adviser
Mathematics Club

The Mathematics Club is composed of mathematics majors and minors who have completed at least six semester hours of college mathematics and have taken or are taking a course which includes the basic ideas of Cartesian Geometry.

Virginia Tadlock ........................................ President
Mr. John J. Lehrberger, Jr. ................................. Adviser
Mr. Kenneth Williams ................................ Adviser

Student Education Association

Membership to the G. Tyler Miller chapter of the Student National Education Association is open to all individuals of Madison College who are in the educational curricula. SEA works to establish a closer relationship between local SEA chapters and the VEA and other national and local organizations concerned with education.

Jean Howerton .............................................. President
Dr. Mildred D. Hoyt ........................................ Adviser
Mr. John Stewart ........................................... Adviser

Social Science Club

Membership in the Social Science Club is open to all students majoring, minoring, or concentrating in this field.

Elizabeth Cropper .......................................... President
Dr. Anthony Sas ............................................. Adviser

MUSIC CLUBS

Madison College Wind Ensembles

High standards of musicianship are required for membership in the Madison College Wind Ensembles because of the nature of the music.

Mr. Frank Sidorfsky ..................................... Director
Diapason Club

The Diapason Club is composed of those students who take private instruction in organ or have studied organ one semester or its equivalent at Madison.

MARY STUART JENKINS.......................President
MR. RAYMOND HICKS............................Adviser
MISS HELEN ININGER.........................Adviser

Concert Choir

Membership to the Concert Choir is by invitation, following voice tests by the director of the organization. Class credit may be given for membership.

TAE SMITH.................................President
DR. LESTER S. BUCHER......................Director

Madison College Concert Orchestra

Membership to the Concert Orchestra is open to any college student, after an audition, who shows proficiency with an orchestral instrument. Class credit is given for membership.

PATRICIA PERDUE..........................President
MR. C. T. MARSHALL.........................Conductor

The Madrigal Singers

The Madrigal Singers are a mixed ensemble limited in number. Singers are chosen through auditions by the director.

DAN HOOKE.................................President
MISS GERTRUD BURAU.......................Director

PHYSICAL EDUCATION CLUBS

Fencing Club

Members of the Fencing Club are selected, upon the com-
pletion of eight weeks of fencing or the equivalent, at the beginning and several other times during the fencing season.

Orchesis

The members of Orchesis, the modern dance club, are selected by tryouts which are held once each semester.

The Junior Dance Group, Understudies, offers experience in dance and prepares those who wish to try out for Orchesis.

NANCY JOYNER .............President

Porpoise Club

To become a member of the Porpoise Club, a student is required to pass tryouts, in which the swimmer’s form and skill, displayed in various strokes, are judged.

CAROLYN JORDAN ..........President

Mercury Club

The Mercury Club is a professional organization for physical education majors and minors. The club cooperates with the American Association for Health, Physical Education and Recreation, and other national education associations interested in the growth and development of children and adults.

MARY LOU OWINGS ........President

GENERAL CLUBS

Criterion Club

The Madison College literary club has as its primary objective the inspiring of an appreciation of literature in all its aspects. Each year it sponsors Chrysalis, a literary magazine.

RONALD TAYLOR ..........President
Sesame Club

The Sesame Club is an organization of the women day students.

MARLENE HOSAFLOOK ........................................ President
MISS FERNE HOOVER ........................................ Adviser
MISS PITSENBARGER ........................................ Adviser

The Stratford Players

The Stratford Players promote an interest in all phases of dramatic work, including acting, directing, staging, properties and make-up. Membership is by invitation which follows successful associate membership and the accomplishment of a certain high standard of work.

VIRGINIA ANDERSON ........................................ President
JAMES O. LINK ............................................... Adviser

HONOR SOCIETIES

Kappa Delta Pi

Alpha Chi is the local chapter of the national organization, Kappa Delta Pi, an Honor Society in Education. Members are elected on the basis of strong scholarship and leadership potentiality from the juniors and seniors who are preparing to teach.

CAROLYN RYBURN ........................................ President
MISS GERTRUD BURAU .................................... Adviser
MISS FRANCES GROVE .................................... Adviser

Kappa Pi

Gamma Kappa is the local chapter of the national organization, Kappa Pi, an Honor Society in art. This newly organized chapter is the first in Virginia. An art student, in order to become a member, must have had twelve hours of art, a high scholastic rating, and personal merit.

TERRY FRANKLIN ........................................ President
**Pi Omega Pi**

Beta Nu is the local chapter of Pi Omega Pi, national honorary fraternity for students of business education. A student in business, in order to become a member, must meet the qualifications of fifteen or more hours of college credit in business and education, high scholastic rating and personal merit.

*President*

Nancy Jean Lightner

Mr. William Walsh ........................................... *Adviser*

Dr. Z. S. Dickerson ......................................... *Adviser*

**Sigma Alpha Iota**

Gamma Iota is the local chapter of Sigma Alpha Iota, national professional music fraternity for women. To be qualified to become a member, a student must be in her second semester at Madison, a music major or minor, and hold a 2.00 rating in her academic work and a 2.75 in music subjects. Membership is by invitation and is held each fall and spring.

*President*

Jackie Holst ................................................

Miss Edythe Schneider .................................... *Adviser*

Mrs. Hazel Gildersleeve ................................. *Adviser*

**Sigma Phi Lambda**

Sigma Phi Lambda, a local honor society, has as its purpose to promote and maintain scholarship and to provide social experience. Freshmen with a three-point average at the end of the first semester and upperclassmen with a cumulative record of three points or above are admitted.

*Adviser*

Dr. Bessie Sawhill ........................................

**4-H ALUMNAE CLUB**

The 4-H Club provides an opportunity for 4-H Club members enrolled in college to continue their work as bona fide members;
provide an opportunity for 4-H members in college to do something constructive as a group; develop character through leadership, fellowship, and co-operation.

ANN RENALDS ........................................... President

SORORITIES

Panhellenic Council

This association, composed of three representatives from each sorority on campus, has as its main purpose to maintain on a high plane sorority life and inter-sorority relationship, to cooperate with college authorities in their effort to maintain high social and scholarship standards throughout the whole College, and to be a forum for the discussion of questions of interest to the College and sorority world.

A policy, which has been followed in the past years, is that a student has to be on campus for two regular semesters before she may be rushed by a sorority, except in the case of a transfer who may be rushed after one semester, provided she meets the standards. In order to be eligible for rushing a student must have a scholastic cumulative 2.00 average as well as a 2.00 for the preceding semester. No girl can be rushed, pledged, or initiated while on strict campus or during suspension resulting from a major offense.

Panhellenic Creed

We, the fraternity undergraduate members, stand for good scholarship, for guardians of good health, for wholehearted cooperation with our college's ideals for student life, for the maintenance of fine social standards, and for the serving, to the best of our ability, of our college community. Good college citizenship in the larger world of alumnae days is the ideal that shall guide our chapter activities.
We, the fraternity officers, stand for loyal and earnest work for the realization of these standards. Cooperation for maintenance of fraternity life in harmony with its best possibilities is the ideal that shall guide our services.

We, the fraternity women of America, stand for preparation for service through the character building inspired in the close contact and deep friendship of fraternity life. To us, it is not the enjoyment of special privileges, but an opportunity to prepare for wide and wise human service.

JEAN BAUM, Alpha Sigma Tau ....................... Chairman
KATHY MORAND, Zeta Tau Alpha ................... Chairman Elect
BARBARA HARRIS, Alpha Gamma Delta .......... Social Chairman
JUDY WILBURN, Sigma Kappa ....................... Recording Secretary
ALMA DENTON, Phi Mu .................... Corresponding Secretary
ANN FORRESTER, Sigma Sigma Sigma .......... Treasurer
PAT MOORE, Zeta Tau Alpha .................... Handbook Editor
BETTY HARRINGTON, Alpha Sigma Alpha ........ Historian
MISS COLUMBIA WINN ....................... Adviser

Alpha Gamma Delta (Messick House)

SANDRA DAVY ............................................ President
MISS JEAN COPPER ................................. Adviser
MISS MILBREY JONES .............................. Adviser

Alpha Sigma Alpha (Carter House)

JEANETTE HOUSE ................................. President

Alpha Sigma Tau (Zirkle House)

ANN SULLIVAN ........................................ President
MISS HELEN FRANK ............................. Adviser

Phi Mu (Lincoln House)

PAT WASH ........................................... President
MISS SARA ANDERSON ........................ Adviser
Sigma Kappa (Shenandoah House)

Ann King .......................................................... President
Mrs. Glenn C. Smith ........................................... Adviser
Mrs. Walter Trobaugh ......................................... Adviser

Sigma Sigma Sigma (Sprinkle House)

Betsy Rose ........................................................ President
Mrs. Agnes Dingledine ......................................... Adviser

Zeta Tau Alpha (Nicholas House)

Charlotte Wooten .............................................. President
Miss Grace Herr ................................................ Adviser
Miss Glada B. Walker .......................................... Adviser

MEN'S FRATERNITY

Sigma Delta Rho

Sigma Delta Rho has as its principal aims: the promotion of brotherhood among its members and the other men students on the campus. It has many interesting activities during the school year which include its initiation (both formal and informal), its annual spring picnic and this past year its campus-wide selection of the year's sweetheart, its election to the Panhellenic Council, its banquet for the wives, members, and guests of the fraternity, at which time the fraternity honored Miss Roadcap for contributing to the happy, friendly atmosphere of Madison, and finally the teaming with the Y. M. C. A., again for another minstrel show. All in all, Sigma Delta Rho offers a fellowship to its members and builds within them a feeling of loyalty and pride.

Charles Good .................................................. President
Mr. and Mrs. Raymond Poindexter ....................... Advisers
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